Statement of Consultation

Ackworth Neighbourhood Area Application


Regulation 5 – Application for designation of a neighbourhood area

Regulation 5 of the Neighbourhood Planning (General) Regulations 2012 states:

5. (1) Where a relevant body submits an area application to the local planning authority it must include—

   (a) a map which identifies the area to which the area application relates;

   (b) a statement explaining why this area is considered appropriate to be designated as a neighbourhood area; and

   (c) a statement that the organisation or body making the area application is a relevant body for the purposes of section 61G of the 1990 Act.

   (2) A local planning authority may decline to consider an area application if the relevant body has already made an area application and a decision has not yet been made on that application.

Appendix 1 contains a copy of the submitted application letter and proposed boundary plan. In accordance with section 1 of regulation 5, the application contains all the information prescribed. Ackworth Parish Council has not previously made an application where a decision is still pending.

Regulation 6 – Publicising an area application

Consultation on previous Local Development Framework (LDF) documents has been carried out in accordance with the Council’s adopted Statement of Community Involvement (SCI), however, the SCI does not cover neighbourhood planning as it is not a development plan document. Instead, the Neighbourhood Planning (General) Regulations 2012 (as amended) set out the consultation requirements for neighbourhood planning.

Regulation 6 prescribes how the Council must publicise an area application:

6. As soon as possible after receiving an area application from a relevant body, a local planning authority must publicise the following on their website and in such other manner as they consider is likely to bring the area application to the attention of people who live, work or carry on business in the area to which the area application relates—

   (a) a copy of the area application;

   (b) details of how to make representations; and
(c) the date by which those representations must be received, being—

(i) in the case of an application to which paragraph (2)(b) of regulation 6A applies, not less than four weeks from the date on which the area application is first publicised;

(ii) in all other cases, not less than six weeks from the date on which the area application is first publicised.

**Regulation 6A - Prescribed date for determination of an area application**

6A (1) Where a local planning authority receive an area application from a relevant body the authority must determine the application by the date prescribed in paragraph (2).

(2) The date prescribed in this paragraph is—

(a) in a case where the area to which the application relates falls within the areas of two or more local planning authorities, the date 20 weeks from the date immediately following that on which the application is first publicised;

(b) in other cases, where the relevant body is a parish council and the area to which the application relates is the whole of the area of the parish council, the date eight weeks from the date immediately following that on which the application is first publicised;

(c) in all other cases, the date 13 weeks from the date immediately following that on which the application is first publicised.

At this stage the Council was only required to bring the application to the attention of people who live, work or carry on business in the area to which the application relates. At a later stage, regulation 14, relates to the consultation of the draft neighbourhood plan and requires specific consultation of bodies referred to in Schedule 1 of the Regulations whose interests may be affected by the proposals of the neighbourhood plan.

As the Council has a commitment to carry out effective engagement with all relevant citizens, the application was also publicised in accordance with Schedule 1 of the Regulations (with the exception of adjoining local authorities and parish councils and parish councils that did not adjoin the application area).

The Council uses ‘Objective’, which is commercial software designed for consultation by the public sector and has developed a database of people, etc. who have made comments and/or expressed an interest to be kept informed of progress of planning documents. The database was searched to identify people who live within the postcode area starting ‘WF7 7’ which covers the application area. There were no active residents in our database.

A list of people who pay business rates in the parish was obtained from the Council’s Business Rates Team. In total 114 businesses, and the people who work there, were identified as being specific to Ackworth and were consulted directly.
As the Council consulted broadly in accordance with Schedule 1 and its adopted SCI as well then a total of 334 letters or emails were sent out directly to individuals, businesses, groups and bodies with an interest in the area (see Appendix 2).

<table>
<thead>
<tr>
<th>Consultee Type</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>People who live in the area</td>
<td>0</td>
</tr>
<tr>
<td>People who carry on business/work in the area</td>
<td>114</td>
</tr>
<tr>
<td>Schedule 1 s.1 (b) - Parish councils adjoining application area</td>
<td>5</td>
</tr>
<tr>
<td>Schedule 1 s.1 (c to j) - Government bodies</td>
<td>6</td>
</tr>
<tr>
<td>Schedule 1 s.1 (k) - Electronic communications operators</td>
<td>6</td>
</tr>
<tr>
<td>Schedule 1 s.1 (l) - Primary care trust and statutory undertakers</td>
<td>5</td>
</tr>
<tr>
<td>Schedule 1 s.1 (m) - Voluntary bodies</td>
<td>38</td>
</tr>
<tr>
<td>Schedule 1 s.1 (n) - Representatives of racial, ethnic and national groups</td>
<td>9</td>
</tr>
<tr>
<td>Schedule 1 s.1 (o) - Representatives of religious groups</td>
<td>12</td>
</tr>
<tr>
<td>Schedule 1 s.1 (p) - Representatives of business</td>
<td>7</td>
</tr>
<tr>
<td>Schedule 1 s.1 (q) - Representatives of disabled people</td>
<td>1</td>
</tr>
<tr>
<td>Other relevant consultees from the Council’s SCI</td>
<td>50</td>
</tr>
<tr>
<td>Local councillors for the Wakefield district</td>
<td>62</td>
</tr>
<tr>
<td>Duty to Cooperate not already listed</td>
<td>19</td>
</tr>
<tr>
<td></td>
<td><strong>334</strong></td>
</tr>
</tbody>
</table>

**Period of publication**

The area application was first published on Thursday 17 September for a period of four weeks. The closing time for the receipt of representations was 5 p.m. Wednesday 14 October 2015.

**Methods of publication**

In accordance with regulation 6, the Council publicised the application on their website and used methods set out in its SCI to bring the area application to the attention of others who live, work and carry on business in the area.

_Council’s Website_ – The Council has created a specific neighbourhood planning section which offers information and advice. The application was available within this section at:


Details included (see Appendix 3):

- a copy of the area application
- details of how to make representation; and
- the date by which the representations had to be received by.

_Public notice_ – A public notice was published in the three local papers near the area, the Hemsworth and South Elmsall Express (published Thursday 17 September), the Castleford and Pontefract Express (published Thursday 17 September) and the Wakefield Express (published Friday 18 September). See Appendix 4 for copy of the public notice.

_Wakefield One and local libraries_ – In accordance with the public notice, hard copies of the application, notice of consultation (see Appendix 5) (which included details of how to make representations and the deadline by which they should be received) and comment forms
were available for viewing at the Council’s main offices at Wakefield One, Wakefield library and local libraries from Thursday 17 September.

The local libraries were:

- Ackworth Community Library
- Upton Community Library, High Street, Crofton
- South Elmsall Library
- Hemsworth Library

**Objective** – The Council uses ‘Objective’, which is commercial software designed for consultation by the public sector. The Council’s website, notice of consultation and public notice provided the link to details of the application and how to make a representation.

[http://consult.wakefield.gov.uk/portal](http://consult.wakefield.gov.uk/portal)

Again, the application and proposed area boundary could be downloaded and viewed and representations made online (See Appendix 6).

**Representations received**

Consultation on the neighbourhood area application ended at 5 p.m. on 14 October 2015 by which time seven representations had been received from seven contributors.

Representations were received from (see Appendix 7):

- Health and Safety Executive
- National Farmers’ Union
- Natural England
- Coal Authority
- Environment Agency
- Historic England
- Local business owner

Their responses were:

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
<th>Not specified</th>
</tr>
</thead>
<tbody>
<tr>
<td>People who thought the boundary is appropriate?</td>
<td></td>
<td></td>
<td>7</td>
</tr>
<tr>
<td>People who thought the boundary should be changed?</td>
<td></td>
<td></td>
<td>7</td>
</tr>
<tr>
<td>People who thought the area identified is suitable for designation as a neighbourhood area?</td>
<td></td>
<td></td>
<td>7</td>
</tr>
</tbody>
</table>

No objections were received to the proposed boundary or the appropriateness of the area being designated a neighbourhood area. The six bodies that responded provided their general standing advice for neighbourhood planning and made no specific comments.

Copies of all comments may be viewed at:

17 July 2015

Ms Carole Crookes
Project Leader
Wakefield Council
Wakefield One
PO Box 700
Burton Street
Wakefield
WF1 2EB

Dear Carole

Application to Wakefield Council for Designation of a Neighbourhood Area

Ackworth Parish Council, being a relevant body as required by legislation under Part 2 s5 of the Neighbourhood Planning (General) Regulations 2012, wishes to prepare a Community Right to Build Order.

I can confirm that Ackworth Parish Council is a relevant body for the purposes of section 61g of the Town and Country Planning Act.

The Neighbourhood Area comprises the whole of the parish boundary for Ackworth, as illustrated on the map enclosed with this letter.

Ackworth Parish Council considers the area defined to be the most appropriate area for designation for the reasons given below:

1. The area defined is the area covered by the precept for Ackworth Parish Council.
2. The boundary does not overlap with neighbouring parishes and is clearly defined.
3. The boundary encompasses land which may have been part of previous planning considerations which the Parish Council has commented on or discussed.

Yours sincerely

Mrs Sue Templeman
Clerk
APPENDIX 2

People who live with the postcode area ‘WF7 7’ in Badsworth (0 people)

People who work or carry on business in the area (114)

Section 1 (b) Parish councils adjoining application area
Badsworth Parish Council
Hemsworth Town Council
Thorpe Audlin Parish Council
Featherstone Town Council

Section 1 (c) to (j) Government bodies
Coal Authority
Environment Agency
Highways England
Historic England
Homes and Communities Agency
Natural England
Network Rail
Office of Rail Regulation

Section 1 (k) Electronic communications operators
British Telecom Plc.
Mobile Broadband Network Ltd
Mono Consultants
Telefonica UK Ltd
Vodafone Ltd
Virgin Media

Section 1 (l) Primary care trust and statutory undertakers
Director of Public Health
National Grid
Northern Gas Networks Ltd
Northern Power Grid
Yorkshire Water Services

Section 1 (m) Voluntary bodies
Age Concern Wakefield District
Asian Women's Association
Community Assembly
Community Awareness Programme (CAP)
Development Initiative for Voluntary Arts
DIAL Wakefield
Friends of Haw Park Wood
Fruitbowl
Gasped
Help the Aged
Horticare
Involving Young People
Next Generation Community Youth Group
Nine Lakes Community Trust
Ramblers Association
Special Abilities
Wakefield Deaf Women's Group
Wakefield District Biodiversity Group
Wakefield District Cycling Forum
Wakefield Over 50's Action Group
Wakefield RSPB Local Group
Well Woman Centre
Yorkshire Mesmac

Section 1 (n) Representatives of racial, ethnic and national groups
Equality and Human Rights Commission
Friends, Families and Travellers
Gypsy Council
Gypsy Council for Education, Culture, Welfare and Civil Rights
National Federation of Gypsy Liaison Groups
Showmen's Guild
Standing Conference of Asian People
Wakefield and District Environmental Action Forum

Section 1 (o) Representatives of religious groups
Brunswick Street Mosque
Cathedral Church of All Saints, Wakefield
Central Jamia Masjid
Central Jamia Mosque
Diocese of Wakefield
Grange Street Mosque
Jehovah's Witnesses
Re-Connect
Resource Aid Centre
Swaffia Mosque
Wakefield Mosque, Pinderco Ltd/WACF
Zakria Mosque

Section 1 (p) Representatives of business
Featherstone Chamber of Trade
Federation of Small Businesses (Wakefield Branch)
Horbury and District Chamber of Trade
Mid-Yorkshire Chamber of Commerce and Industry Ltd
National Farmers Union
Pontefract and Castleford Federation of Small Businesses
Pontefract Chamber of Trade
Wakefield Area Chamber of Commerce Industry Ltd

Section 1 (q) Representatives of disabled people
DISPORT
Wakefield District Sports Association
District Councillors (62)

Duty to Cooperate
Barnsley Metropolitan Borough Council
Bradford Metropolitan District Council
Calderdale Council
Canal and River Trust
Civil Aviation Authority
Doncaster Metropolitan Borough Council
Kirklees Metropolitan Council
Leeds City Council
Leeds City Region Enterprise Partnership
NHS England West Yorkshire Area Team
North Yorkshire County Council
Selby District Council
West Yorkshire Combined Authority
Yorkshire West Local Nature Partnership

Other relevant consultees taken from the SCI
Age UK Wakefield District
BBM Revolution Cycling Club
Calder Clarion Cycling Club
Coalfields Regeneration Trust
Fields In Trust
Healthy Walks Project
National Trust
Nova
Pontefract and District Walking Club
Pontefract Cycling Club
RSPB
Rural Action Yorkshire
South Elmsall Cycle Club
Wakefield and District Sight Aid
Wakefield Angling Club
Wakefield Badger Group
Wakefield Cycle Club
Wakefield District Cycle Forum
Wakefield District Sports Association
Wakefield Local Access Forum
Wakefield Naturalists' Society
Wakefield Triathlon Club
West Yorkshire Archaeology Advisory Service
West Yorkshire Ecology
Woodland Trust
NOTICE OF CONSULTATION ON APPLICATION FOR DESIGNATION OF A NEIGHBOURHOOD AREA

Wakefield Metropolitan District Council

Town and Country Planning Act 1990, as amended by The Localism Act 2011, Schedule 9

The Neighbourhood Planning (General) Regulations 2012 as amended by the Neighbourhood Planning (General) (Amendment) Regulations 2015.

Wakefield Metropolitan District Council hereby gives notice that Ackworth Parish Council has submitted an application for the designation of a neighbourhood area under Part 2 of The Neighbourhood Planning (General) Regulations 2012 as amended by the Neighbourhood Planning (General) (Amendment) Regulations 2015.

The proposed boundary and supporting statement can be viewed on the Council’s neighbourhood planning website at:
www.wakefield.gov.uk/residents/planning/policy/neighbourhood-planning

or in person at:

<table>
<thead>
<tr>
<th>Library/Location</th>
<th>Opening Hours</th>
</tr>
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<tbody>
<tr>
<td>Wakefield Library, Wakefield One, Burton Street, Wakefield</td>
<td>Monday and Tuesday 9.00-6.00; Wednesday 9.00-8.00; Thursday and Friday 9.00-7.00 and Saturday 9.00-5.00</td>
</tr>
<tr>
<td>Upton Community Library, Waggon Lane, Upton</td>
<td>Monday and Friday 1.00-6.00; Tuesday and Thursday 8.30-1.30; Wednesday 12.00-5.00 and Saturday 10.00-1.00</td>
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<tr>
<td>Ackworth Community Library, Bell Lane, Ackworth</td>
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<tr>
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<tr>
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Representations on the application are invited during the statutory consultation period which will run for four weeks from Thursday 17 September to Wednesday 14 October 2015.

Representations should be made online via the Council’s website at http://consult.wakefield.gov.uk/portal or by downloading the representations form from www.wakefield.gov.uk/residents/planning/policy/neighbourhood-planning. Representations can also be made in writing to Wakefield Council, Planning Services, Spatial Policy Group, Wakefield One, PO Box 700, Burton Street. Wakefield. WF1 2EB; or by e-mail to ldf@wakefield.gov.uk.

Representations should be received no later than 5p.m. on 14 October 2015.
APPENDIX 5

NOTICE OF CONSULTATION
ON APPLICATION FOR DESIGNATION OF A NEIGHBOURHOOD AREA

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Representations should be received no later than 5 pm on Wednesday 14 October 2015.

Please let us know if you have any special needs and we will make arrangements to make sure your views are registered.

A summary of representations received and a decision notice will be published on the Council’s neighbourhood planning website in due course.

If you require further advice or assistance, please contact the neighbourhood planning team on either 01924 306417 or email ldf@wakefield.gov.uk.