st. Wilfrid's
Catholic High School and Sixth Form College, a Voluntary Academy

Headteacher: Mrs Helen Gilroy B.A. (Hons) P.G.C.E NPQH

St. Wilfrid's Catholic High School and
Sixth Form College, a Voluntary Academy
Cutsyke Road, Featherstone, West Yorkshire, WF7 6BD
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Website: www.st-wilfrids.bkcat.co.uk

Supplementary Information Form - 2020/2021 FOR ADMISSION TO A VOLUNTARY AIDED CATHOLIC SCHOOL

The school to which you are applying is a voluntary aided Catholic school. The school is designated as a school with a religious character and as such is permitted to give priority to applicants who are of the faith of the school. The Academy Council has responsibility for admissions to the school. In order to apply the school's oversubscription criteria the Academy Council requires additional information that is not collected on the local authority's Common Preference Form. This information can be supplied by completing this Supplementary Information Form and returning it to St Wilfrid's by 31st October 2019. ***Failure to complete this form may affect the oversubscription criteria in which your child is placed.*** The local authority's Common Preference Form should also be returned to the LA by the date indicated on this form.
(Please use black ink and block capitals)

NAME OF CHILD

DATE OF BIRTH DD/MM/YYYY **RELIGION**

CHILD'S PERMANENT ADDRESS

POSTCODE

PRIMARY SCHOOL ATTENDED: .....Please tick the box ☐ if your child has an E.H.C.P of special educational needs or has any other difficulties. Please give a brief outline below

.....
(please continue overleaf if necessary)

FULL NAME OF PARENT/CARER **RELATIONSHIP TO CHILD**

TITLE

TITLE

DAYTIME TELEPHONE NUMBER **E-MAIL (*optional*)** .....

If at the time of admission, you will have other children living at the same address and attending St Wilfrid's provide details below.

NAME ..... DOB DD/MM/YYYY

NAME ..... DOB DD/MM/YYYY

NAME ..... DOB DD/MM/YYYY

CATHOLIC CHILDREN
If you think that your application should be considered under category1-6 of the oversubscription criteria then you must supply the information below and attach the evidence requested.

DATE OF BAPTISM DD/MM/YYYY **PLACE OF BAPTISM**

NAME AND ADDRESS OF YOUR PARISH PRIEST OR LOCAL MINISTER (You must attach proof of baptism i.e. copy of baptism certificate or a letter from the authorities of the church)

.....

EASTERN CHRISTIAN CHURCH
If you think that your application should be considered under category 9 of the oversubscription criteria then you must supply evidence of baptism as requested in the admission policy.

DATE OF BAPTISM DD/MM/YYYY **PLACE OF BAPTISM**

NAME AND ADDRESS OF EASTERN CHRISTIAN CHURCH OF WHICH YOU ARE A MEMBER (You must attach proof of baptism i.e. copy of baptism certificate or a letter from the authorities of the church)

.....

.....

In compliance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018, we wish to ensure that you are aware of the purpose for which we collect and process the data we have asked you to provide in this form, which can be found overleaf.

The Bishop Konstant Catholic Academy Trust is an exempt charity regulated by the Secretary of State for Education. It is a company limited by guarantee registered in England and Wales, company number 8253770, whose registered office is at The Zucchi Suite, Nostell Business Estate, Nostell, Wakefield, WF4 1AB.

This Academy is a member of
The Bishop Konstant Catholic Academy Trust
Learning Communities, Inspired by Faith

We are:

St Wilfrid's Catholic High School, a Voluntary Academy. We are part of the Bishop Konstant Catholic Academy Trust Alliance Company. The Bishop Konstant Academy Trust is the data controller.

1. Being a Catholic education provider, we work closely with the School's Diocesan Authority, the School's Trustees, the Local Authority, the Catholic Education Service and the Department for Education, and may share the information you provide on this application form if we consider it is necessary in order to fulfil our functions.
2. The person responsible for data protection within the BKCAT organisation is Mrs Julie Lawson; Data Controller and you can contact her with questions relating to our handling of the data. By visiting www.bkcat.co.uk
3. We require the information we have requested for reasons relating to our functions as the admission authority of the School.
4. It is necessary for us to process personal data for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller (Article 6(1)(e) of the GDPR).
5. To the extent that you have shared any special categories of data this will not be shared with any third parties except as detailed in section1 above, unless a legal obligation should arise.
6. It is necessary for us to process special category data for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller (Article 6(1)(e) of the GDPR). Additionally, processing is necessary for reasons of substantial public interest on the basis of Union or Member State law which is proportionate to the aim pursued and which contains appropriate safeguards (Article 9(2)(g) of the GDPR).
7. If the application is successful, the information you have provided on this form will be migrated to the School's enrolment system, and the data will be retained and processed on the basis of the School's fair processing notice and data protection policies which apply to that data.
8. If the application is unsuccessful, the application form and any documents submitted in support of the application will be destroyed after a period of 12 months. The school may keep a simple record of all applications and their outcome as part of their permanent archives in accordance with the School's data retention policy.
9. To read about individual rights and/or to complain about how we have collected and processed the information you have provided on this form, you can make a complaint to our organisation. The school complaints policy and procedures can be found on the school website. If you are unhappy with how your complaint has been handled, you can contact the Information Commissioners Office via their website at: ico.org.uk

I confirm that I have read the Admissions Policy of the school and that the information I have provided is correct. I understand that I must notify the school immediately if there is any change to these details and that, should any information I have given prove to be inaccurate, the academy council may withdraw any offer of a place even if the child has already started school.

I wish to express a preference for my child to attend St Wilfrid's Catholic High School and Sixth Form College, a Voluntary Academy, from September 2020.

Evidence enclosed Yes No LA Form Returned please tick

SIGNED …….. Parent/Carer DATE: ……..

Please return your completed form to the school

For school use only

Date SIF Received …….

Verification of baptism ……. Year Group …….

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