

Targeted Youth Support

Understanding the Process

Introduction

Targeted Youth Support (TYS) is a multi-agency support programme which offers support to children and young people (8-19 yrs) who are at 'risk' of adverse outcomes relating to – substance misuse, teenage pregnancy, NEET, crime and anti-social behavior, homelessness, poor health and lack of positive activities.

TYS aims to coordinate a multi-agency response to support this group of young people and their families in order to meet their needs and maximize preventative outcomes.

YOUNG PERSON aged 8 to 19 years – identified as having multiple needs and there are concerns that they are vulnerable to adverse outcomes

Referring to YYS

Any one can refer a young person into YYS, a Parent, Teacher, Police Officer, Connexions PA, Education Welfare Officer, Project worker from within the Voluntary or Statutory sector all that is required is a completed YYS Nomination Form.

The nomination form must be completed as fully as possible with **particular attention given to evidencing the risk factors identified.**

NOMINATING PERSON / AGENCY – can be Self / Parent or Carer / School / Police / ASB Unit / Social Services/ Connexions PA'S etc.

YYS is a targeted service. As such a young person who is to receive the service must have met the eligibility criteria.

Eligibility Criteria:

- The young person is aged between 8-19 years and are; at risk of some or all of the following adverse outcomes: Substance misuse, teenage pregnancy, NEET, crime and anti-social behavior.
- The young person's behavior is of concern to an agency and/or parents/carers and is having a detrimental effect on the young person's development.
- The young person and his/her family consent to the nomination and are willing to engage with the support offered; (Fraser competencies apply)

NOMINATION FORM COMPLETED – If you are aware of/ or have completed a CAF or Pre-CAF any other nationally recognised assessment form, please attach it to the nomination form. Must be signed by Parent / Carer, Nominator and Young Person

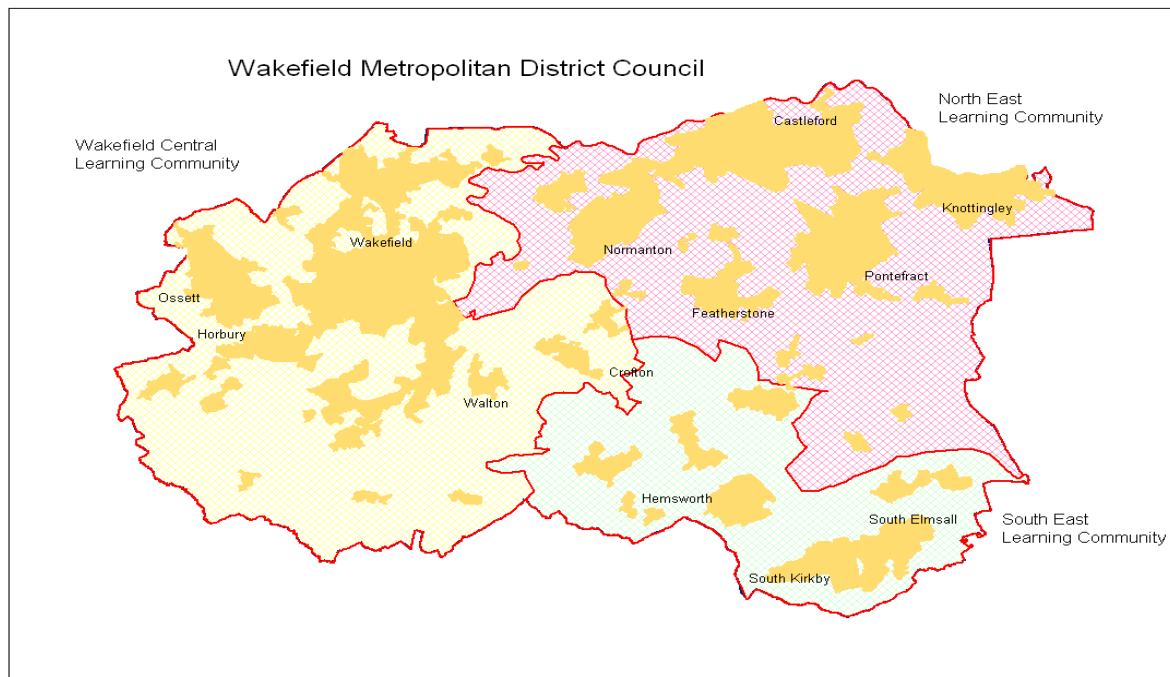
It is expected that you will engage with the young person and their family in order to complete the nomination form. The nomination form must be signed and dated by you, the young person and their parent / parents / carer .

All information on the nomination form will be shared with the members of TYS. Please ensure that the young person and their family are aware of this.

Please consider the following questions before making a nomination and completing the form:

- Outcomes you wish to achieve by referring the young person to TYS?
- What other services have been offered / taken up by the young person?
- What support do you think would be appropriate?

If you have any problems completing the form or require help or further information please contact the TYS Administrators at the Hub in your “ Learning Community Area”.



The Three Hub Areas

| Wakefield Youth Hub | 5 Towns Area Youth Hub | South East Area Youth Hub |
|--|---|---|
| Wakefield, Walton, Horbury, Ossett, Crofton | Pontefract, Knottingley, Castleford, Normanton, Featherstone | Hemsworth, South Kirkby, South Elmsall |
| YDSS - City Limits Thornhill Street Wakefield WF1 1NL Telephone No: 01924 303600 TYS Contact: Dave Waterson Email address: dwaterson@wakefield.gov.uk | YDSS - The Base Green Lane Carleton, Pontefract WF8 3NW Telephone No: 01977 722815 TYS Contact: Sue Ridley Email address: sridley@wakefield.gov.uk | YDSS - Platform 1 Wakefield Road Hemsworth, Pontefract WF9 4AB Telephone No: 01977 723165 TYS Contact: Clare Hipkiss Email: chipkiss@wakefield.gov.uk |

COMPLETED NOMINATION FORM – sent to relevant YDSS Hub. Nomination forms are received and logged by TYS Admin Officers and given to TYS Hub Leads (all nominations require a pre-CAF, CAF or any other nationally recognised assessment form)

Once a nomination form is completed and signed by the young person and their parents you need to return it to the TYS Hub Administrator in your locality.

Upon receipt of the completed nomination, TYS administrators will send you a letter to confirm they have received your referral and that it is being processed.

At this point Targeted Youth Support will:

- Check the eligibility of cases
- Read the nomination form and CAF , pre CAF or any other nationally recognised assessment form (required if possible with all nominations)
- Gather further information from the nominating agency if required;
- Undertake a comprehensive assessment of the nominee;
- Write to the nominating agency (you) in the event that the case is inappropriate for TYS;

A fortnightly Verification / **Allocation meeting** will then be held to discuss your nomination further.

VERIFICATION / ALLOCATION MEETINGS – held every fortnight between TYS Hub Lead and NACRO Team Leader to discuss all received nominations and allocate appropriately

Your nomination will be passed to the most appropriate TYS Lead Professional, based on the information given in the nomination form.

The TYS Lead Professional will contact you (the nominator) and the family and they will undertake a home visit and assessment (It may be appropriate for you to go with the TYS Lead Professional on their first visit).

TYS Lead Professionals will ensure that you are kept informed (where necessary) of the support offered and received by the nominated young person. And if they find that the young person will not engage with TYS then they will contact you and let you know they are unable to continue to give them support. A young person can be re- referred if this situation changes.

The TYS Lead Professionals will be responsible for:-

- Assessing the needs of the young person
- Supporting and engaging young people as much as possible in universal services.
- Supporting a young person to become more resilient and better able to navigate risks.
- Coordinating with other support plans already in place, e.g. CAF's, safeguarding plans.
- Supporting and enabling parents and families, to support a young person's journey through TYS.
- Supporting the young person to access positive activities and core group work sessions if required i.e. anger management / peer pressure/ offending ladder.

Once a TYS Lead Professional has been allocated the young persons case it is taken to a TYS Multi agency the panel meeting. These meetings are held once month.

MONTHLY HUB PANEL MEETING

The Panel meetings are organised in each of the 3 TYS Hubs, they are multi-agency planning groups with representatives from voluntary and statutory services within the Wakefield District.

It is also open for you (as a nominator) and the young people and their parents if they wish to attend (however this is not mandatory). If the issues the young person is experiencing are related to school, then a representative from the school will also be asked to attend.

In Wakefield the TYS panel members includes representatives from the following agencies:

| | |
|--------------------------------|---------------------------------------|
| Local Education Authority | CIR Rebound |
| Family Services | Family Intervention Programmes |
| YDSS - Youth Offending Team | Education Welfare |
| West Yorkshire Police | NACRO |
| Wakefield and District Housing | Wakefield District Primary Care Trust |
| CAMHS | |
| Voluntary Sector Organisations | |
| Anti Social Behavior Unit | |
| Open Door Project | |
| YDSS – Senior Youth Worker | |
| Connexions | |

The Panel meets on a monthly basis to discuss the individual assessment outcomes from the nominations and develop appropriate Individual Action Plans (IAP) designed to address the specific needs of young people.

After the home visit and prior to the panel meeting the young person's case is discussed by the TYS Lead Professional and placed in one of three areas;

1. **“Full Case Discussion”** – These are young people who have multiple issues and require a multi agency discussion to develop a joint holistic plan.
2. **“Mention Only”** – These are young people who are discussed with partners, in order to ascertain any additional information held by agencies that could support the development of Individual Action Plans (IDA'S).
3. **“Information Only”** – These are young people who are engaging in TYS services and are listed so that the partner organisations know that these young people are being supported within the TYS programme and that if they do develop any further issues/problems that they can pass the information on to TYS.

It is important to note that the information shared with the TYS panel meetings is treated with strict confidentiality. Any information discussed is done so with the consent of the young person / parent / carer (unless they are issues relating to child protection), as part of the nomination and assessment process.

The allocated TYS Lead Professional will then contact the young person and their family to arrange a meeting.

An Individual Action Plan (IAP) will be put together with the young person and key worker and signed. This could include details of one to one or core group work which the young person agrees to, as well as the wider plan. (The IAP is reviewed and updated regularly in consultation with young people).

NB: Please note that nominations to TYS are made on a voluntary basis and therefore **it is essential to gain consent from the young person and their family/carer's** (including an information sharing agreement) before forwarding a nomination to TYS.

Through TYS the young person will have access to a range of innovative services and interventions this may include specialist support, anger management courses, group work sessions, positive activities and learning opportunities, personal development opportunities and support through transition into EET.

All of the work undertaken will support the young person achieve the outcomes set in their Individual Action plan.

All of the interventions provided will be of a high quality and by qualified staff that have Enhanced CRB clearance and will comply with safeguarding and information sharing policies and procedures.