

General Guidance

Help to prevent noise nuisance from falsely activated intruder alarms by taking the following steps:

- Ensure the alarm is installed by an SSAIB approved Alarm Engineer, visit <http://www.ssaib.co.uk/>
- Maintain the alarm and have it checked by a qualified engineer at regular intervals.
- Make sure that animals, birds or insects do not falsely trigger the alarm.
- Ensure the alarm detectors are not too sensitive.
- Make sure the alarm has a cut-out device to stop it sounding after no more than twenty minutes.
- Register key-holders with the Council by using this form, so that keyholders can be contacted to turn off the alarm in the event of a false activation while you are away.

Register of Alarm Keyholder Details:

Your Details:

Your Name:		
Address where alarm is installed:		
Postcode		
Contact Telephone Numbers:		
Day:	Evening:	Mobile:

Alarm Installer Details (If Known):

Name of Company:
Address:
Postcode
Contact Telephone Number:

Keyholder 1:

Name/s:		
Address:		
Postcode		
Contact Telephone Numbers:		
Day:	Evening:	Mobile:

Keyholder 2:

Name:		
Address:		
Postcode		
Contact Telephone Numbers:		
Day:	Evening:	Mobile:

Keyholder 3:

Name:		
Address:		
Postcode		
Contact Telephone Numbers:		
Day:	Evening:	Mobile:

Signed: _____

Please return the completed form to:

**Wakefield Council, Environmental Health, Communities Team,
Wakefield One, P.O. Box 700, Burton Street, Wakefield WF1 2EB
or
e-mail to ep@wakefield.gov.uk**

Data Protection Act: The information supplied will be registered on our Alarm Keyholder database and will only be used in the event of a report of an alarm sounding at the registered property. The information will be held securely and will not be disclosed to any third party.