



By using Wakefield Council's Planning Public Access System you are stating that you have read, understood and agree to abide by all the terms of use below.

PROTECT YOUR IDENTITY

Please be aware that all comments submitted by you about any planning application are a matter of Public Record and will be scanned and placed on our website for inspection by the public. Therefore:

- ✓ **DO NOT** include your signature
- ✓ **DO NOT** include your phone number
- ✓ **DO NOT** include any other information you are unwilling to publish on the Internet

- ✓ **DO** include your surname, initials and address

You should only submit your comments about an application if you agree to these conditions.

PUBLIC ACCESS AND ELECTRONIC CASE FILES: TERMS OF USE

As part of our continuing commitment to improving the level of information we provide via these web pages, we have developed two inter-linked systems. The first is known as Public Access, and gives you access to an up-to-date online database of Planning Applications submitted to Wakefield Council. The second is known as Civica, and gives you access to our Electronic Case Files. We are in the process of replacing our paper files with electronic ones.

PUBLIC ACCESS ALLOWS YOU TO:

- Monitor the progress of planning applications
- Submit comments about an application
- Search a constantly updated list of applications validated and decided each week
- View details of some historical planning applications
- View property details by reference to a map

Clicking on the "Associated Documents" tab within Public Access will enable you to view Electronic Case Files online. These include plans, application forms and decision documents. In most instances, you can measure and scale from these drawings and plans

ACCEPTABLE BEHAVIOUR

This site is open to members of the general public. Contributors should, therefore, refrain from making any comments that could be viewed as defamatory or prejudicial as this could result in action being taken against the contributor concerned. Submissions containing such comments will be removed from the site.

LIMITATIONS

The service continues to be developed, at the present time no constraint information and only some associated documents, plans and decision notices are available online.

The online planning history contained within the site at present is incomplete and should not be relied upon in connection with a property transaction. Anyone wishing to obtain planning information for this purpose is advised to carry out a Local Land Charges search through Wakefield Council's [Local Land Charges](#) section or the [National Land Information Service](#) using one of the licensed channels.

No responsibility will be taken for any errors or omissions in the planning history information obtained from Public Access. Similarly, the information contained with Public Access does not constitute in any way a formal notification of a planning decision, and as such any actions taken as a result of information displayed on the site are undertaken entirely at the viewer's own risk.

© COPYRIGHT

Plans, drawings and material submitted to Wakefield Council are protected by the Copyright Acts (Section 47, 1988 Act). You may only use material which is downloaded for consultation purposes, to compare current applications with previous schemes and to check whether developments have been completed in accordance with approved plans.

You must not distribute, alter or use any documents for any other purpose.

Further copies must not be made without the prior permission of the copyright owner.

You agree to exempt Wakefield Council from any liability in respect of any actions, suits, claims, costs, expenses, damages and demands whatsoever in respect of any documents obtained via Wakefield Council's Planning Public Access System website.

SYSTEM MAINTENANCE

The Public Access system will be unavailable between 23:00 and 04:00 each day.