

How to register for a free Yahoo Email Account

First you need to open Internet Explorer.

To open Internet Explorer you can either:

Double click the Internet Explorer Icon on the Desktop



OR

Click 'Start' → 'Programs' → 'Internet Explorer'

Click in the Address Bar **or** on 'File' → 'Open' and type in www.yahoo.co.uk
Press the Return Key to connect to the Hotmail Registration page.

The Yahoo! homepage should open – see below:

Follow the link to 'Free mail: Sign Up':

Free mail: [Sign Up](#)

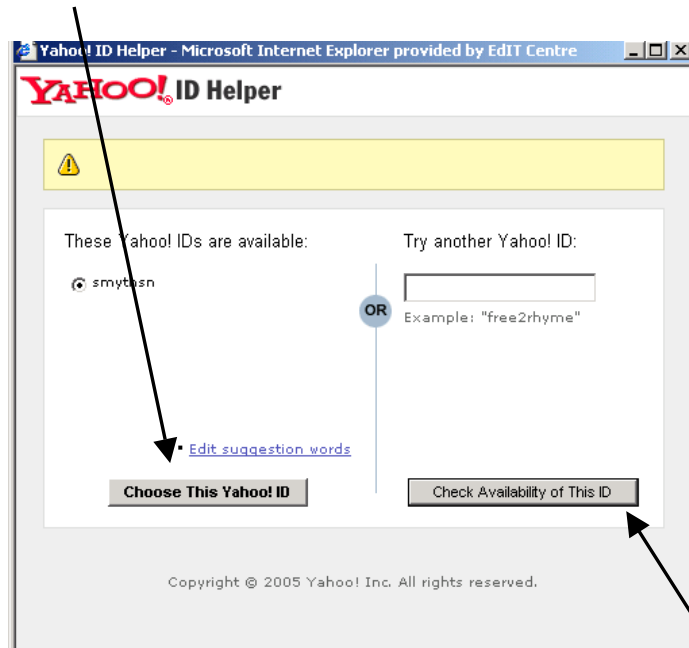
A screenshot of the Yahoo! UK & Ireland homepage as seen in a Microsoft Internet Explorer browser window. The browser's address bar shows 'http://uk.yahoo.com/'. The page features the Yahoo! logo, a search bar, and various navigation links. A red box highlights the 'Free mail: Sign Up' link in the top right corner of the page content. The taskbar at the bottom shows the Start button and several open applications, including Microsoft Outlook and Microsoft Word.

The following registration screen should appear:

Filling in the registration form: Create Your Yahoo! ID

- Type in your first and last name into the relevant fields
- For 'Gender' click on the grey arrow to display the drop-down box. Click on the relevant one to highlight it.
- Now you need to choose a Yahoo! ID. This is the name that will form part of your mail address.
- You only need to type in the first part of the address (eg: your name) as Yahoo! Already selects the @yahoo.co.uk
- Your ID can only consist of a-z, 0-9 and underscores.
- Once you have typed this in click 'Check Availability'. A pop-up box will open telling you availability for this ID. If it is available click 'Continue registration with this ID'

- If it isn't available a pop-up box will appear with some suggestions for alternatives that are available. To choose one of these alternatives click the 'Choose This Yahoo! ID' button



- Alternatively, you will need to choose a different ID and you may wish to choose another name so try typing a variation of your name into the box and click 'Check Availability of this ID' to see if it is available:

Here are some examples of alternatives:

eg: joe.bloggs@yahoo.co.uk or
 joe_bloggs@yahoo.co.uk or
 joe_bloggs1976@yahoo.co.uk

Now you need to choose a password...

- It is case sensitive (so remember whether you use capital letters or lower case!) and must be six characters or over.
- Type it once in the Password box then type it again in the box below to confirm it.
- Your password can contain any characters you wish.

If You Forget Your Password...

The next section deals with what to do if you forget your password:

- For 'security question' click on the grey arrow to display the drop-down box.
- Click on a security question to highlight it.: eg: What is your pets name?

- Type your answer into the 'Your Answer' box: eg: Marigold (it must be 4 characters or over)
- Now you need to enter your date of birth into the 'Birthday' field. To select the month click on the grey arrow to display a drop-down menu. Click on the relevant month to select it.
- Type your postcode into the 'Post code' field
- Select your country by clicking on the grey arrow to display a drop-down menu. Click on the relevant country to select it.
- You have an option to enter an alternative email address in the next field. This is where a password prompt email would go to if you were to forget your Yahoo! password. If you do not have an alternative email then leave it blank.

Yahoo! Marketing Preferences

- Yahoo may want to send you emails for marketing purposes. If you want to receive these click in the check box to select it.
- If you want more information click on the blue link 'Click here' or to read Yahoos! privacy policy click the 'Privacy Policy' link.

Verify Your Registration

- Enter the characters you see into the 'Enter the code shown' box.
- This helps stop automated registrations and aids security

Terms of Service

- To proceed with your application you need to agree to the Yahoo! terms and conditions.
- If you are satisfied with them then click the 'I Agree' button to proceed.
- If you do not feel you want to proceed any further then click the 'I Do Not Agree' button to terminate the application.

Congratulations – you have now completed the registration process!

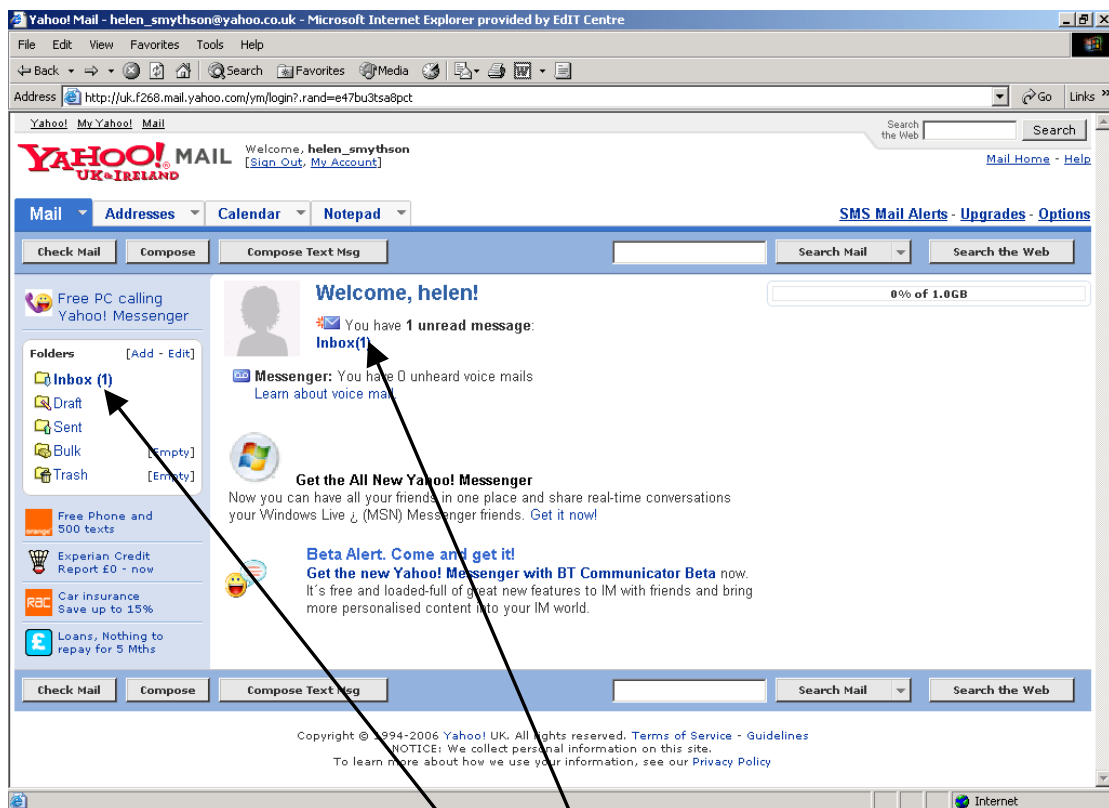
A new box will appear with your registration details on it.

It's a good idea to print this page for future reference.

Make sure you keep it in a secure place as it contains important personal information.

To continue to Yahoo! Mail then click the 'Continue to Yahoo! Mail' box

Your Yahoo! Mail area will open – it should look something like this:



To open your inbox click either here or here.

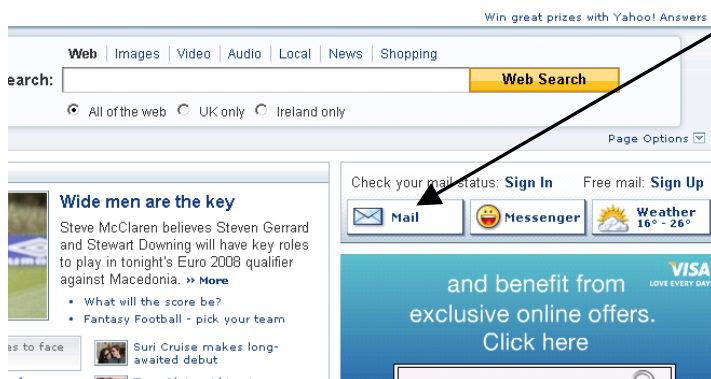
Your inbox should contain one email welcoming you to Yahoo!

To log out of Yahoo mail

To log out of Yahoo! mail click the 'Sign Out' link that is at the top of the screen

To sign into Yahoo

To sign back in go to www.yahoo.co.uk. Click on the link to 'Mail' on the Yahoo homepage.



- A new page will open asking you to enter your Yahoo! ID and your password.
- Enter these and your Yahoo! Mail Area will open.
- If you need further help refer to the Yahoo! 'Help' section on the page where you enter your Yahoo ID and password – it is on the top right-hand corner of the screen.