

Wakefield Council, Licensing Department,
Wakefield One, PO BOX 700, Burton Street,
Wakefield, WF1 2EB
Telephone: 01924 302932
Fax: 01924 302928
Email: licensingoffice@wakefield.gov.uk

| | |
|------------|------------|
| CHECKED BY | FEE TO PAY |
| DATE STAMP | |

**HOW TO APPLY FOR A:-
A VARIATION OF A PREMISES LICENCE UNDER THE
LICENSING ACT 2003**

Please submit to the above address:-

1. **Application Form** (completed in full)
2. **Fee** (see fees list)
3. **2 x Plan of the premises**

You must also:-

4. **Send copies of the full application to all the relevant Responsible Authorities**
5. **Place an advertisement in the local newspaper within 10 working days starting with the day after the application has been submitted to the Licensing Authority.**
6. **Place a Public Notice on the premises**

Full details of the above requirements are provided on the enclosed guidance sheets.

IMPORTANT:- If the above requirements are not complied with, the application will be rejected.

Wakefield Council requires the requested information in order to process your application. It has a duty to protect and safeguard the public and therefore may share the information you have provided on this form with other service areas within the Council, Government Departments, law enforcement agencies and partners for these purposes.

Wakefield Council is required by law to protect the public funds it administers. We may share information internally and externally with other organisations responsible for auditing, or administering public funds, or where undertaking a public function, in order to prevent and detect fraud. We may also disclose information to a Specified Anti-Fraud Organisation for the purpose of preventing fraud under Section 68 of the Serious Crime Act 2007. For further information visit <http://www.wakefield.gov.uk/fightingfraud>.

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We (insert name(s) of applicant)
being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below.

Premises licence number

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

Post town

Post code

Telephone number of premises (if any)

Non domestic rateable value of premises

£

Part 2 – Applicant Details

Daytime contact telephone number

Email address (optional)

Current postal address
if different from
premises address

Post Town

Postcode

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes No

If not, from what date do you want the variation to take effect?

| Day | Month | Year |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (please read guidance note 2)

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Part 4 - Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if the application to vary is successful.

Please tick all that apply

Provision of regulated entertainment

- a) play (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Sale by retail of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

| Plays Standard days and timings (please read guidance note 8) | | | Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 4) | Indoors | | |
|--|-------|--------|--|--|--|--|
| Day | Start | Finish | | Outdoors | | |
| Mon | | | | Both | | |
| Tue | | | | Please give further details here (please read guidance note 5) | | |
| Wed | | | | State any seasonal variations for performing play (please read guidance note 6) | | |
| Thur | | | | | | |
| Fri | | | | Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 7) | | |
| Sat | | | | | | |
| Sun | | | | | | |

B

| Films Standard days and timings (please read guidance note 8) | | | Will the exhibition of a films take place indoors or outdoors or both – please tick (please read guidance note 4) | Indoors | | |
|--|-------|--------|--|---|--|--|
| Day | Start | Finish | | Outdoors | | |
| Mon | | | | Both | | |
| Tue | | | | Please give further details here (please read guidance note 5) | | |
| Wed | | | | State any seasonal variations for the exhibition of films (please read guidance note 6) | | |
| Thur | | | | | | |
| Fri | | | | Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 7) | | |
| Sat | | | | | | |
| Sun | | | | | | |

C

| Indoor sporting events Standard days and timings (please read guidance note 8) | | | Please give further details (please read guidance note 5) |
|---|-------|--------|--|
| Day | Start | Finish | |
| Mon | | | |
| | | | |
| | | | |
| Tue | | | State any seasonal variations for indoor sporting events (please read guidance note 6) |
| | | | |
| | | | |
| Wed | | | |
| | | | |
| | | | |
| Thur | | | |
| | | | |
| | | | |
| Fri | | | Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 7) |
| Sat | | | |
| Sun | | | |

D

| Boxing or wrestling entertainment Standard days and timings (please read guidance note 8) | | | Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4) | Indoors | |
|--|-------|--------|--|----------|--|
| Day | Start | Finish | | Outdoors | |
| Mon | | | | Both | |
| | | | | | |
| | | | | | |
| Tue | | | Please give further details here (please read guidance note 5) | | |
| | | | | | |
| | | | | | |
| Wed | | | State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 6) | | |
| | | | | | |
| | | | | | |
| Thur | | | | | |
| | | | | | |
| | | | | | |
| Fri | | | Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list. (please read guidance note 7) | | |
| Sat | | | | | |
| Sun | | | | | |

E

| Live music Standard days and timings (please read guidance note 8) | | | Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4) | Indoors | |
|---|-------|--------|--|----------|--|
| Day | Start | Finish | | Outdoors | |
| Mon | | | Please give further details here (please read guidance note 5) | Both | |
| Tue | | | | | |
| Wed | | | State any seasonal variations for the performance of live music (please read guidance note 6) | | |
| Thur | | | | | |
| Fri | | | Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list. (Please read guidance note 7) | | |
| Sat | | | | | |
| Sun | | | | | |

F

| Recorded music Standard days and timings (please read guidance note 8) | | | Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4) | Indoors | |
|---|-------|--------|--|----------|--|
| Day | Start | Finish | | Outdoors | |
| Mon | | | Please give further details here (please read guidance note 5) | Both | |
| Tue | | | | | |
| Wed | | | State any seasonal variations for the playing of recorded music (please read guidance note 6) | | |
| Thur | | | | | |
| Fri | | | Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list. (please read guidance note 7) | | |
| Sat | | | | | |
| Sun | | | | | |

G

| | | | | | |
|---|--------------|---------------|--|-----------------|--|
| Performance of dance Standard days and timings (please read guidance note 8) | | | Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 4) | Indoors | |
| | | | | Outdoors | |
| | | | | Both | |
| Day | Start | Finish | Please give further details here (please read guidance note 5) | | |
| Mon | | | | | |
| Tue | | | State any seasonal variations for the performance of dance (please read guidance note 6) | | |
| Wed | | | | | |
| Thur | | | Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list. (please read guidance note 7) | | |
| Fri | | | | | |
| Sat | | | | | |
| Sun | | | | | |

H

| | | | | | |
|---|--------------|---------------|---|-----------------|--|
| Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8) | | | Please give a description of the type of entertainment you will be providing | | |
| | | | Will the entertainment take place indoors or outdoors or both – please tick (please read guidance note 4) | Indoors | |
| | | | | Outdoors | |
| | | | | Both | |
| Day | Start | Finish | Please give further details here (please read guidance note 5) | | |
| Mon | | | | | |
| Tue | | | State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 6) | | |
| Wed | | | | | |
| Thur | | | Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within e), f) or g) at different times to those listed in the column on the left, please list. (please read guidance note 7) | | |
| Fri | | | | | |
| Sat | | | | | |
| Sun | | | | | |

I

| Late night refreshment Standard days and timings (please read guidance note 8) | | | Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4) | Indoors | |
|---|-------|--------|--|----------|--|
| | | | | Outdoors | |
| | | | | Both | |
| Day | Start | Finish | Please give further details here (please read guidance note 5) | | |
| Mon | | | | | |
| Tue | | | | | |
| Wed | | | State any seasonal variations for the provision of late night refreshment (please read guidance note 6) | | |
| Thur | | | | | |
| Fri | | | Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list. (please read guidance note 7) | | |
| Sat | | | | | |
| Sun | | | | | |
| | | | | | |

J

| Supply of alcohol Standard days and timings (please read guidance note 7) | | | Will the supply of alcohol be for consumption on or off the premises or both – please tick (please read guidance note 9) | On the premises | |
|--|-------|--------|--|------------------|--|
| | | | | Off the premises | |
| | | | | Both | |
| Day | Start | Finish | State any seasonal variations for providing dancing facilities (please read guidance note 6) | | |
| Mon | | | | | |
| Tue | | | | | |
| Wed | | | | | |
| Thur | | | Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 7) | | |
| Fri | | | | | |
| Sat | | | | | |
| Sun | | | | | |

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10)

L

| Hours premises are open to the public Standard days and timings (please read guidance note 8) | | | State any seasonal variations (please read guidance note 6) |
|---|-------|--------|--|
| Day | Start | Finish | |
| Mon | | | Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 7) |
| | | | |
| Tue | | | |
| | | | |
| Wed | | | |
| | | | |
| Thur | | | |
| | | | |
| Fri | | | |
| | | | |
| Sat | | | |
| | | | |
| Sun | | | |
| | | | |

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

Please tick ✓ yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of the premises licence

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) **General – all four licensing objectives (b, c, d, e)** (please read guidance note 11)

b) **The prevention of crime and disorder**

c) **Public safety**

d) **The prevention of public nuisance**

e) **The protection of children from harm**

- Please tick ✓ Yes
- I have made or enclosed payment of the fee, or
 - I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy
 - I have sent copies of this application and the plan to responsible authorities and others where applicable
 - I understand that I must now advertise my application
 - I have enclosed the premises licence or relevant part of it or explanation
 - I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent. (See guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature

Date

Capacity

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent. (please read guidance note 14). **If signing on behalf of the applicant please state in what capacity.**

Signature

Date

Capacity

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)

| | |
|------------------|------------------|
| Post town | Post code |
|------------------|------------------|

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

ADVERTISEMENT OF APPLICATIONS

In the case of an application for a premises licence or for a club premises certificate, the person making the application shall advertise the application, in both cases on the premises and by publishing a notice in the following format and containing the following information -

Notice on the Premises

for a period of no less than 28 consecutive days starting on the day after the day on which the application was given to the relevant licensing authority, by displaying a notice which is;

- of a equal size or larger than A4
- of a pale blue colour
- printed legibly in black ink or typed in black in a font of a size equal to or larger than 16
- in all cases, prominently at or on the premises to which the application relates where it can be conveniently read from the exterior of the premises and in the case of a premises covering an area of more than fifty metres square, a further notice in the same form and subject to the same requirements every fifty metres along the external perimeter of the premises abutting any highway

Publishing a Notice

In a local newspaper or, if there is none, in a local newsletter, circular or similar document, circulating in the vicinity of the premises.

On at least one occasion during the period of ten working days starting on the day on which the application was given to the relevant licensing authority.

The notices must contain;

- the name of the applicant or club
- the postal address of the premises or club premises, if any, or if there is no postal address for the premises a description of those premises sufficient to enable the location and extent of the premises or club premises to be identified
- a statement of the relevant licensable activities or relevant qualifying club activities as the case require which it is proposed will be carried on or from the premises
- the postal address and, where applicable, the worldwide web address where the register of the relevant licensing authority is kept and where and when the record of the application may be inspected (*see address and opening hours below*)
- the date by which an interested party or responsible authority may make representations to the relevant licensing authority
- that representations shall be made in writing; and that it is an offence knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary of conviction for the offence.

Notes for guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.
2. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.

- a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
5. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
6. For example (but not exclusively), where the activity will occur on additional days during the summer months.
7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
8. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
9. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
11. Please list here steps you will take to promote all four licensing objectives together.
12. The application form must be signed.
13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
14. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
15. This is the address which we shall use to correspond with you about this application.

ADDRESSES OF RESPONSIBLE AUTHORITIES – LICENSING ACT 2003

West Yorkshire Police

Wakefield Division Headquarters
Havertop Lane
Normanton
WF6 1FD

West Yorkshire Fire & Rescue Service

Service Delivery Centre
Fire Protection Department
Stanningley Road
Bramley
Leeds
LS12 3PL

WMDC Building Control Services

Wakefield One
PO Box 700
Burton Street
Wakefield
WF1 2EB

WMDC Environmental Health Services

Environmental Protection Team

Wakefield One
PO Box 700
Burton Street
Wakefield
WF1 2EB

**WMDC Environmental Health Services
Health & Safety Team**

Wakefield One
PO Box 700
Burton Street
Wakefield WF1 2EB

*or
for
WMDC
run
properties*

Health & Safety Executive

8 City Walk
Leeds
LS11 9AT

Wakefield District Safeguarding Children Board

Room 59
County Hall
Bond Street
Wakefield
WF1 2QW

ADDRESSES OF RESPONSIBLE AUTHORITIES CONT. – LICENSING ACT 2003

West Yorkshire Trading Standards Service

Nepshaw Lane South
Morley
Leeds
LS27 0QP

Public Health Authority

Wakefield One
PO Box 700
Burton Street
Wakefield
WF1 2EB

Home Office Immigration Enforcement

Alcohol Licensing Team
Lunar House
40 Wellesley Road
Croydon
CR9 2BY

Plan of the premises. The plan MUST be on the scale 1cm to 100cm. Please name the rooms on the plan and include the following, (where applicable):

- a) the extent of the boundary of the building, if relevant, and any external and internal walls of the building and, if different, the perimeter of the premises;
- b) the location of points of access to and egress from the premises;
- c) if different from sub-paragraph (b), the location of escape routes from the premises
- d) in a case where the premises is to be used for more than one licensable activity, the area within the premises used for each activity; (i.e. where does the supply of alcohol and entertainment take place).
- e) fixed structures (including furniture) or similar objects temporarily in a fixed location (but not furniture) which may impact on the ability of individuals on the premises to use exits or escape routes without impediment;
- f) in a case where the premises includes a stage or raised area, the location and height of each stage or area relative to the floor;
- g) in a case where the premises includes any steps, stairs, elevators or lifts, the location of the steps, stairs, elevators or lifts;
- h) in the case where the premises includes any room or rooms containing public conveniences, the location of the room or rooms;
- i) the location and type of any fire safety and any other safety equipment including, if applicable, marine safety equipment; and
- j) the location of a kitchen, if any, on the premises.

The plan may include a legend through which the matters mentioned or referred to above are sufficiently illustrated by the use of symbols on the plan.

LICENSING ACT 2003 (fixed by statute)

LC19 – PERSONAL LICENCE

Application for a grant or renewal of personal licence £37.00

LC20 – PREMISES LICENCE

Under the new licensing system, premises will apply for a one-off premises licence and then pay an annual charge for their licence thereafter. The charge is based on the rateable value of the property. The new fee structure for these two payments is as follows:

Premises and Fees

Premises and club application fees and Annual Charges – each premises that is licensable will be allocated to a fee band according to the rateable value:

| RATEABLE VALUE | BAND |
|-----------------------------|------|
| No rateable value to £4,300 | A |
| £4,301 to £33,000 | B |
| £33,001 to £87,000 | C |
| £87,001 to £125,000 | D |
| £125,001 and above | E |

| Rateable value bands | A | B | C | D | E |
|--------------------------|-----|-----|-----|-----|-----|
| Main Application Fee (£) | 100 | 190 | 315 | 450 | 635 |
| Main Annual Charge (£) | 70 | 180 | 295 | 320 | 350 |

A multiplier will be applied to premises in bands D and E where they are exclusively or primarily in the business of selling alcohol:

| Band | D (x 2) | E (x 3) |
|---------------------|---------|---------|
| Application Fee (£) | 900 | 1905 |
| Annual charge (£) | 640 | 1050 |

Exceptionally Large Events

The Licensing Authority will also charge an **additional** premises fee for exceptionally large events as shown in the table below:

| Number in attendance at any one time | Additional Fee |
|--------------------------------------|----------------|
| 5,000 to 9,999 | £1,000 |
| 10,000 to 14,999 | £2,000 |
| 15,000 to 19,999 | £4,000 |
| 20,000 to 29,999 | £8,000 |
| 30,000 to 39,999 | £16,000 |
| 40,000 to 49,999 | £24,000 |
| 50,000 to 59,999 | £32,000 |
| 60,000 to 69,999 | £40,000 |
| 70,000 to 79,999 | £48,000 |
| 80,000 to 89,999 | £56,000 |
| 90,000 and over | £64,000 |

LC21 – TEMPORARY EVENTS & OTHER FEES

| | |
|--|---------|
| Temporary event notice | £21 |
| Theft, loss, etc. of premises licence or summary | £10.50 |
| Application for a provisional statement where premises being built etc. | £315.00 |
| Notification of change of name or address | £10.50 |
| Application to vary licence to specify individual as premises supervisor | £23 |
| Application for transfer of premises licence | £23 |
| Interim authority notice following death etc. of licence holder | £23 |
| Theft, loss, etc. of certificate or summary | £10.50 |
| Notification of change of name or alteration of rules of club | £10.50 |
| Change of relevant registered address of club | £10.50 |
| Theft, loss etc. of temporary event notice | £10.50 |
| Theft, loss etc. of personal licence | £10.50 |
| Duty to notify change of name or address | £10.50 |
| Right of freeholder etc. to be notified of licensing matters | £21 |

The following is not a statutory fee

Certified true copy of premises licence/summary for display £23