Statutory Consultation
23 January 2017 to 17 February 2017

Proposed Expansion

of

Horbury St Peter’s and Clifton CE (VC)
Primary School

Please respond by
17 February 2017 to let us know what you think
Foreword

Our vision is to:

- provide a first class learning environment
- make education in Wakefield simply the best
- build upon successes of the past
- build aspiration, ambition and realise potential

Background Information
The Schools Organisation Plan 2016 identified Horbury Pyramid as a key priority area for increasing school places. The Published Admission Number (PAN) of all the primary schools in the Horbury pyramid is not sufficient to match the number of births and when previous trends and expected pupil yield from new housing in the area is applied, there are predicted shortages in reception places from September 2017 to 2019. The catchment area of Horbury St Peter’s and Clifton CE (VC) Primary School has regularly had the highest levels of births in the pyramid, averaging 81 per year for the last four years.

An analysis was undertaken on the schools in the Horbury pyramid to see which ones were suitable to be expanded and, in relation to the locality of the demand and site capacity, only 2 schools were identified as feasible options. Having looked at the options in more detail St Peter’s & Clifton CE (VC) Primary School was the preferred option.

The Proposal
In order to support the forecast demand for primary school places within the Horbury pyramid, Wakefield Council proposes to increase the admission number from 45 to 60 at Horbury St Peter’s and Clifton CE (VC) Primary School through a formal process. The admission number increase would start in reception in September 2018 and then feed through into subsequent year groups, year on year. An extension to the existing school building would be required to provide the necessary additional classrooms, cloakrooms, toilets etc to accommodate the additional children.

The demand for additional reception places is from September 2017 but it would not be possible to complete the formal process and expand the existing school buildings within that timeframe. So as an informal temporary measure, Wakefield Council will over admit by up to 15 reception places in September 2017. The existing Foundation Stage has sufficient capacity to accommodate the additional 15 children but an additional teacher will be required. Should the formal proposal be agreed, the increase will be made permanent from September 2018 and all the required additional accommodation would be built.
The Process
Local Authorities (LAs) are required, in accordance with The Education and Inspections Act 2006 and The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 to follow a statutory process to relocate a school. There are five stages to the process, as follows:

1. Consultation (4 weeks) to allow everyone to give their views on the proposal
2. Publication of the legal Statutory Notice
3. Statutory Notice period of 4 weeks
4. Decision
5. Implementation

Further details are available on page 5 of this booklet.

Consultation
This consultation is the first part of the process and seeks to:

- explain the process of the proposed expansion;
- help you understand the benefits of the expansion and how this might affect you; and
- gather your views on the proposed expansion; and
- give you the opportunity to ask for further information.

Events
During the consultation period, we will be holding informal drop in sessions to answer any questions about the proposal.

There will be 2 drop in sessions open to all interested parties. The dates and times are given in the enclosed letter.
Further Information

Why does the school need to increase its admission number?
Wakefield Council’s pupil forecasting data indicates that there will be a shortage of school places in the Horbury pyramid during the current planning period, September 2017 to September 2019. Additional school places should help more local children secure places at their local schools.

How many additional children would attend the school?
It is proposed that Horbury St Peter’s and Clifton CE (VC) Primary School will increase permanently in reception from 45 to 60 from September 2018 which will then feed through the other year groups, year upon year. Over a seven year period this would generate an additional 105 places across the whole school.

How did Wakefield Council decide to increase the number of pupil places at Horbury St Peter’s and Clifton CE (VC) Primary School?
The Council had to look at which school sites in the pyramid had the space for an expansion, the locality of the demand for places and cost effectiveness. Horbury St Peter’s and Clifton CE (VC) Primary School was the preferred option.

When will the proposed changes be implemented?
It is proposed that the admission number for Horbury St Peter’s and Clifton CE (VC) Primary School will increase from 45 to 60 permanently on 1 September 2018. However, a temporary increase will be required from September 2017, so the school will over admit by up to 15 children in reception.

Will the additional children be put into existing classes, taking class sizes to beyond 30?
The existing Foundation Stage has the required amount of space for 60 children (15 more than they have now). New classes with associated spaces, like cloakrooms and toilets, will be built so that as the children feed through there are the right number of classes and resources for a 2 form entry school.

Why are you expanding the school so soon after the amalgamation with Clifton Infants School?
The amalgamation with Clifton Infants School took place in September 2010 and removed the need for children to change school at age 7 which was seen as an educational benefit. Since 2010 birth rates and the levels of new housing have increased which has resulted in an increased demand for school places. Hence our proposal to expand the school. This level of demand was unforeseen in 2010.
Next Steps
Subject to decisions made by Cabinet, the estimated timeline for the next stages of the process are set out below:

<table>
<thead>
<tr>
<th>Dates</th>
<th>Stages</th>
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<tr>
<td>23 January 2017 to 17 February 2017</td>
<td>4 weeks Public consultation which is a chance for you to attend an event, ask any questions you may have and submit your views on the proposal</td>
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<td>April 2017</td>
<td>Cabinet will consider the consultation feedback and decide whether to proceed to the next stage</td>
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<td>April 2017</td>
<td>If Cabinet decide to proceed to the next stage, a Statutory Notice will be published confirming the details of the final proposal</td>
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<tr>
<td>April 2017 to May 2017</td>
<td>Following publication of the Statutory Notice a period of 4 weeks will follow for representations to be submitted.</td>
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<td>July 2017</td>
<td>Decision on whether to implement the proposal</td>
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<td>1 September 2018</td>
<td>Implement permanent admission number increase.</td>
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How to submit comments on this proposal
Please complete the questionnaire on the last 2 pages of this booklet and return in the pre-paid envelope provided.

Alternatively, you can tell us what you think by completing this form online at: www.wakefield.gov.uk/schoolchanges

The consultation period will be held between 23 January 2017 and 17 February 2017. If you would like Cabinet to consider your views, please respond by 17 February 2017. Your feedback is important.

If you have any questions about this form, or would like more information, please contact:

Schools Organisation Team

Tel: 01924 307983
Email: schoolplaceplanning@wakefield.gov.uk
Key phrases and terms used in this booklet:

Admission Number  This is the number of children that a school can admit in each year group as the physical buildings have the appropriate space for this number of children.

Cabinet  The Council’s Cabinet is a group of Councillors from the Wakefield District. The Cabinet members make independent decisions about proposals put forward by Wakefield Council.

Horbury Pyramid  Horbury pyramid consists of 6 Primary Schools: Horbury Bridge CE JI School, Horbury Primary School, Middlestown JI School, Netherton JI School, St Peter’s & Clifton CE Primary School, West Bretton Primary School and 1 Secondary School: Horbury Academy.

Representation period  A period of 4 weeks follows the publication of the Statutory Notice during which time representations (any kind of written feedback) can be sent to Wakefield Council regarding the proposal.

Statutory  A legal responsibility that Wakefield Council is obliged to fulfil.

Statutory Notice  The Statutory Notice is a legal document published with the proposal details, and invites representations to the proposal.
QUESTIONNAIRE

Please let us have your views on the proposed expansion of Horbury St Peter’s and Clifton CE (VC) Primary School by completing this form

About you
This section asks you for some information that will help us to analyse the results of the survey and to see who has taken part.

You will not be identified by any of the information you provide.

I am a (Please tick the box that applies to you √)

[ ] Parent/Carer [ ] Governor
[ ] Pupil [ ] Member of Staff
[ ] Local Resident [ ] Other (Please state)

Your Views
(Please tick one box for the question below √)

Do you think the provision of additional school places at Horbury St Peter's and Clifton CE (VC) Primary School will be good for parents and children in the Horbury area?

[ ] Yes [ ] No [ ] Don’t Know

How far do you support or oppose the proposal to expand Horbury St Peter’s and Clifton CE (VC) Primary School?

[ ] Strongly Support [ ] Support [ ] Neither Support or Oppose
[ ] Oppose [ ] Strongly Oppose [ ] Don’t Know
Your Comments
(Please write in the box below)

Do you have any comments to make about the proposal to expand Horbury St Peter's and Clifton CE (VC) Primary School?

Please return this form in the pre-paid envelope provided by 17 February 2017

Thank you for taking part in this consultation, your feedback is important.

Schools Organisation Team, County Hall, Wakefield, WF1 2BR