Local Authorities will:

- Work together to ensure and maintain a comprehensive and up to date Development Plan. This will:
  - Enable the delivery of the priorities in the Local Development Plan and the Strategic Economic Plan;
  - Provide certainty over development opportunities; and
  - Help inform investment decisions.

- The Local Authority will nominate a project co-ordinator to lead the process in conjunction with the Developer. The Local Authority nominee will:
  - Agree with the Developer a timetable and milestones for the application to deliver a decision in the shortest period of time practicable;
  - Set out requirements for consultation (internal and external) and work with the Developer to ensure appropriate pre application public consultation takes place;
  - Set out the Local Authority’s aspirations for any legal agreement and land transactions;
  - Maintain a regular dialogue with the developer and ensure changes required by either the local authority of the Developer are made promptly.

- Work in partnership with customers and stakeholders to bring forward successful applications that deliver high quality sustainable development.

- Work with customers to understand their business needs and development proposals to ensure that everyone involved understands scheme viability and deliverability.

- Undertake regular reviews, led by the Local Authorities, of the service we deliver in conjunction with customers giving all involved opportunity to shape future delivery.

90% of major applications were approved in the Leeds City Region in 2014 (English Average 85%)
Developers will:

- Agree a Project Plan, including key stages and milestones, which take into account the need for discussion and review to take place, keeping the Council informed of progress at all key stages.
- Undertake an urban design analysis to inform the evolution of the scheme and the subsequent development of the design and access statement.
- Engage in meaningful pre application discussions, with adequate time allowed for the preparation of essential information and assessment proposals, including appropriate community consultation.
- Respond within the agreed timescales to requests for further information and/or revisions.
- Attend project meetings with relevant persons.
- Submit a complete planning application with appropriate supporting information as agreed with the Council, including a draft legal agreement where appropriate.

The Local Enterprise Partnership Board will receive regular reports on the performance of the agreement and will review it as required.

For further information please contact the LEP:

Colin Blackburn (Executive Officer – Infrastructure and Investment)
colin.blackburn@westyorks-ca.gov.uk

Justin Wilson (Policy and Implementation Officer - Spatial Planning)
justin.wilson@westyorks-ca.gov.uk

0113 348 1819
DEFINITIONS & CONTACTS

What is a major investment proposal?

1. They are of major strategic significance in terms of one or more of the following; job growth, investment value and regeneration. Clearly the scale of this will be different in different parts of the city region, for instance the scale of proposal that is strategically significant in Bradford or Harrogate would be different. Each authority will set out which applications will be subject to the Charter; or

2. They are proposals that are eligible for large scale, time limited, public funds.

Leeds City Region local authorities & lead officers for implementing the Charter:

- **Barnsley**  Joe Jenkinson, Head of Planning and Building Control  
  E joejenkinson@barnsley.gov.uk  T 01226 774731
- **Bradford**  John Eyles, Major Developments Manager  
  E john.eyles@bradford.gov.uk  / T 01274 432484
- **Calderdale**  Richard Seaman, Development Manager  
  E richard.seaman@calderdale.gov.uk  / T 01422 392241
- **Craven**  Ian Swain, Development Control Manager  
  E iswain@cravendc.gov.uk  / T 01756 706465
- **Harrogate**  Gary Bell, Chief Planner  
  E Gary.Bell@harrogate.gov.uk  / T 01423 556542
- **Kirklees**  Simon Taylor, Head of Development Management  
  E Simon.Taylor@kirklees.gov.uk  / T 01484 225006
- **Leeds**  Martin Sellens, Head of Planning Services  
  E martin.sellens@leeds.gov.uk  / T 0113 2478172
- **Selby**  Richard Sunter, Lead Officer (Planning)  
  E risunter@selby.gov.uk  / T 01757 705101
- **Wakefield**  Judy Jones, Development Manager  
  E jjones@wakefield.gov.uk  / T 01924 306621
- **York**  Jonathan Carr, Head of Development Services and Regeneration  
  E jonathan.carr@york.gov.uk  / T 01904 551303 or 01904 551553