



## Public health 0-19 Stakeholder Engagement Privacy Notice

<b>Organisation</b>	Wakefield Council
<b>Document Name</b>	Public health 0-19 Stakeholder Engagement PN
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Here at Wakefield Council, we take your privacy seriously and will only use your personal information for the purpose(s) listed in section 2 below. This notice provides details of how the Council collects and uses information (data) about you.

We will keep your information (data) secure at all times.

### 1. Who we are.

a) The Controller for the information we hold is Wakefield Council. Contact details:

Telephone: 01924 306112

Email: [dataprotection@wakefield.gov.uk](mailto:dataprotection@wakefield.gov.uk)

b) If you have any queries regarding your information that we are using for the purpose outlined in section 2, please contact the Controller's representative. Contact details:

Shane Mullen, Public Health Intelligence Manager

Telephone: 01924 302089

Email: [smullen@wakefield.gov.uk](mailto:smullen@wakefield.gov.uk)

c) The Council's Data Protection Officer is the Corporate Information Governance Team Manager: Contact details:

Telephone: 01924 306112

Email: [dpo@wakefield.gov.uk](mailto:dpo@wakefield.gov.uk)

## **2. How we use your data:**

As part of the Council's duty to commission and provide health and care services to children, young people and their families<sup>1</sup>, engagement activity will be carried out about the 0-19 service. The 0-19 service includes health visitors, family nurses and school nurses. Stakeholders will complete an online survey, or participate in focus groups, responding to questions about their experience of using the service, and the provision and delivery of 0-19 services in Wakefield. The information collected will enable the council to design the most suitable service. The data will be processed by Enventure Research, on the Council's behalf.

## **3. What authority does the Council have to collect and use this information?**

The legal gateway is the Council's duty to commission and provide health and care services to children, young people and their families under the Health and Social Care Act 2012<sup>1</sup>.

The lawful basis under GDPR is;

Article 6(1)(e) - Public Task

Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;

And Article 9(2)(h) – Provision of health or social care.

Processing is necessary for the purposes of preventive or occupational medicine, for the assessment of the working capacity of the employee, medical diagnosis, the provision of health or social care or treatment or the management of health or social care systems and services on the basis of Union or Member State law.

Schedule 1 Section 10 Part 1(3) of the DPA 2018 applies: Public health.

## **4. How long will we keep your data?**

The personal information collected for the purpose(s) detailed in section 2 will be kept for the period of time needed to complete the analysis required. Once complete the information is destroyed.

## **5. Your rights and your personal data**

Under the GDPR you have the following rights:

### **Right of Access**

You have a right of access to the personal information that the Council holds about you, and/or the right to be given a copy of the data undergoing processing.

### **Right to Rectification**

You have the right to request that the Council corrects any personal data if it is found to be inaccurate, incomplete or out of date.

### **Right to Restriction of Processing**

You have the right, where there is a dispute in relation to accuracy or lawfulness of processing of your personal data, to request that a restriction is placed on further processing.

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<sup>1</sup> [Health and Social Care Act 2012 \(legislation.gov.uk\)](https://www.legislation.gov.uk)

**Right to Object to Processing**

In certain circumstances, you may have a right to object to the processing of your personal data.

**Right of Complaint**

You have a right to lodge a complaint with the Information Commissioner, please find contact details below.

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Tel: 0303 123 1113 (local rate) or 01625 545 745 if you prefer to use a national rate number

To exercise any of your rights, you should contact the Data Controller's representative as shown in section 1b.

**6. Further processing**

If we wish to use your personal data for a new purpose, not covered by this Privacy Notice, then we will provide you with a new Privacy Notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions.