

WHAT HOURS ARE ALLOWED?

These alter depending on age. There are different rules for term time and during school holidays.

All Days

- No work before 7am or after 7pm

School Term Time

- No work during school hours
- No work for more than 2 hours
- Not more than 12 hours work per week

School Holidays

- No more than 5 hours work per day if under 15
- No more than 25 hours work per week if under 15
- No more than 8 hours work per day if over 15
- No more than 35 hours work per week if over 15

Saturdays

- No more than 5 hours work if under 15
- No more than 8 hours work if over 15

Sundays

- No more than 2 hours work.

This is only a quick guide.

If you have any questions, please contact the Child Employment Officer for more information.

Phone: 01924 307449

WORKSMART

AGE 13-16 AND WORKING PART TIME? THEN YOU NEED A WORK PERMIT!

Having a work permit makes sure that

- The work you are doing is legal
- That you are safe
- That your employer has insurance for you

GET IT RIGHT – GET A PERMIT GET WORKSMART



Contact
Lynne Richardson
Child Employment Officer 01924 307449

GETTING A JOB

There are some important rules you should know about before you get a job

- While still at school you can only work part-time
- You cannot leave school until the end of Year 11
- If you get a part-time job you must have a permit
- You cannot work before 7am or after 7pm

The employer has a legal responsibility to make sure that you have a work permit, that there has been a risk assessment and that there is insurance cover for you.

Penalties:

Your employer could be fined up to £1000 if:

- You work before or after these times
- You work during school time
- Without a work permit
- Or doing one of the illegal jobs



GET IT RIGHT

GET WORKSMART

GET A WORK PERMIT

WORK YOU ARE NOT ALLOWED TO DO

Because of your age and inexperience, there are a lot of jobs that you are not allowed to do until after you have left school. Even after you have left school there are certain restrictions, like nightwork.

Some school-age pupils have had terrible accidents and some have even died. Our top priority is your safety.

You cannot do these jobs:

- **Collecting money**
- **Delivering milk**
- **In a Commercial Kitchen**
- **In an amusement arcade**
- **In a butchers shop**
- **In Pubs, Clubs or Disco's**
- **Doing telephone sales**
- **Door to door selling**
- **In a factory**
- **At a petrol station**



YOUR HEALTH AND SAFETY ARE AT RISK IF YOU DO ANY OF THESE JOBS.