

OFFICER DELEGATED DECISION REGISTER 2020

The following are decisions that have been taken by Chief Officers (which includes: the Chief Executive, Corporate Directors and Service Directors as detailed below) under the Officer Delegation Scheme as detailed in Part 3 - Responsibility for Functions - in the Constitution of the Council.

For further details, please contact the Committee Team (01924 305051) or the Contact Officer. Details on decisions taken in relation to issues containing exempt information* will not be available to members of the public.

*Exempt information falls into categories which are detailed in the Access to Information Rules in the Council's Constitution. The Constitution can be accessed via the Council's website

<http://www.wakefield.gov.uk/about-the-council/policies-and-procedures/constitution>

Chief Executive

Corporate Director Adults and Health	Corporate Director Children and Young People	Corporate Director Communities, Environment and Climate Change	Corporate Director Regeneration and Economic Growth
Director Public Health	Service Director Education and Inclusion	Service Director Communities	Service Director Economic Growth and Skills
Service Director Older People and Physical Disabilities	Service Director Children's Partnerships, Strategy and Innovation	Service Director Environment and Streetscene	Service Director Arts, Culture and Leisure
Service Director Mental Health and Learning Disabilities	Service Director Social Care		Service Director Planning, Transportation and Strategic Highways
Chief Legal Officer	Chief Finance Officer		

Reference Number	Decision Date	Decision Taker	Contact Officer	Details
194/2020	22 October 2020	Andrew Balchin Interim Chief Executive	Mark Tolson Governance Manager Tel: 01924 305014	<p>Corporate Director Support and Decision Making The decision was taken:</p> <ul style="list-style-type: none"> i. To authorise the Corporate Director, Children and Young People to provide Corporate Director support to the Adults & Health Directorate whilst the current Corporate Director acts as Interim Chief Executive. ii. That the Corporate Director, Communities, Environment and Climate Change be authorised to make decisions with regard to the Capital Grants Scheme, decisions to be recorded by way of an Officer Delegated Decision.
193/2020	22 October 2020	Tom Stannard Corporate Director Regeneration and Growth (approved by Chief Finance Officer, Chief Legal Officer and Service Manager Corporate Landlord)	Jane Hunt Corporate Property and Estates Manager Tel: 01924 305866	<p>Wakefield East Relief Road (WERR) Part 1 Land Compensation Act 1973 The decision was taken to agree the settlement of the fifth instalment of agreed claims of 135 claims only under Part 1 of the Land Compensation Act 1973 at an agreed settlement figure of £181,963.</p>
192/2020	19 October 2020	Glynn Humphries Corporate Director Communities Environment and Climate Change	Antony Sadler Service Director Communities Tel: 01924 305509	<p>Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund Variation:</p> <p>19 October 2020 Virtual Panel:</p> <p>Ward 8</p> <ul style="list-style-type: none"> • 9th Wakefield Brownies and 2nd Ossett Rainbows - Make Some Space – Project

				Variation - £911.39. The project itself has increased in value since the initial approval, as a result of grant allocation delays. This variation is to increase the funds due to this price increase.
191/2020	15 October 2020	Andrew Balchin Interim Chief Executive	Jill Clayton Service Director Human Resources & Organisational Development Tel: 01924 305854	Interim Acting Up Arrangements The decision was taken to put in place interim acting up arrangements to cover the Service Director Environment & Streetscene role following the promotion of the substantive post holder.
190/2020	13 October 2020	Julie Russell Service Director Arts, Culture and Leisure	Antonino Vella Museums and Castles Manager	Public Light Installation The decision was taken to appoint Novak to deliver a Public Light installation and associated community engagement work for Wakefield Cathedral precinct to a value of £79,839.45
189/2020	15 October 2020	Andrew Balchin Corporate Director Adults and Health	Debbie Masterson Adaptations Assessment Team Manager/Head Occupational Therapist Tel: 01977 723745	Variation of contracts for adaptations The decision was taken to vary the contracts for the provision of Stairlifts, Steplifts, Vertical Through Floor Lifts and Hoists, with the following Service Providers in order to grant relief in the form of changes to operational requirements (including maintenance, servicing and inspections) and relief from related performance indicators to the Service Providers: (i) Stairlifts: Handicare Accessibility Limited (ii) Steplifts Wessex Lift Co Ltd

				<p>(iii) Through Floor Lifts Pollock Lifts Limited</p> <p>(iv) Ceiling Track Hoists Chiltern Invadex (UK) Limited</p> <p>(v) Servicing/maintenance out of warranty stairlifts, steplifts, through floor lifts and ceiling track hoists Wessex Lift Co Ltd</p>
188/2020	14 October 2020	Kevin Fisher Service Manager – Corporate Landlord Regeneration and Economic Growth	Jane Hunt Property and Estates Manager Tel: 01924 305866	Payment Terms The decision was taken for a variation of payment terms for a Wakefield City tenant. (Exempt Paragraph 3)
187/2020	13 October 2020	Kevin Fisher Service Manager – Corporate Landlord Regeneration and Economic Growth	Jane Hunt Property and Estates Manager Tel: 01924 305866	Debt Write Off The decision was taken to write off a debt for a former tenant. (Exempt Paragraph 3)
186/2020	14 October 2020	Kevin Fisher Service Manager – Corporate Landlord Regeneration and Economic Growth	Jane Hunt Property and Estates Manager Tel: 01924 305866	Payment Terms The decision was taken for a variation of payment terms for a Wakefield tenant. (Exempt Paragraph 3)
185/2020	14 October 2020	Kevin Fisher Service Manager – Corporate Landlord Regeneration and Economic Growth	Jane Hunt Property and Estates Manager Tel: 01924 305866	Payment Terms The decision was taken for a variation to payment terms for a Wakefield tenant. (Exempt Paragraph 3)

184/2020	8 October 2020	Glynn Humphries Corporate Director Environment and Climate Change	Tom Bruce Civil Engineering Technician Tel: 01924 307981	Traffic Regulation Order (TRO) – City of Wakefield (Civil Enforcement Area), (No Waiting At Any Time Restrictions) The decision was taken to enable the introduction of No Waiting At Any Time Restrictions on Wakefield Road/Dicky Sykes Lane, Ackworth.
183/2020	7 October 2020	Andrew Balchin Corporate Director Adults and Health	Andrew Kerr Principal Commissioning Officer Care and Support Commissioning Team Tel: 01924 305942	Grant funding to St Catherine’s Parochial Church The decision was taken to issue an 18-month grant funding agreement (1 st October 2020 to 31 st March 2022), at the current funding levels, to St Catherine’s Parochial Church to continue to deliver day care services for older people.
182/2020	6 October 2020	Andrew Balchin Corporate Director Adults and Health	Antony Sadler, Service Director Adults, Health and Communities Tel: 01924 305509	Local Capital Grants The decision was taken to approve the following Local Capital Grant Fund applications: 06 October 2020 Panel: Ward 2 Fryston Puffin Crossing – £45,000 – The grant will be used to place a Puffin crossing in Fryston at the rear pedestrian access for Fairburn View Primary School on Fryston Road. Ward 13 Monument Lane Lighting – £7,081.22 – This grant will be used to erect two new lighting columns on Monument Lane. Ward 20

				Jubilee Hall Community Centre - Second van meals-on-wheels project – £16,694.00 – This grant will be used to procure a second-hand electric van for meal deliveries.
181/2020	5 October 2020	Anna Hartley Director of Public Health	Joanne Hinchliffe Public Health Commissioning Manager Tel: 07917307437	<p>Pre-Exposure Prophylaxis (PrEP) The following decisions were taken:-</p> <p>(1) That receipt of funding from the Department for Health and Social Care in the sum of £27,698.00 in financial year 2020/21 for the commissioning of Pre-Exposure Prophylaxis (PrEP), be accepted; and</p> <p>(2) That expenditure of the funding in relation to the commissioning of PrEP in Wakefield, including varying the Council's Contract for the Provision of a Wakefield Integrated Sexual Health Service dated 3rd November 2015 with Spectrum Community Health CIC to include PrEP between 1st October 2020 and 30th March 2021 in consideration for £23,543 be approved. The remaining funding to be retained by Wakefield Council to fund Out of Area PrEP provision.</p>
180/2020	29 September 2020	Stuart Allsop Transport Craftperson	Gary Chapman Workshop Manager Transport Services Tel: 01924 306311	<p>Private hire/hackney carriage vehicle licence The decision was taken to suspend a private hire driver licence with immediate effect. (Exempt Paragraphs 1 & 2)</p>

179/2020	29 September 2020	David Hollis Principal Licensing Officer	David Hollis Principal Licensing Officer Tel: 01924 302906	Determination of a Minor Variation The decision was taken to approve a Minor Variation application to amend conditions and include film on the premises licence at Calder Vale Hotel, Horbury WF4 5EB.
178/2020	25 September 2020	Andrew Balchin Corporate Director Adults and Health	Antony Sadler Service Director Adults, Health and Communities Tel: 01924 305509	Local Capital Grants The decision was taken to approve the following Local Capital Grant Fund applications: 24 September 2020 Panel: Ward 9 <ul style="list-style-type: none"> Ferrybridge Bowling Club - £34,633.86 – This grant would be used to install a new water and electrical supply as part of the new pavilion works. Members of the club and members of the public have been consulted and have stated that the club is currently in a bad state of repair and unfit for purpose. Ward 13 <ul style="list-style-type: none"> Pontefract Sports and Social Club – Pitch Renewal – £50,000 – This grant would be used to replace the pitch that they currently have as it is old and no longer fit for purpose. Once the new pitch it fitted the group will be able to offer more activities to the community.
177/2020	24 September 2020	Tom Stannard Corporate Director Regeneration and Economic Growth	Jane Brown Service Manager Economic Growth & Strategic Housing Tel: 01924 304964	Variation to terms of Option Agreement The decision was taken to approve the variation of the terms of the Option Agreement entered into between the Council and City And Provincial Properties Investments Ltd (CPPI)

		(in consultation with the Portfolio Holder for Regeneration and Economic Growth and the Portfolio Holder for Corporate Services (Property) and the S151 Officer and Chief Legal Officer)		which formed part of the Freehold disposal of Derelict Listed Mill Buildings (Rutland Mills) at Wakefield Waterfront, together with other associated legal agreements and a Grant Funding Agreement with CPPI.
176/2020	24 September 2020	Andrew Balchin Corporate Director Adults and Health	Rachel Gaughan Care and Support Commissioning Team Tel: 01924 305660	ISF Provider List The decision was taken to approve that the following organisation will be added to the ISF Provider List and an ISF Provider List Agreement put in place: <ul style="list-style-type: none"> • Real Life Options 1st Enable
175/2020	11 September 2020	David Hollis Principal Licensing Officer	David Hollis Principal Licensing Officer Tel: 01924 302906	Determination of a Minor Variation The decision was taken to approve a Minor Variation application to amend the plan of the premises licence at the Red Lion, 12 Market Place, Pontefract.
174/2020	11 September 2020	David Hollis Principal Licensing Officer	David Hollis Principal Licensing Officer Tel: 01924 302906	Determination of a Minor Variation The decision was taken to approve a Minor Variation application to amend the plan of the premises licence at Lupset Garage, 321 Horbury Road.
173/2020	11 September 2020	David Hollis Principal Licensing Officer	David Hollis Principal Licensing Officer Tel: 01924 302906	Determination of a Minor Variation The decision was taken to approve a Minor Variation application to amend the premises licence at Asda, Halfpenny Lane, Pontefract WF8 4BW.
172/2020	16 September 2020	Chris Burnett Senior Licensing Officer David Hollis Principal Licensing Officer	Chris Burnett Senior Licensing Officer Tel: 01924 302932	Private hire/hackney carriage vehicle licence The decision was taken to renew a private hire driver licence. (Exempt Paragraphs 1 & 2)

171/2020	11 September 2020	David Hollis Principal Licensing Officer	David Hollis Principal Licensing Officer Tel: 01924 302906	Determination of a Minor Variation The decision was taken to refuse a Minor Variation application to remove conditions on the premises licence at The Electric Theatre, 62 Wakefield Road, Ackworth, Pontefract.
170/2020	14 September 2020	David Hollis Principal Licensing Officer	David Hollis Principal Licensing Officer Tel: 01924 302906	Determination of a Minor Variation The decision was taken to approve a Minor Variation application to amend the premises licence at Asda, Asdale Road, Wakefield.
169/2020	14 September 2020	Andrew Balchin Corporate Director Adults and Health	Andrew Kerr Principal Commissioning Officer Tel: 01924 305942	Extension of Contract The decision was taken to extend the contractual arrangements for the Direct Payment Advice, Information and Support Service utilising a direct reward to the existing provider, Penderels Trust, for 18 months from 1st October 2020 to 31st March 2022.
168/2020	4 September 2020	David Hollis Principal Licensing Officer	David Hollis Principal Licensing Officer Tel: 01924 302906	Determination of a Minor Variation The decision was taken to approve a Minor Variation application to change the opening hours for Stanley Ferry, Stanley Ferry Marina, Wakefield.
167/2020	10 September 2020	Neil Warren Chief Finance Officer	Antony Sadler Service Director Adults, Health and Communities Tel: 01924 305509	Local Capital Grants The decision was taken to approve the following Local Capital Grant Fund applications: 7 September 2020 Panel: Ward 1 <ul style="list-style-type: none"> Richmond Road Play Area Refurbishment- £24,998.09 – This grant would be used to improve the play area at Richmond Road by providing new play equipment and a bench.

				<p>Ward 3</p> <ul style="list-style-type: none"> • Altofts Community and Sports Foundation – Accessibility – £8,900 – This grant would be used to create two access ramps for the function room and the garden at The Brig, to allow disability access as well as access for pushchairs. <p>Ward 7</p> <ul style="list-style-type: none"> • South Hiendley Improvement Group - Improvements to Village Pond - £13,800 – This grant would be used to excavate the vegetation, silt and debris from the pond as well as reshaping and regrading the pond in order to provide a safe depth and safe access. <i>Please note: This grant approval is subject to the group obtaining the required licensing.</i>
166/2020	5 August 2020	Glynn Humphries Service Director Environment and Streetscene	Robert Gillicker Senior Project Leader Transportation Planning Tel: 01924 303544	<p>Award of Contract</p> <p>The decision was taken to award a contract to WSP for technical planning support to produce the documents required for Wakefield Council to submit a Planning Application for the new Outwood Railway Station Park and Ride car park.</p>
165/2020	1 September 2020	Sharon Owen ASB and Licensing Manager	David Hollis Principal Licensing Officer Tel: 01924 302906	<p>Private hire/hackney carriage vehicle licence</p> <p>The decision was taken to revoke a private hire driver licence with immediate effect. (Exempt Paragraphs 1 & 2)</p>

164/2020	1 September 2020	Anna Hartley Director of Public Health	Maria Green-Lynch Health Improvement Specialist - Carers Champion Joanne Hinchcliffe Public Health Commissioning Manager	Live Well Wakefield Small Grants Fund and Contract for the Provision of a Social Wellbeing Service The decision was taken to: <ul style="list-style-type: none"> • make an additional sum of £150,000.00 available to NOVA under the Grant Agreement to provide grants between now and 31st March 2021; and • amend the Service Payment for the period 1st April 2019 to 31st March 2021 in the Contract for Services by making an additional £62,745.00 available to the Service Provider to contribute to the management of the social prescribing link worker resource (£30,000.00 of which was paid during the period 1st April 2019 to 31st March 2020).
163/2020	1 September 2020	Tom Stannard Corporate Director Regeneration and Growth (approved by Chief Finance Officer, Chief Legal Officer and Service Manager Corporate Landlord)	Jane Hunt Corporate Property and Estates Manager Tel: 01924 305866	Wakefield East Relief Road (WERR) Part 1 Land Compensation Act 1973 The decision was taken to agree the settlement of the fourth instalment of agreed claims of 58 claims only under Part 1 of the Land Compensation Act 1973 at an agreed settlement figure of £282,775.
162/2020	1 September 2020	David Hollis Principal Licensing Officer	David Hollis Principal Licensing Officer Tel: 01924 302906	Determination of a Minor Variation The decision was taken to approve a Minor Variation application to change the date the premises licence will have effect for a one off event at Hensworth Water Park.
161/2020	28 August 2020	Sharon Owen ASB and Licensing Manager Chris Burnett	Chris Burnett Senior Licensing Officer Tel: 01924 302932	Private hire/hackney carriage vehicle licence The decision was taken to renew a private hire driver licence.

		Senior Licensing Officer David Hollis Principal Licensing Officer		(Exempt Paragraphs 1 & 2)
160/2020	28 August 2020	Sharon Owen ASB and Licensing Manager Chris Burnett Senior Licensing Officer David Hollis Principal Licensing Officer	Chris Burnett Senior Licensing Officer Tel: 01924 302932	Private hire/hackney carriage vehicle licence The decision was taken to revoke a private hire driver licence with immediate effect. (Exempt Paragraphs 1 & 2)
159/2020	28 August 2020	Sharon Owen ASB and Licensing Manager Chris Burnett Senior Licensing Officer David Hollis Principal Licensing Officer	Chris Burnett Senior Licensing Officer Tel: 01924 302932	Private hire/hackney carriage vehicle licence The decision was taken to grant a hackney carriage driver licence. (Exempt Paragraphs 1 & 2)
158/2020	28 August 2020	Sharon Owen ASB and Licensing Manager Chris Burnett Senior Licensing Officer David Hollis Principal Licensing Officer	Chris Burnett Senior Licensing Officer Tel: 01924 302932	Private hire/hackney carriage vehicle licence The decision was taken to renew a private hire driver licence. (Exempt Paragraphs 1 & 2)
157/2020	20 August 2020	Julie Russell Service Director Arts, Culture and Leisure	Antonino Vella Museums and Castles Manager	To enter into a Contract The decision was taken to enter into a contract for the delivery of a Public Art Framework for the District.
156/2020	24 July 2020	Chris Burnett Senior Licensing Officer Sharon Owen ASB and Licensing Manager	Chris Burnett Senior Licensing Officer Tel: 01924 302932	Private hire/hackney carriage vehicle licence The decision was taken to refuse an application for a private hire driver licence. (Exempt Paragraphs 1 & 2)

155/2020	24 July 2020	Chris Burnett Senior Licensing Officer Sharon Owen ASB and Licensing Manager	Chris Burnett Senior Licensing Officer Tel: 01924 302932	Private hire/hackney carriage vehicle licence The decision was taken to renew a hackney carriage driver licence. (Exempt Paragraphs 1 & 2)
154/2020	24 July 2020	Chris Burnett Senior Licensing Officer Sharon Owen ASB and Licensing Manager	Chris Burnett Senior Licensing Officer Tel: 01924 302932	Private hire/hackney carriage vehicle licence The decision was taken to refuse to renew a private hire driver licence. (Exempt Paragraphs 1 & 2)
153/2020	10 August 2020	David Hollis, Principal Licensing Officer Chris Burnett, Principal Licensing Officer	David Hollis Principal Licensing Officer Tel: 01924 302906	Determination of a Minor Variation The decision was taken to refuse a Minor Variation application to remove conditions at annex 2 of the premises licence at Counting House, Westgate, Wakefield.
152/2020	10 August 2020	David Hollis, Principal Licensing Officer Chris Burnett, Principal Licensing Officer	David Hollis Principal Licensing Officer Tel: 01924 302906	Determination of a Minor Variation The decision was taken to refuse a Minor Variation application to remove conditions at annex 2 of the premises licence at Supperclub, Wakefield.
151/2020	14 August 2020	Claire Elliott Service Director, Economic Growth and Skills	Sarah Johnson Senior Energy Project Officer Tel: 01924 305887	Approval of Funding The decision was made to approve the funding of £30,000 from the Council's Capital Reserve to fund the Home Energy Efficiency Fund Scheme. Approval for the Council to call-off its Better Homes Yorkshire (BHY) Contract to deliver the 'Home Energy Efficiency Hardship Fund Pilot Project' (the Scheme), which has been funded by the Council through internal resources. The Council is instructing ENGIE, who will sub-contract the physical delivery of the Scheme, through the existing Call off Contract. This was established as part of the 'Green Deal and ECO Framework'.

				The decision will delegate the necessary authority to finalise and enter into the necessary call-off contract with ENGIE.
150/2020	3 August 2020	Jill Clayton HR Service Manager	Jill Clayton HR Service Manager Tel: 01924 305854	Approval of Policy The decision was taken to approve the Council's Non-Mandatory Discretions Policy on pensions to allow the Council to implement a Shared Cost Salary Sacrifice AVC Scheme (SSAVC).
149/2020	13 August 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Antony Sadler Service Director Adults, Health and Communities Tel: 01924 305509	Local Capital Grants The decision was taken to approve the following Local Capital Grant Fund applications: 13 August 2020 Panel: Ward 10 <ul style="list-style-type: none"> • Normanton Cricket Club – Updating Equipment within the Club - £22,085.99 – This grant would be used to replace equipment that has been made no longer useable due to vandalism. • Carlton Road Play Area – £24,999.30 - Refurbishment – To refurbish the small play area on Carlton Road in Normanton for pre-school and primary school age children.
148/2020	14 August 2020	Anna Hartley Director of Public Health	Charlotte Jaques Public Health Partnership Commissioning Manager Tel: 01924 303317	Extension of Contract The decision was taken to extend the Healthier Wealthier Wakefield Families (HWWF) contract by 9 months (from 1 August 2021 to 30 April 2022) at a total cost of £34,685.01.
147/2020	3 August 2020	Glynn Humphries Service Director	Dan Lambert Street Scene Fleet Co-ordinator	Award of Contract The decision was taken to appoint MGB Plastics Ltd to supply 3 x full loads of 240L

		Environment, Street Scene & Property	Tel: 01977 724777	plastic wheeled bins, comprising green Household Waste bins, brown Recycling bins and brown Garden Waste bins to a total of 1800 bins.
146/2020	4 August 2020	David Holmes Transport Craftsperson	Gary Chapman Workshop Manager Transport Services Tel: 01924 306311	Private hire/hackney carriage vehicle licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)
145/2020	6 August 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Debbie Masterson Adaptations Assessment Team Manager/Head Occupational Therapist Tel: 01977 723745	Vary contracts for adaptations The decision was taken to vary the contracts for the provision of Stairlifts, Steplifts, Vertical Through Floor Lifts and Hoists, between 1 May 2020 and 31 October 2020 , with the following Service Providers in order to grant relief in the form of changes to operational requirements (including maintenance, servicing and inspections) and relief from related performance indicators to the Service Providers in accordance with PPN 02/20 (Supplier Relief due to Covid-19)and PPN 04/20 (Recovery and Transition due to Covid-19): <ol style="list-style-type: none"> 1) Stairlifts – Handicare Accessibility Ltd 2) Steplifts – Wessex Lift Co Ltd 3) Through Floor Lifts – Pollock Lifts Ltd 4) Ceiling Track Hoists – Chiltern Invadex (UK) Ltd 5) Servicing/maintenance out of warranty stairlifts, steplifts, through floor lifts and ceiling track hoists – Wessex Lift Co Ltd

144/2020	6 August 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Antony Sadler Service Director Adults, Health and Communities Tel: 01924 305509	<p>Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund applications:</p> <p>06 August 2020 Panel:</p> <p>Ward 3</p> <ul style="list-style-type: none"> Savile Park Bowling Club – performance bowling green - £5,820 – this grant would be used to purchase a professional level mowing machine for the bowling green. <p>Ward 8</p> <ul style="list-style-type: none"> Horbury Bridge Cricket Club – refurbishment of artificial wicket - £9,018 – this grant would be used to refurbish an artificial wicket that will be used to update and improve facilities at the cricket ground. Friends of Horbury's Parks – benches - £6,874.42 – this grant would be used to purchase 14 benches for 5 parks within the Horbury area.
143/2020	3 August 2020	Claire Elliott Service Director, Economic Growth and Skills	Janet Howley, Lead Officer, Housing Policy and Support, Strategic Housing and Economic Growth Tel: 01924 305892	<p>Leeds City Credit Union The decision was taken to provide grant funding of £34,500 to the Leeds City Credit Union for the 2020/21 financial year.</p>
142/2020	3 August 2020	Claire Elliott Service Director, Economic Growth and Skills	Janet Howley, Lead Officer, Housing Policy and Support, Strategic Housing and Economic Growth	<p>Leeds City Credit Union The decision was taken to provide access to top up funding of up to £22,000 to Leeds City Credit Union, in support of increasing lending</p>

			Tel: 01924 305892	opportunities to residents living in Knottingley, as part of the wider Knottingley Pilot Project.
141/2020	3 August 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Antony Sadler Service Director Adults, Health and Communities Tel: 01924 305509	Emergency Assistance Grant: Food and Essential Supply The decision was taken that a grants programme, with an overall value of £100,000, has been developed which will provide awards based on bandings linked to typical number of meals provided. These will range from awards of between £500 and £16,750. Food banks will be contacted directly to provide the offer of funding, which they will need to accept using a simple form.
140/2020	29 July 2020	Richard Overend Transport Craftsperson	Gary Chapman Workshop Manager Transport Services Tel: 01924 306311	Private hire/hackney carriage vehicle licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)
139/2020	27 July 2020	Richard Overend Transport Craftsperson	Gary Chapman Workshop Manager Transport Services Tel: 01924 306311	Private hire/hackney carriage vehicle licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)
138/2020	30 July 2020	Julie Russell Service Director Arts, Culture and Leisure	John Gallagher Health Improvement Specialist – Adults, Walking & Cycling	Award of Contract The decision was taken to award a contract to Cycle North for the provision of Bikeability Training Level 1 and Level 1 and 2 combined to 2407 children (within years 4, 5 and 6) from the period 1st September 2020 to 31st March 2021, with the option to extend for a further 3 years, each year, depending on the availability

				of funding from the Department of Transport and at the Council's discretion.
137/2020	29 July 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Antony Sadler Service Director Adults, Health and Communities Tel: 01924 305509	<p>Local Capital Grants</p> <p>The decision was taken to approve the Local Capital Grants application and guidance amendments.</p> <ul style="list-style-type: none"> • The LCGP applications for both community groups and elected members have been amended to provide further clarity for applicants. • The LCGP guidance documents, application and programme guidance, have been amended and updated for 2020/21. The programme guidance now includes further detail on eligibility requirements for applicants.
136/2020	23 July 2020	Beate Wagner Corporate Director Children and Young People	Vicky Schofield Service Director – Children Social Care	<p>Entering into a Contract</p> <p>The decision was taken that the Council enters in to a contract with Riverside Housing Association to provide care packages for Young People with additional needs who require a higher level of support in order to be ready to move into independent living. This contract is to be delivered through the securing of properties providing 12 placements by Riverside using Homes England funding.</p>
135/2020	22 July 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Lisa Willcox Interim Adults Operations Manager 01977 723328	<p>Shared Lives Carers</p> <p>The decision was made for additional payments to Shared Lives carers in light of the Covid situation. Specifically:</p> <ul style="list-style-type: none"> • Payment to Short Breaks carers where they have lost income due to Short Breaks not taking place (as a result of Covid)

				<ul style="list-style-type: none"> • Payment to Long Term carers in recognition of the exceptional circumstances.
134/2020	2 July 2020	Glynn Humphries Service Director Environment and Property	Paul Maddison Team Leader Land Drainage & Flood Risk Management 01924 306039	<p>Transfer of Land The decision was taken to transfer land off Broad Lane, South Kirkby and associated flood storage pond approved under application no. 12/00836/FUL. These assets mitigate additional surface water flood risk from the residential development off Broad Lane, South Kirkby.</p>
133/2020	14 July 2020	Jill Clayton HR Service Manager	Shaun Stevenson HR Operations Manager Tel: 01924 306448	<p>Annual Leave Scheme The decision was taken to approve the temporary changes to the Council Annual Leave Scheme arising as a consequence of the Covid-19 pandemic, the provisions of the Coronavirus Act 2020 and amendments to the Working Time Regulations.</p>
132/2020	13 July 2020	David Holmes Transport Craftsperson	Gary Chapman Workshop Manager Transport Services Tel: 01924 306311	<p>Private hire/hackney carriage vehicle licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)</p>
131/2020	2 July 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Andrew Kerr Principal Commissioning Officer Tel: 01924 305942	<p>Extension of the Provision of Support and Services to Carers Extension of the current provision from 30th September 2020 to 31st March 2021. Re-procurement of this provision was on schedule for contract implementation on 1st October 2020 but the COVID-19 pandemic has resulted in the resources working on this re-</p>

				procurement to be deployed to support the independent care sector.
130/2020	9 July 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Debbie Masterson Adaptations Assessment Team Manager/Head Occupational Therapist Tel: 01977 723745	<p>New Contracts</p> <p>The decision was taken to enter into new contracts for the provision of Stairlifts, Steplifts, Vertical Through Floor Lifts and Hoists, with the following providers for an initial period of 10 months from 1 May 2020 to 28 February 2021 with an option to extend for a further period of one month until 31 March 2020:</p> <ul style="list-style-type: none"> a) Stairlifts – Handicare Accessibility Ltd b) Steplifts – Wessex Lift Co Ltd c) Through Floor Lifts – Pollock Lifts Ltd d) Ceiling Track Hoists – Chiltern Invadex (UK) Ltd e) Servicing/maintenance out of warranty stairlifts, steplifts, through floor lifts and ceiling track hoists – Wessex Lift Co Ltd
129/2020	2 July 2020	Glynn Humphries Service Director Environment & Property	Mr A Skelton TED Group Engineer Tel: 01924 302314	<p>Making of an Order</p> <p>The decision was taken to make The Council of the City of Wakefield (Traffic Regulation) (No 2) (Experimental Order) 2020</p>
128/2020	2 July 2020	Glynn Humphries Service Director Environment & Property	Mr A Skelton TED Group Engineer Tel: 01924 302314	<p>Making of an Order</p> <p>The decision was taken to make The Council of the City of Wakefield (Civil Enforcement Area), (Waiting Restrictions and Street Parking Places) (Consolidation Order 2016) (Amendment No 6) Experimental Order 2020.</p>
127/2020	8 July 2020	Gillian Connolly Corporate Director Business Change	Darren Gill Head of Technology Tel: 07920271768	<p>Purchase professional services</p> <p>The decision was taken to purchase professional services from Trustmarque to support the phase 1 implementation of the</p>

				Council's migration to Microsoft's Office 365 platform totalling £115k.
126/2020	3 July 2020	Gillian Connolly Corporate Director Business Change	Anthony Derbyshire Business Development Manager Revenues and Benefits Tel: 01927 727002	Contract Award The decision was taken to award a contract to Northgate Public Services (UK) Ltd for the provision of a hosted Business Rates ICT system.
125/2020	2 July 2020	Gillian Connolly Corporate Director Business Change	Noreen Blewitt HR Manager Client & Operations Tel: 01924 305719	Contract Award The decision was taken to sign off the exception and award a contract to AVC Wise for the provision of a 3 rd party managed service for a Salary Sacrifice Addition Voluntary Contribution scheme (SSAVC). The contract is for an initial 3 year term with the option to extend annually.
124/2020	6 July 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Antony Sadler, Service Director Adults, Health and Communities Tel: 01924 305509	Local Capital Growth Fund The decision was taken to approve the following Local Capital Grant Fund applications: 06 July 2020 Panel: Ward 5 <ul style="list-style-type: none"> • Crofton, High Street, extension of 20 mph zone - £19,669.25 – This grant would be used to extend the 20 mph zone on Crofton High Street. • Solid Rock - Security and Disability Access - £3,000 - To extend the disability ramp currently in place as access to the building. The group would also like to erect a security fence around the property.

				<p>Ward 8</p> <ul style="list-style-type: none"> • Christ Church South Ossett - New Fire Alarm System - £5,152.80 – To replace the church's fire alarm system so it complies with British standards and make the building safer. • Horbury Churches Together - IT Improvement Scheme - £2,101.97 - To improve the IT facilities for Horbury Churches Together. <p>Ward 21</p> <p>Outwood Memorial Hall - Safety and Security Improvements - £23,409 – The grant will be used to carry out works to improve the safety of users of the Hall and to increase the security of the building.</p>
123/2020	16 June 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Rachel Gaughan Care and Support Commissioning Team 01924 305660	<p>ISF Provider List</p> <p>The decision was taken that the following organisation will be added to the ISF Provider List and an ISF Provider List Agreement put in place:</p> <ul style="list-style-type: none"> • Affinity Trust
122/2020	18 June 2020	Judy Jones Service Manager Development Management Planning Services	Ian Garratt Principal Planning Officer Planning Services 01924 306610	<p>Planning Contravention Notice</p> <p>The decision was taken to authorise the service of a Planning Contravention Notice under S171C to the Town and Country Planning Act 1990 on land at Crossley Street, New Sharlston, Normanton.</p>
121/2020	24 June 2020	Ian Beddow Transport Craftsperson	Gary Chapman Workshop Manager Transport Services Tel: 01924 306311	<p>Private hire/hackney carriage vehicle licence</p> <p>The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect.</p>

				(Exempt Paragraphs 1 & 2)
120/2020	30 June 2020	Stephen Crofts Service Director for Strategy and Innovation Children and Young People	Melanie Robinson Think Family Strategic Lead	More Money in My Pocket The decision was made giving approval for the Council to contract to deliver the 'More Money In My Pocket' (MMIMP) Our Family Our Future initiative. The Council is instructing Children and Young Peoples Service, Strategy and Innovation, Think Family Team on the understanding that they will sub-contract the delivery of the Our Family Our Future reducing inequalities initiative. The decision will delegate the necessary authority to officers to finalise and enter into the necessary call-off contract with successful sub-contractors.
119/2020	29 June 2020	Gillian Connolly Corporate Director Business Change	Clair Parker Senior Partnerships Officer	Novation of contract The decision was taken to give approval for the novation of the contract with Weber Shandwick for public affairs and communications support services for the Key Cities Group from Wakefield Council to Salford Council.
118/2020	29 June 2020	Tom Stannard Corporate Director Regeneration and Growth (approved by Chief Finance Officer, Chief Legal Officer and Service Manager Corporate Landlord)	Jane Hunt Corporate Property and Estates Manager Tel: 01924 305866	Wakefield East Relief Road (WERR) Part 1 Land Compensation Act 1973 The decision was taken to agree the settlement of the third instalment of agreed claims of 119 claims only under Part 1 of the Land Compensation Act 1973 at an agreed settlement figure of £551,460.

117/2020	25 June 2020	Anna Hartley Director of Public Health	Alison Andrews Public Health Partnerships Commissioning Manager 01924 305690	Alcohol Liaison Service The decision has been taken, via an exception request process, to extend the current ALS (Alcohol Liaison Service) agreement for a further 12 months from 1 st April 2021 to 31 st March 2022.
116/2020	26 June 2020	Tom Stannard Corporate Director Regeneration and Growth	Sarah Scholes Programme & Service Development Manager Tel: 01924 302231	Indemnity Letter The decision was taken to issue an indemnity letter to the trustee representative of the charity, Pontefract Park ("Charity") to facilitate it entering into a lease ("Lease") with The Electricity Network Company Limited ("ENC") for the use of land at the park as an electricity substation with associated electric lines required for the new leisure and wellbeing centre.
115/2020	25 June 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Shaheen Khawaja Interim Manager Wheelchair & Equipment Service Tel: 01924 302448	To enter into a contract The decision was made to enter into a negotiated contract for the provision of approved repair and maintenance services for Wakefield Wheelchair Services 1 October 2018 to 30 June 2020 with the option to extend for a further 3 periods of 3 months each until 31 March 2021. (Exempt Paragraph 3)
114/2020	19 June 2020	David Holmes Transport Craftsperson	Gary Chapman Workshop Manager Transport Services Tel: 01924 306311	Private hire/hackney carriage vehicle licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)
113/2020	19 June 2020	David Holmes Transport Craftsperson	Gary Chapman Workshop Manager Transport Services Tel: 01924 306311	Private hire/hackney carriage vehicle licence

				The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)
112/2020	18 June 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Antony Sadler Service Director Tel: 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund application: 18 June 2020 Panel: Ward 17 Balne Lane Community Centre – Centre Renovation - £19,366.79 – to renovate the community centre in order to encourage future use of the building and to engage with residents.
111/2020	15 June 2020	Richard Overend Transport Craftsperson	Gary Chapman Workshop Manager Transport Services Tel: 01924 306311	Private hire/hackney carriage vehicle licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)
110/2020	18 June 2020	Julie Russell Service Director Arts, Culture & Leisure	Kov Bahadori Leisure Facilities Operations Manager Tel: 01924 307807	To enter into a contract The decision was taken to enter into a contract for the supply, installation and maintenance of fitness equipment for the initial period of 2 years with the option to extend for a further 1 or 2 years. The procurement has been conducted as a further competition via the ESPO Framework Contract 345 for the Supply of Fitness Equipment and in accordance with the Public Contracts Regulations 2015.

109/2020	18 June 2020	David Holmes Transport Craftsperson	Gary Chapman Workshop Manager Transport Services Tel: 01924 306311	Private hire/hackney carriage vehicle licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)
108/2020	15 June 2020	Tom Stannard Corporate Director Regeneration and Growth	Monika Wilcox Programme Manager Tel: 01924 305326	Partnership Agreement The decision was taken to enter into a partnership agreement with Creative England Limited to deliver outcomes required by Cultural Development Fund (CDF) grant.
107/2020	10 June 2020	Merran McRae Chief Executive	Mark Tolson Governance Manager Tel: 01924 305014	Elected Member Attendance at Meetings The decision has been taken that having regard to the current pandemic situation and in accordance with emergency powers, it has been authorised that the absence of all Councillors from meetings of the Authority to the end of the current Municipal Year, in order that any Members not having the opportunity to attend a qualifying meeting prior to and during the period of the pandemic, are not at risk of inadvertent disqualification.
106/2020	10 June 2020	Clare Elliott Service Director Economic Growth and Skills	David Griffiths Development Surveyor Economic Growth and Skills Tel: 01924 306612	Business Park Enterprise Zone The decision was taken to exercise the Council's option on land to deliver the Langthwaite Business Park Enterprise Zone.
105/2020	10 June 2020	Gillian Connolly Corporate Director Business Change	Darren Gill Head of Technology	Data Storage Area Network The decision was taken to upgrade the Council's existing electronic data storage area network (SAN) infrastructure.
104/2020	5 June 2020	Gillian Connolly Corporate Director Business Change	Toni Mellor Technical Support Manager	Call-off Contract The decision was taken to extend a call-off contract entered into under the EA16 Crown Commercial Service Framework with the supplier XMA Limited.

103/2020	8 June 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Antony Sadler Service Director Tel: 01924 305509	<p>Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund applications:</p> <p>8 June 2020 Panel</p> <p>Ward 5 Walton Sports & Social Club – Changing Rooms Refurbishment - £2,298.24 - to refurbish the changing rooms for use of those who train there.</p> <p>Ward 16 Eastmoor Community Project Limited – Renew, Refurbish, Revitalise – £21,292.38 - to purchase various items of office and community equipment to enable the centre to enhance the services they deliver to the community and the groups that use their facilities. This includes replacing the function room’s carpet, installing wall heaters, and purchasing a printer and some kitchen utilities.</p> <p>Ward 18 Woolley Parish Council – Refurbishment and Improvement of Haigh Recreation Area - £11,854 – to refurbish the play area in the recreation ground to benefit the local people as well as providing an open space to host local events.</p> <p>Silver Fishes – St Andrew’s Community Outreach Work - £6,071.10 – the group will undertake work to repair the roof of the church to rid the community room of drafts. The bell will also be restored to a useable state.</p>
----------	-------------	-------------------------------------------------------------------------	--------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

102/2020	9 June 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Allison Critchell Commissioning Manager Tel: 01924 302321	<p>Variation of the extant Framework Agreement for Care in a Registered Care Home (“Framework Agreement”) between Wakefield Council and the Service Provider for Wakefield District Step Down (COVID-19 Positive) Beds</p> <p>The decision was taken to approve the variation of the Framework Agreement in terms of its application to Services being provided at Snydale Care Home.</p>
101/2020	3 June 2020	Glynn Humphries Service Director Environment, Street Scene & Property	Gary Sherrington / Chris Saddle Tel: 01924 307368 / 01924 307490	<p>Award of Contract</p> <p>The decision was taken to appoint Sutcliffe Play Ltd to undertake the design, supply and installation of Jubilee Hall Play Area in Lupset at a cost of £74,406.75 for an estimated period of 3 months from award to completion of the contract.</p>
100/2020	22 May 2020	Clare Elliott Service Director Economic Growth & Skills	James Stephenson Senior Development Manager Economic Growth & Skills Tel: 01924 306699	<p>High Street Heritage Action Zone</p> <p>The decision was taken to:</p> <ol style="list-style-type: none"> 1. accept the terms proposed by Historic England for the grant of £1,899,994 for the Wakefield Upper Westgate High Street Heritage Action Zone; 2. enter into a Funding Agreement with Historic England on the proposed terms for funding of £1,899,994 to be used for the delivery of the Wakefield Upper Westgate High Street Heritage Action Zone; and 3. agree the proposed terms of reference for the HAZ Grants Board with regards to the

				administration of the Wakefield Upper Westgate High Street Heritage Action Zone.
099/2020	22 May 2020	Clare Elliott Service Director Economic Growth & Skills	Jane Brown Service Manager Strategic Housing & Regeneration Tel: 01924 304964	Wakefield City Centre Masterplan The decision was taken to award a contract for the Wakefield Masterplan to Farrells (London) LLP at a cost of £187,394. This is within the budget of £250,000 which was made available through an appropriation from reserves in order to deliver the project.
098/2020	19 May 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Antony Sadler Service Director Tel: 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund applications: 12 May 2020 Panel Ward 8 Senior Citizens Support Group - Dishwasher and Installation - £2,791.20 - To purchase a dishwasher for use of the Senior Citizens Support Group. Ward 15 Birds Mouth Fencing Lime Pit Lane – £14,028.85 - To construct 'bird mouth fence to prevent vehicles parking on grass verges and reinstatement of grass verge on a section adjacent to green space on opposite side of the road. Ward 20 Open Country – Wild About Wakefield £2,311.58 - To purchase the shipping container onsite at Thornes park for the

				<p>community group Open Country, alongside a ramp for disability access and planning permission.</p> <p>Ward 21 Outwood Parish Church – Community Access Project - £3,214. The grant will be used to substantially upgrade and extend the children’s area.</p> <p>Horticare, Purchase and Installation of Access Ramp and Alarm System - £5,435.28. The grant will improve access for trainees with mobility issues as well as safeguarding the premises.</p> <p>Wrenthorpe Park Children’s Activity Trail - £38,193.25. To purchase and install an item of multi-use activity equipment.</p> <p>The above Ward 21 projects have been in appraisal for an extended period of time. It is therefore likely that re-quotes will need to be obtained and that the costs detailed above may vary slightly via the project variation process.</p>
097/2020	19 May 2020	Clare Elliott Service Director Economic Growth & Skills	Sarah Johnson Senior Energy Project Officer Strategic Housing 01924 305887	<p>Call-off Contract The decision was taken to approve the Council to call-off its Better Homes Yorkshire (BHY) Contract to deliver the ‘More Money In My Pocket’ (MMIMP) Private Rented Sector (PRS) ‘Fuel Poverty Fund Scheme’ (the Scheme), which is funded by the Council through internal resources and was approved by Cabinet on 5</p>

				<p>November 2019 as part of a package of enhanced anti-poverty work across the district. The Council is instructing ENGIE Regeneration, on the understanding that they will sub-contract the delivery of the Scheme, through the existing Call of Contracts, which was established through the 'Green Deal and ECO Framework'.</p> <p>The decision will delegate the necessary authority to officers to finalise and enter into the necessary call-off contract with ENGIE Regeneration.</p>
096/2020	29 April 2020	Jill Clayton Service Manager Human Resources	Joanne Harrison HR Business Advisor 01924 307980	<p>Parental Bereavement Leave</p> <p>The decision was taken to approve the Parental Bereavement Leave within the Council's Special Leave Policy.</p>
095/2020	28 April 2020	Anna Hartley Director of Public Health	Chris Wathen Commissioning for Prevention Project Officer 01924 302100	<p>Stop Smoking Service</p> <p>The decision has been taken to agree via an exception request for South West Yorkshire Partnership Foundation Trust to continue to deliver the Stop Smoking Service (Yorkshire Smokefree) in Wakefield District for a further 6 months from 1 July 2021 to 31 December 2021.</p>
094/2020	6 May 2020	Andrew Balchin Acting Chief Executive	Mark Tolson Governance Manager Tel: 01924 305014	<p>Remote Meetings Protocol</p> <p>The decision was taken:</p> <p>(i) To approve the Remote Meetings Protocol which provides the means for the conduct of any remote meeting of the Council, and its various Committees and Sub-Committees, under the provisions of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales)</p>

				<p>Regulations 2020 No.392 issued under the Coronavirus Act 2020.</p> <p>The Remote Meetings Protocol modifies the Council's existing Standing Orders (as set out within the Council's Constitution), in accordance with, and further to, the Regulations. The Regulations remain valid until 7th May 2021.</p> <p>(ii) To note that the protocol dis-applies the requirement in Council Procedure Rule 1.1, to hold an Annual Meeting of the Council in 2020.</p> <p>(iii) To note that where appointments would otherwise have been made or are required to be made at the Annual Meeting, the appointments will continue until the next Annual Meeting of Council which will be held in May 2021.</p> <p>(iv) That the provisional Calendar of Meetings to May 2021 be approved.</p> <p>(v) To note that the Protocol allows for meetings to be changed in consultation with the relevant Chair.</p>
093/2020	5 May 2020	David Holmes Transport Craftsperson	Gary Chapman Workshop Manager Transport Services 01924 306311	<p>Private hire/hackney carriage vehicle licence</p> <p>The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)</p>

092/2020	28 April 2020	Glynn Humphries Service Director Environment & Property Regeneration & Economic Growth	Glynn Humphries Service Director Environment & Property Regeneration & Economic Growth	Negotiated Lease Terms The decision was taken to approve the negotiated lease terms for substation including ancillary easements for cables and access at Pontefract Park as being the best that can be reasonably obtained for the Pontefract Park Trust and instruction to Legal to progress to completion of the lease to The Electricity Network Company or its successors (ENC) on those terms.
091/2020	28 April 2020	Judy Jones Service Manager Development Management, Planning Services	Ian Garratt Principal Planning Officer Planning Services 01924 306610	Temporary Stop Notice / Planning Contravention Notice The decision was taken to authorise enforcement action under The Town and Country Planning Act 1990 by the serving of a Temporary Stop Notice regarding the unauthorised operational development including striping of soils, and laying out of a hardstanding area to provide vehicular access by imported crushed aggregate material in connection with development of the land for residential; and authorisation to serve a Planning Contravention Notice on land adjacent to Meadow Croft, Hemsworth.
090/2020	22 April 2020	Tom Stannard Corporate Director Regeneration and Growth (approved by Chief Finance Officer, Chief Legal Officer and Service Manager Corporate Landlord)	Jane Hunt Corporate Property and Estates Manager Tel: 01924 305866	Wakefield East Relief Road (WERR) Part 1 Land Compensation Act 1973 The decision was taken to agree the settlement of the second instalment of agreed claims of 109 claims only under Part 1 of the Land Compensation Act 1973 at an agreed settlement figure of £795,725.

089/2020	10 April 2020	Gillian Connolly Corporate Director Business Change	Darren Gill Head of Technology	<p>Award of Contract</p> <p>The decision was taken to purchase new firewall hardware and services from Virgin Media Business in order to provide capacity for internet capacity upgrades via a direct award of contract on Virgin Media Business's standard terms and conditions for business, business network solutions and professional services.</p>
088/2020	17 April 2020	Antony Sadler Service Director	Antony Sadler Service Director Tel: 01924 305509	<p>Leader's Resilience Fund</p> <p>The decision was taken to provide a contribution of £10,000 from the Leader's Resilience Fund towards the staffing costs of Jubilee Hall Community Centre, Lupset.</p>
087/2020	16 April 2020	Tom Stannard Corporate Director Regeneration and Economic Growth	James Long Principal Planning Officer- Service Delivery Development Management Planning Services 01924 306667	<p>CIL (Community Infrastructure Levy) Instalment Policy</p> <p>The decision was taken to amend the Council's adopted CIL Instalment Policy to allow more time for CIL payments and to adopt a flexible approach to the enforcement of CIL payments due, where the ability to pay has been affected by the Coronavirus pandemic.</p> <p>The Council will address each CIL instalment due on a case-by-case basis and request that developer(s) contact the Council to discuss matters individually.</p> <ul style="list-style-type: none"> • An individual, case by case review of late payment surcharges will be made and a pragmatic approach adopted to support customers in these circumstances. • CIL debt recovery for cases where Coronavirus is the reason for non- or late payment will largely be paused for 6

				months, this will be reviewed towards the end of this period with a view to extending the position if required. Any further extension to instalment payment periods will be agreed and communicated.
086/2020	6 April 2020	David Holmes Transport Craftsperson	Gary Chapman Workshop Manager Transport Services 01924 306311	Private hire/hackney carriage vehicle licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)
085/2020	8 April 2020	David Holmes Transport Craftsperson	Gary Chapman Workshop Manager Transport Services 01924 306311	Private hire/hackney carriage vehicle licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)
084/2020	9 April 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Antony Sadler Service Director Tel: 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund applications: 6 April 2020 Panel Ward 11 New Spring Church – £23,509 to ensure that the Church on Illingworth Street in the centre of Ossett can meet current fire regulations through the fitting of fire doors and the building corridors with a new exit. Ward 15 Friends of Stanley Library – Tovertafel Table - £9,123.04 to purchase a tovertafel table for the Stanley Library.

				<p>Ward 18 Crigglestone Village Institute – Refurbishment of the Village Hall - £6,765.92.</p> <p>Ward 19 Standbridge Lane Community Development Trust - £10,128 to restore the boiler room to an adequate health and safety standard.</p> <p>Ward 20 Jubilee Park Improvement - £20,526.68. To match fund the Government for Parks Improvement Scheme to allow a new park development to take place.</p> <p>Ward 5 Ryhill Avenue Security Fence – Project Variation - £632.50. This project was approved in January 2019. It is a project that was funded 50% by Wakefield Council and 50% by WDH with WDH completing the works. When the application was approved VAT was not present. This variation is to increase the funds due to the addition of VAT.</p>
083/2020	7 April 2020	Anna Hartley Director of Public Health	Maria Green-Lynch Health Improvement Specialist 01924 306064	<p>Extension of Contract The decision was taken to extend the contract for services to the value of £50k to Wakefield & District Carers for the purposes of offering Hospital Based Carer Support Services to carers of patients accessing Mid Yorkshire hospitals.</p>

082/2020	4 March 2020	Judy Jones Service Manager Planning, Transport and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Planning Enforcement Notice The decision was taken to approve delegated authority for the service of a Planning Enforcement Notice to address a breach of planning control at 75 Lower Oxford Street, Castleford.
081/2020	27 March 2020	Terry Naylor Supervising Technician Transport Services	Gary Chapman Workshop Manager Transport Services 01924 306311	Private hire/hackney carriage vehicle licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)
080/2020	31 March 2020	Anna Hartley Director of Public Health	Charlotte Jaques Partnership Commissioning Manager	Service Level Agreement - Provision of Illicit Tobacco Services Wakefield Council, Bradford Council, Calderdale Council, Kirklees Council, Leeds Council and WYJSC are parties to an SLA for the Provision of Illicit Tobacco Services by West Yorkshire Trading Standards dated 31st January 2019. The parties wish to further amend the SLA (as amended by the First Variation) with effect from the 31st March 2020. The decision was taken for WYTS to continue to provide the Services under the SLA for a further 12 months from 1st April 2020 until 31st March 2021 with a total annual value of £80,000. WYTS will comply with a revised Service Specification.
079/2020	31 March 2020	Gillian Connolly Corporate Director Business Change	Diane Parton Senior Project Manger	Award of Contract The decision was taken to award a contract to Granicus-FirmStep Limited for the provision of an electronic form solution software together

				with implementation, services, maintenance and support for 4 years.
078/2020	27 March 2020	Gary Blenkinsop Service Manager Environmental Health	Gary Blenkinsop Service Manager Environmental Health	The Health Protection (Coronavirus Restrictions) (England) Regulations 2020 The decision was taken to appoint the officers listed in Appendix 1 to enforce The Health Protection (Coronavirus Restrictions) (England) Regulations 2020 as may be amended from time to time. The Regulations being made under the Public Health (Control of Disease) Act 1984.
077/2020	26 March 2020	Merran McRae Chief Executive	Mark Tolson Governance Manager Tel: 01924 305014	Delegation of Functions – Emergency Arrangements Article 12 of the Council’s Constitution bestows on the Chief Executive authority to take any urgent action necessary in the event of a civil emergency and deal with matters relating to civil protection / emergency planning arising from the Council’s powers and duties under the appropriate legislation. Having regard to the current pandemic situation and the need for speedy and agile decision making, the decision was made to agree the following delegations which will remain in place until such time as the current declared major emergency in Wakefield due to the corona virus pandemic ends:- • For the purposes of exercising the emergency powers of the Chief Executive as set out in Article 12 of the Constitution and described above, I nominate Andrew Balchin as my nominated Deputy to make all

				<p>necessary emergency decisions in my absence and in the event that he is absent or unable to act, I then authorise the current Gold Commander to take such decisions.</p> <ul style="list-style-type: none"> • For the purposes of exercising any other function in the Constitution which falls to my nominated Deputy again in the event that he is absent or unable to act, I authorise the current Gold Commander to take such decisions. <p>For clarification, the delegations above are in addition to and not a replacement for my sub delegation scheme.</p>
076/2020	25 March 2020	Sharon Owen ASB & Licensing Manager Enforcement Services	David Hollis Principal Licensing Officer 01924 302906	<p>Grandfather rights The decision was taken to approve a 12 month extension to the existing grandfather rights period to allow owners who have yet to replace their vehicles extra time to identify a suitable vehicle that such a restriction would bring.</p>
075/2020	16 March 2020	David Hollis Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	<p>Minor Variation Application The decision was taken to approve a Minor Variation application to include additional conditions at Annex 2 of the premises licence at Star Inn, 42 Standbridge Lane, Sandal, Wakefield.</p>
074/2020	24 March 2020	Merran McRae Chief Executive	Mark Tolson Governance Manager Tel: 01924 305014	<p>Decision Making Arrangements The decision has been taken to put in place specific decision making arrangements for decisions which would be considered in normal circumstances by the Licensing Committee, a Sub-Committee of the Licensing Committee (including Regulatory and Appeals) alongside the Planning and Highways Committee.</p>

073/2020	23 March 2020	Neil Warren Chief Finance Officer	Mark Tolson Governance Manager Tel: 01924 305014	Emergency Arrangements - Finance and Contract Procedure Rules The decision was taken to authorise that the emergency arrangements for both Finance and Contract Procedure Rules be enacted. Governance arrangements will be put in place accordingly with decisions recorded.
072/2020	19 March 2020	Merran McRae Chief Executive	Mark Tolson Governance Manager Tel: 01924 305014	Council Constitution and Officer Scheme of Delegation Further to the decision of the Leader of the Council to approve a minor amendment to the Delegation of Executive Functions to Cabinet Members to include an additional section on Emergency Arrangements to allow Executive decision making arrangements to continue during a pandemic situation where business continuity arrangements have been enabled, the decision has been taken to approve minor amendments to the Council's Constitution and Officer Scheme of Delegation to enable Non-Executive decision making to continue in relation to: <ul style="list-style-type: none"> • Responsibility for Council Functions (Non-Executive) • Financial Procedure Rules • Contract Procedure Rules • Officer Scheme of Delegation
071/2020	19 March 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Antony Sadler Service Director Tel: 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund applications:

				<p>19 March 2020 Panel</p> <p>Ward 3 Castleford Rugby Union Football Club, Up and Under 2020 Project - £8,000. To undertake various capital works on site including new netting, fencing, banking/spectator path area and the purchase of an oven.</p> <p>Ward 5 Havercroft with Cold Hiendley Parish Council, Shipping Container Project - £5,555.80. To purchase a shipping container and shelving to store items for groups using the Havercroft & Ryhill Community Learning Centre.</p> <p>Ward 7 Kinsley Craft Workshop, Purchase of Specialist Equipment - £9,910.68. This project will purchase specialist chip and dust extraction equipment for air filtration.</p> <p>Ward 11 Ossett War Memorial Community Centre, Main Hall Floor Refurbishment - £3,382.50. To improve the main hall floor through a series of improvement works including sanding, polishing and sealing.</p> <p>Ossett War Memorial Community Centre, Replacement Roof Project - £3,145. To provide the third party contribution to the FCC Community Action Fund Application which will</p>
--	--	--	--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

				<p>enable the group to refurbish the whole roof of the main building.</p> <p>Ossett War Memorial Community Centre, Wellbeing Garden Pergola - £3,918.35. To undertake the second stage of development of the recreational and 'wellbeing' garden by providing a pergola.</p>
070/2020	16 March 2020	Stephen Crofts Service Director for Strategy and Innovation Children and Young People	Claire Wilson Commissioning Lead Strategy and Commissioning Children and Young People	<p>Award of Contract</p> <p>The decision was taken to award the Children and Young People's Advocacy Contract that will commence on 1 April 2020 for the value of £200,000 per annum for 3 years with an option to extend for up to a further 2 years to Barnado's Services as the highest scoring bidder following a full tender process.</p>
069/2020	12 March 2020	Tom Stannard Corporate Director Regeneration and Economic Growth	Gillian Marshall Chief Legal Officer 01924 305177	<p>Revised Policy</p> <p>The decision was taken to approve the revised policy on Election Advertising Related Fly-Posting ahead of the 2020 elections.</p>
068/2020	12 March 2020	Anna Hartley Director of Public Health	Alison Andrews Public Health Partnerships Commissioning Manager 01924 305690	<p>Award of Contract</p> <p>The decision was taken to award the contract for the delivery of a district-wide drug and alcohol prevention, treatment and recovery service to Turning Point (Services) Ltd, incorporated in England and Wales with company number 02166697.</p>
067/2020	11 March 2020	Gillian Marshall Chief Legal Officer	Mark Tolson Governance Manager 01924 305014	<p>Portfolio Arrangements</p> <p>The decision was taken that further to the decisions taken by the Leader with regard to portfolio arrangements for the remainder of the 2019/20 Municipal Year as reported to Council, the individual detail of each portfolio has been reviewed and updated. The Chief</p>

				Legal Officer is asked that the Constitution be amended to reflect the new arrangements.
066/2020	7 February 2020	Anna Hartley Director of Public Health	Joanne Hinchcliffe Public Health Commissioning Manager Tel: 01924 302098	Social Wellbeing Service The decision was taken to amend the Service Payment for the period 1 April 2020 to 31 March 2021 by making an additional £78,500 available to the Service Provider to continue with the engagement of an additional Live Well Wakefield worker and comply with a revised Service Specification.
065/2020	7 February 2020	Anna Hartley Director of Public Health	Joanne Hinchcliffe Public Health Commissioning Manager Tel: 01924 302098	Live Well Wakefield Small Grants The decision was made which will provide an additional £71,500 funding to NOVA to grant to the voluntary sector to meet the aims of the Live Well Wakefield Small Grants Fund (in addition to the £405,000 already committed between 1 April 2018 and 31 March 2021).
064/2020	9 March 2020	Anna Hartley Director of Public Health	Joanne Hinchcliffe Public Health Commissioning Manager Tel: 01924 302098	Imagination Library The decision was taken to put in place a variation to the current grant agreement with Spectrum Community Health CIC, dated 28 February 2017, to commence on 28 February 2020 for a term of four years (with the option to extend the term at the Council's discretion in the event that there is an unspent sum at the expiry date, or additional funding identified by the Council to continue to support the Imagination Library thereafter). The total value of the variation is £250,000.
063/2020	9 March 2020	Anna Hartley Director of Public Health	Joanne Hinchcliffe Public Health Commissioning Manager Tel: 01924 302098	Provision of 0-19 Children's Public Health Service The decision was taken to extend the Contract for the Provision of a 0-19 Children's Public Health Service with Bradford District Care

				NHS Foundation Trust for a further period of 2 years, to 31 March 2022, in accordance with the terms of the Contract.
062/2020	9 March 2020	Anna Hartley Director of Public Health	Lisa Chandler Public Health Principal Tel: 01924 306046	Smoking Cessation Midwife The decision was taken to continue the funding of the Smoking Cessation Midwife Role in Mid Yorkshire Hospitals NHS Trust. Funding increased in response to the expert, strategic and managerial changes as part of extending the role to include Breast Feeding.
061/2020	9 March 2020	Tom Stannard Corporate Director Regeneration and Growth (approved by Chief Finance Officer, Chief Legal Officer and Service Manager Corporate Landlord)	Jane Hunt Corporate Property and Estates Manager Tel: 01924 305866	Wakefield East Relief Road (WERR) Part 1 Land Compensation Act 1973 The decision was taken to agree the settlement of the first 191 claims under Part 1 of the Land Compensation Act 1973 at an agreed settlement figure of £879,720.50.
060/2020	5 March 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Antony Sadler Service Director Tel: 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund applications: 3 March 2020 Panel: Ward 5 Station Road Play Area Upgrade, Ryhill - £5,484.07 to install new play equipment into the Station Road Play Area. Ward 10 Installation of Fence and Kissing Gate at Potts Terrace, Normanton - £8000. Ward 13

				<p>Pontefract Bins 0 £2925. To purchase and install 12 free standing bins at various locations on the Chequerfield Estate, Pontefract.</p> <p>Ward 16 Eastmoor Dragons Rugby Club – Entrance Refurbishment - £17,255. To refurbish the entrance to the clubhouse.</p>
059/2020	6 March 2020	Matthew Rogers Transport Craftperson	Gary Chapman Workshop Manager Transport Services 01924 306311	<p>Private hire/hackney carriage vehicle licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)</p>
058/2020	5 March 2020	Dean Grainger Transport Craftperson	Gary Chapman Workshop Manager Transport Services 01924 306311	<p>Private hire/hackney carriage vehicle licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)</p>
057/2020	4 March 2020	Kevin Fisher Service Manager Corporate Landlord	Zoe Robinson Procurement Category Manager 01924 306964	<p>Award of contract The decision was taken to award a contract for the refurbishment of Ferrybridge Pavilion and additional fencing around the sports field. Following a competitive procurement exercise in accordance with the Council's Contract Procedure Rules, the Council has selected R H Fullwood & Co Ltd (company 672657) to carry out the works.</p>
056/2020	2 March 2020	Matthew Rogers Transport Craftperson	Gary Chapman Workshop Manager Transport Services 01924 306311	<p>Private hire/hackney carriage vehicle licence</p>

				The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)
055/2020	26 February 2020	Judy Jones Service Manager Planning, Transport and Highways	Nigel Markwell Planning Enforcement Officer 01924 306599	Planning Contravention Notice The decision was taken to delegate authority for the service of a Planning Contravention Notice at 80 Pontefract Road, Knottingley.
054/2020	26 February 2020	Judy Jones Service Manager Planning, Transport and Highways	Ian Garratt Principal Planning Officer Environment and Enforcement Team 01924 306665	Section 215 Untidy Land Notice The decision was taken to delegate authority for the service of a Section 215 Untidy Land Notice at Site 132A, Weeland Road, Sharlston.
053/2020	2 March 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Allison Critchell Commissioning Manager 01924 302321	Framework Agreement for the Provision of Care in a Registered Care Home The decision was taken to approve the extension of the current Framework Agreement 2016-20 which is due to expire on 31 March 2020 for six months (to 30 September 2020) to allow for review.
052/2020	2 March 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Antony Sadler Service Director Tel: 01924 305509	Community Infrastructure Levy Neighbourhood Fund The decision was taken to approve the following Community Infrastructure Levy Neighbourhood Fund applications: 26 February 2020 Panel: Ward 3 <ul style="list-style-type: none"> - Three Lane Ends Academy Playgroup for the installation of a Changing Facility and Toilets. - Lee Brigg Infant & Nursery School (Waterton Academy Trust) towards the

				cost of Nursery/EYFS Outdoor Area Improvements.
051/2020	27 February 2020	David Hollis Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Minor Variation Application The decision was taken to amend the plan at Annex 4 of the premises licence at Morrisons, Dewsbury Road, Wakefield.
050/2020	26 February 2020	Glynn Humphries Service Director Environment, Street Scene & Property	Gary Sherrington/Chris Saddler Street Scene Project Officers 01924 307490/307368	Appointment of Contract The decision was made to appoint Kompan Ltd to undertake the design, supply and installation of Kirkhamgate Play Area in Wakefield for an estimated period of 3 months from award to completion of the contract.
049/2020	21 February 2020	Craig Powell Transport Craftperson	Gary Chapman Workshop Manager 01924 306311	Suspension of a private hire/hackney carriage vehicle The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt – Paragraphs 1 and 2)
048/2020	24 February 2020	Andrew Balchin Corporate Director Adults, Health and Communities	Nichola Esmond Service Manager Joint Commissioning 01924 306838	Grant Funding The decision was taken to enter into various adult social care services grant funding agreements for a period commencing 1 April 2020 to 31 March 2022 as detailed below: Grant Agreements funded by the Council: <ul style="list-style-type: none"> • Age UK Wakefield District in respect of Services for Older People and Social Contact Scheme • Together Housing in respect of Handyperson Service • Move Ahead in respect of Activities to Support Brain Injuries

				<ul style="list-style-type: none"> • Pontefract Live at Home in respect of Visiting Befriending Service • Wakefield District Deaf Society in respect of Equipment & Information Service • Wakefield District Sight Aid in respect of Support Services for Visual Impairment • Pontefract Family Centre in respect of Day & Evening Activities for People with learning disabilities • Horticare in respect of Horticultural Training & Work Experience <p>Grant Agreements jointly funded by the Council and with Wakefield CCG:</p> <ul style="list-style-type: none"> • Alzheimer's Society in respect of Information, Advice & Peer Support • DIAL in respect of Disability, Information & Advice Line • Stroke Association in respect of Stroke Support Services <p>The decision was taken to enter into grant funding agreement for a period commencing 1 October 2020 to 30 September 2022 as follows:</p> <ul style="list-style-type: none"> • Well Women's Centre in respect of Women's Mental Health Service <p>The decision was taken to enter into grant funding agreement for a period commencing 1 April 2020 to 30 September 2020 as follows:</p>
--	--	--	--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

				<ul style="list-style-type: none"> St Catherine's Church in respect of Day Care Services to Older People
047/2020	24 December 2019	Neil Rodgers Service Director Planning, Transportation and Highways	Virginia Moulton Public Rights of Way Officer 01924 306010	<p>Section 119 of the Highways Act 1980 The decision was taken that an Order be made and advertised under Section 119 of the Highways Act 1980 to divert the public footpath at Old Mill Yard, Ossett.</p>
046/2020	17 February 2020	DMT	Amanda Jenkinson Team Leader Tel: 01924 306845	<p>Section 106 Funding for Early Years Places The decision was taken to set out a criteria to distribute Section 106 money that has been allocated to increase childcare places in areas of the district where housing expansion has meant a developer contribution has been allocated.</p>
045/2020	17 February 2020	Beate Wagner Corporate Director Children and Young People	Karen Oxer Policy and Strategy Officer Tel: 01924 305624	<p>Agree the Local Authority's School Admission Arrangements The decision was taken to agree the Local Authority's (LA) School Admission Arrangements for the 2021/22 academic year.</p>
044/2020	18 February 2020	Antony Sadler Service Director	Antony Sadler Service Director Tel: 01924 305509	<p>Confirmation of the revised Wakefield Council Housing Allocations Policy The decision was taken due to minor amendments being required to the Council's Housing Allocation policy.</p>
043/2020	14 February 2020	Dean Grainger Transport Craftsperson	Gary Chapman Workshop Manager Tel: 01924 306311	<p>Suspend a private hire/hackney carriage vehicle The decision was taken to suspend a hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)</p>
042/2020	14 February 2020	Dean Grainger Transport Craftsperson	Gary Chapman Workshop Manager Tel: 01924 306311	<p>Suspend a private hire/hackney carriage vehicle The decision was taken to suspend a private hire vehicle licence with immediate effect. (Exempt Paragraphs 1 & 2)</p>

041/2020	12 February 2020	Andrew Balchin Corporate Director, Adults, Health and Communities	Angela Hemingway Service Manager Tel: 01924 307406	Extension to grant funding The decision was taken to extend the current grant funding agreement with WDH for up to a 2 year period (1 year with the option to extend for a further year) (Exempt Paragraph 3)
040/2020	14 February 2020	David Hollis Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Minor Variation Application The decision was taken to amend a condition at Annex 2 of the premises licence to allow non polycarbonate drinking vessels at certain events at the former market hall site, Union Street, Wakefield.
039/2020	4 February 2020	Graham West Head of Highways and Transport Services	Blaise Mulholland Transport Logistics Manager 01924 302264	School Meals Transport The decision was taken to continue with the provision of school meals transport on behalf of ISS Mediclean Ltd (trading as ISS Facility Services Education) on an annual basis until 31 August 2022 and enter into a contract for the provision of these services on existing terms and conditions subject to revisions to the Council's on-costs and journeys.
038/2020	14 February 2020	Andrew Balchin Interim Head of Paid Services	Andrew Taylor Committee Manager 01924 305051	To confirm appointment The decision was taken to confirm the appointment of Councillor Darren Byford as the Council's nominated representative on the Combined Authority – Employment and Skills Panel with immediate effect.
037/2020	10 February 2020	Julie Russell Service Director – Culture & Sport	Ben Hudson Procurement Officer Corporate Procurement 01924 302144	Award of Contract The decision was made to award the contract for the purchase and supply of 80 branded market gazebos for use in Wakefield markets and speciality events, including the supply of 25 unbranded gazebos for short-term use at the Rhubarb Festival, to Surf and Turf Instant Shelters Ltd.

036/2020	3 February 2020	Gillian Marshall Chief Legal Officer	Mark Tolson Governance Manager 01924 305014	Officer Scheme of Delegation Following the departure of the Service Director for Planning, Transportation and Highways, the decision was made to approve a temporary minor amendment to the Officer Scheme of Delegation which will remain in place until the appointment of his successor.
035/2020	6 February 2020	Jill Clayton Service Manager – HR	Julie Hoy HR Advisor Workforce Development 01924 306415	Apprenticeship Programme Procurement – Infrastructure Technician The decision was taken to agree the procurement of Apprenticeship training services from an approved Apprenticeship training provider – Barnsley College, for 2 apprentices undertaking a Level 3 Infrastructure Technician Apprenticeship Standard through the YPO Framework.
034/2020	6 February 2020	Jill Clayton Service Manager – HR	Julie Hoy HR Advisor Workforce Development 01924 306415	Apprenticeship Programme Procurement The decision was taken to agree the award of contract to the successful bidder, Leeds Trinity University, for Apprenticeship training services for up to 7 substantive colleagues. They will be required to undertake a Level 5 Children, Young People and Families Manager Apprenticeship Standard.
033/2020	6 February 2020	Jill Clayton Service Manager – HR	Julie Hoy HR Advisor Workforce Development 01924 306415	Apprenticeship Programme Procurement The decision was taken to agree the procurement of Apprenticeship training services from an approved Apprenticeship provider – Construction & Plant Assessment Ltd, for 3 apprentices undertaking a Level 2 Highways Maintenance Skilled Operative Apprenticeship Standard.
032/2020	6 February 2020	Jill Clayton Service Manager – HR	Julie Hoy HR Advisor Workforce Development	Apprenticeship Programme Procurement The decision was taken to agree the award of contract to the successful bidder, Barnsley

			01924 306415	College, for Apprenticeship training services for up to 20 substantive colleagues. They will be required to undertake a Level 3 Children and Young People's Workforce: Residential Childcare Apprenticeship Framework.
031/2020	6 February 2020	Jill Clayton Service Manager – HR	Julie Hoy HR Advisor Workforce Development 01924 306415	Apprenticeship Programme Procurement – Operations/Department Manager The decision was taken to agree the procurement of Apprenticeship training services from an approved Apprenticeship training provider – IODA, for 28 Managers undertaking a Level 5 Operations/Departmental Manager Apprenticeship Standard.
030/2020	6 February 2020	Jill Clayton Service Manager – HR	Julie Hoy HR Advisor Workforce Development 01924 306415	Apprenticeship Programme Procurement The decision was taken to agree the procurement of Apprenticeship training services from an approved Apprenticeship training provider for 5 colleagues undertaking a Level 4 Associate Project Manager Apprenticeship Standard.
029/2020	6 February 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Antony Sadler Service Director Adults, Health & Communities 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant applications: 4 February 2020 Panel: Ward 3 Altofts Cricket Club – Outfield Renovation, £4,969 to improve the cricket surface for players. Castleford Cricket Club – Refurbishment of Toilet Facilities, £6,000 to improve the toilet facilities for the player, spectator and visitor.

				<p>Ward 7 South Hiendley Improvement Group – Improvements to the Village Pond, £3000 to refurbish the village pond so that it becomes a real asset to the village.</p> <p>Ward 15 Groundworks Stanley War Memorial and Pit Wheel, £7471.50 to enhance the setting of the war memorial and memorial benches.</p> <p>Ward 21 Kirkhamgate Recreation Ground Preparatory Works, £5,956.63 to remove the old play equipment and the groundworks required to enable the new equipment to be fitted.</p>
028/2020	3 February 2020	Jill Clayton Service Manager – HR	Julie Hoy HR Advisor Workforce Development 01924 306415	<p>Health and Wellbeing Coaching Programme Procurement The decision was taken to agree the award of contract to the successful bidder, Alison Wilson Associates, to deliver 1:1 coaching services to colleagues within the Council, based on a clear specification of needs.</p>
027/2020	29 January 2020	Neil Rodgers Service Director for Planning, Transport and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	<p>Planning Enforcement Notice The decision was taken to delegate authority for the service of a planning enforcement notice at 32 Carleton Crest, Chequerfield, Pontefract.</p>
026/2020	28 January 2020	Neil Rodgers Service Director for Planning, Transport and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	<p>Planning Enforcement Notice The decision was taken to delegate authority for the service of a planning enforcement notice at 22 Green Lane, Cutsyke, Castleford.</p>

025/2020	29 January 2020	Judy Jones Service Manager Planning, Transport and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Planning Enforcement Notice The decision was taken to delegate authority for the service of a planning enforcement notice at 27 Brookfield Avenue, Castleford.
024/2020	29 January 2020	Neil Rodgers Service Director for Planning, Transport and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Planning Enforcement Notice The decision was taken to delegate authority for the service of a planning enforcement notice at 78 Churchbalk Lane, Chequerfield, Pontefract.
023/2020	29 January 2020	Judy Jones Service Manager Planning, Transport and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	No Further Action The decision made was to take no further action at Rosewood Cottage, Westfield Grove, Low Ackworth.
022/2020	4 February 2020	Andrew Balchin Interim Head of Paid Services	Mark Tolson Governance Manager Legal and Governance 01924 305014	West Yorkshire Police and Crime Panel The decision was taken to appoint Councillor Kevin Swift to act as the Council's substitute member on the West Yorkshire Police and Crime Panel.
021/2020	28 January 2020	Clare Elliott Service Director Economic Growth & Skills	Sarah Johnson Senior Project Support Officer Strategic Housing 01924 305887	Council's Interest Free Loans The decision was taken to amend the qualifying criteria for the Council's Interest Free Loans. <ol style="list-style-type: none"> 1. Clients must be of pensionable age and in receipt of State Pension. 2. To include the client's Council Tax payments when calculating a household's outgoings. 3. To update the relevant so called "applicable amounts" annually to stay consistent with the Benefit system.
020/2020	24 January 2020	Glyn Humphries Service Director Environment & Property	Christopher Burnett Senior Licensing Officer 01924 302919	Revocation of Private Hire Driver Licence The decision was taken to revoke a private hire drivers' licence with immediate effect. (Exempt Paragraphs 1 & 2)

019/2020	23 January 2020	Andrew Balchin Corporate Director Adults, Health & Communities	Antony Sadler Service Director Adults, Health & Communities 01924 305509	<p>Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund applications.</p> <p>20 January 2020 Panel:</p> <p>Ward 1 Brackenhill Allotment Association, Brackenhill Allotment Security Project - £2,993.73. To purchase and install security cameras and equipment at the allotments site. The project is supported on condition that the landlord's permission is granted to the project.</p> <p>Ward 5 Notton Play Area, Notton - £8,226. To remove the old timber climber and purchase a Tri Play Challenge Climber including all of the safety surfacing and ancillaries.</p> <p>Ward 8 Horbury Craft & Street Fayre - £2,404.04. To purchase tables, chairs, banners and communication equipment to ensure a well-advertised and run street fayre.</p> <p>Ward 15 Access to Stanley Ferry Allotments - £5,500. To provide alternative access to the allotment site from Riverdale Estate.</p>
----------	-----------------	-------------------------------------------------------------------------	--------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

018/2020	9 January 2020	Kevin Fisher Service Manager Corporate Landlord	Zoe Robinson Procurement Category Manager Corporate Procurement 01924 306964	<p>Award of Contract The decision was taken to award a contract for the demolition and removal of the buildings known as Chantry House and the Snooty Fox. Following a competitive procurement exercise in accordance with the Council's Contract Procedure Rules, the Council has selected Ron Hull Demolition Ltd to carry out the works.</p>
017/2020	22 January 2020	Andrew Balchin Interim Head of Paid Services	Mark Tolson Governance Manager Legal and Governance 01924 305014	<p>To confirm revised appointments to the Council's representatives on Joint Authorities:</p> <p>West Yorkshire Joint Services Committee Cllr L Shaw to replace Cllr Ms J Hepworth. Cllr Shaw will become the Council's Presiding Member.</p> <p>West Yorkshire Combined Authority</p> <p>Place Panel – Cllr G Ayre to replace Cllr Mrs D Jeffery</p> <p>Transport Committee – Cllr Ms J Hepworth to replace Cllr M Morley</p> <p>Overview and Scrutiny Committee – Cllr Mrs O Rowley to replace Cllr G Isherwood.</p> <p>Overview and Scrutiny Committee – Cllr M Ward to replace Cllr R Forster as substitute member.</p>

016/2020	20 January 2020	Craig Powell Transport Craftperson	Gary Chapman Workshop Manager Transport Services 01924 306311	Suspension of Private Hire/Hackney Carriage vehicle licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect. (Exempt Paragraphs 1 and 2)
015/2020	15 January 2020	Sharon Owen ASB and Licensing Manager	Sharon Owen, ASB and Licensing Manager 01924 302932	Revocation of Private Hire Driver Licence The decision was taken to revoke a private hire driver licence with immediate effect. (Exempt Paragraphs 1 and 2)
014/2020	17 January 2020	Christopher Burnett Senior Licensing Officer David Hollis Senior Licensing Officer	Christopher Burnett, Senior Licensing Officer 01924 302932	Grant of Private Hire Driver Licence The decision was taken to grant a private hire driver licence. (Exempt Paragraphs 1 and 2)
013/2020	9 January 2020	Christopher Burnett Senior Licensing Officer David Hollis Senior Licensing Officer Sharon Owen ASB and Licensing Manager	Christopher Burnett, Senior Licensing Officer 01924 302932	Private Hire Driver Licence Refusal The decision was taken to refuse to renew a private hire driver licence. (Exempt Paragraphs 1 and 2)
012/2020	14 January 2020	Neil Rodgers Service Director for Planning, Transport and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Planning Enforcement Notice The decision was taken to delegate authority for the service of a Planning Enforcement Notice at Robin Hood Inn, Wakefield Road, Pontefract.
011/2020	14 January 2020	Judy Jones Service Manager Planning, Transport and Highways	Christopher Jackson Planning Enforcement Officer 01924 306599	Planning Contravention Notice The decision was taken to delegate authority for the service of a Planning Contravention Notice at 49, Barnsley Road, South Elmsall.

010/2020	16 January 2020	Andrew Balchin Interim Head of Paid Services	Andrew Taylor Committee Manager 01924 305051	Confirmation of Appointment To confirm the appointment of Councillor Hemingway as the Council's nominated representative on the Combined Authority – Green Economy Panel.
009/2020	14 January 2020	Kevin Fisher Service Manager, Corporate Landlord	Ben Hudson Procurement Officer, Corporate Procurement 01924 302144	Award of Contract The decision was taken to award the contract to demolish the currently vacant Fairburn Infants School (formerly Redhill Infants School) and the former Little Stars Nursery building. Following a competitive procurement exercise in accordance with the Council's Contract Procedure Rules, the Council has selected Ron Hull Demolition Ltd to carry out the works.
008/2020	7 January 2020	Neil Rodgers Service Director for Planning, Transport and Highways	Christopher Jackson Planning Enforcement Officer 01924 306599	Breach of Condition Notice The decision was taken to delegate authority for the service of a Breach of Condition Notice requiring compliance with Condition 2 of 19/00529/FUL at Mehmood's, Larks Hill, Pontefract. No further action to be taken re minor technical breach of Condition 4.
007/2020	13 January 2020	Tom Stannard Corporate Director Regeneration & Economic Growth	Tom Stannard Corporate Director Regeneration & Economic Growth 01924 306951	Grant Fund The decision was taken to approve additional grant funding and the completion of a deed of variation to the existing grant agreement. (Exempt Paragraph 3).
006/2020	8 January 2020	David Hollis Principal Licencing Officer	David Hollis Principal Licencing Officer 01924 302906	Determination of a Minor Variation The decision was taken to amend the plan at Annex 4 of the premises licence to show a reconfiguration of seating and exit doors at Pizza Express, Colorado Way, Castleford.

005/2020	26 November 2019	Neil Rodgers Service Director for Planning, Transport and Highways	Ian Garratt Principal Planning Officer Environment and Enforcement Team 01924 306665	Section 215 Untidy Land Notice The decision was taken to delegate authority for the service of a Section 215 Untidy Land Notice under the Town and County Planning Act 1990, as amended for property at 111 Barnsley Road, Moorthorpe, South Elmsall.
004/2020	7 January 2020	Neil Rodgers Service Director for Planning, Transport and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Planning Enforcement Notice The decision was taken to delegate authority for the service of a Planning Enforcement Notice at 2 Hastings Court, Altofts, Normanton.
003/2020	3 January 2020	Judy Jones Service Manager Planning, Transport and Highways	Ian Garratt Principal Planning Officer Environment and Enforcement Team 01924 306665	Planning Contravention Notice The decision was taken to delegate authority for the service of a Planning Contravention Notice at 2 Pinfold Drive, Crofton.
002/2020	2 January 2020	Chris Burnett Principal Licencing Officer	Chris Burnett Principal Licencing Officer 01924 302919	Determination of a Minor Variation The decision was taken to amend the plan at Annex 4 of the premises licence at Morrisons, The Garden, The Ridings Centre, Wakefield.
001/2020	2 January 2020	Chris Burnett Principal Licencing Officer	Chris Burnett Principal Licencing Officer 01924 302919	Determination of a Minor Variation The decision was taken to amend the plan at Annex 4 of the premises licence at Shell Ossett, Wakefield Road, Ossett.