

OFFICER DELEGATED DECISION REGISTER 2017

The following are decisions that have been taken by Chief Officers (which includes: the Chief Executive, Corporate Directors and Service Directors as detailed below) under the Officer Delegation Scheme as detailed in Part 3 - Responsibility for Functions - in the Constitution of the Council.

For further details, please contact the Committee Services Team (01924 305051) or the Contact Officer. Details on decisions taken in relation to issues containing exempt information* will not be available to members of the public.

*Exempt information falls into categories which are detailed in the Access to Information Rules in the Council's Constitution. The Constitution can be accessed via the Council's website

<http://www.wakefield.gov.uk/about-the-council/policies-and-procedures/constitution>

CX	Chief Executive				
CD-REG	Corporate Director	Regeneration and Economic Growth	CD-CYP	Corporate Director	Children & Young People
SDCS	Service Director	Culture and Sport	SDEI	Service Director	Education & Inclusion
SDEGH	Service Director	Economic Growth & Housing	SDSFS	Service Director	Safeguarding & Family Support
SDPHT	Service Director	Planning, Highways & Transportation	SDILW	Service Director	Integrated Locality Working
SDES	Service Director	Environment & Streetscene			
			ACX-RG	Assistant Chief Executive	Resources & Governance
CD-AHC	Corporate Director	Adults, Health & Communities	CS	City Solicitor	
SDC	Service Director	Communities			
DIC	Director of Integrated Care		ACX-OD	Assistant Chief Executive	Organisational Development
SDHC	Service Director	Health Commissioning			
DPH	Director of Public Health				

Reference Number	Decision Date	Decision Taker	Contact Officer	Details
167/2017	21 December 2017	Andrew Balchin Corporate Director Adults, Health and Communities	Antony Sadler Service Director Adults, Health and Communities 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Applications: Ward 11 Green Park, Ossett – Upgrade broken fencing and relay
166/2017	20 December 2017	Andrew Wallhead Corporate Director Regeneration and Economic Growth	Ben Cook Service Manager, Culture 01924 305136	Long Stop Date for sale of Land and Buildings The decision was taken to agree to the extension of the Long Stop Date in the contract for the sale of Land and Buildings comprising the Wakefield Market Site to Trinity Walk Company No 1 Limited to 1 April 2018.
165/2017	19 December 2017	Andrew Wallhead Corporate Director Regeneration and Economic Growth	Dave Fowles Strategic Housing 01924 306665	Houses of Multiple Occupation The decision was taken that a condition of eligibility for an House in Multiple Occupation Loan or an Empty Property (Reoccupation) Loan which the Council offer through the Leeds City Credit Union, includes the requirement that the property must achieve at least a band D energy efficiency rating.
164/2017	19 December 2017	Mick Walsh Project Engineer David Griffiths Development Surveyor	Mick Walsh Project Engineer 01924 306127 David Griffiths Development Surveyor 01924 306612	Highways Act Notices The decision was taken to post an S228 Highways Act Notices proposing the adoption of a section of widening on Gills Yard

				Wakefield to improve access to the car park.
163/2017	19 December 2017	Bernadette Livesey City Solicitor	Mark Tolson Governance Manager 01924 305014	Councils Constitution and Officer Scheme of Delegation The decision was taken to approve minor amendments to the Council's Constitution and Officer Scheme of Delegation.
162/2017	6 December 2017	Dave Hollis Senior Licensing Officer Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Renew Private Hire driver Licence The decision was taken to renew a Private Hire Drivers Licence as the Licence Holder provided exceptional circumstances for the Council to depart from its Conviction Policy.
161/2017	14 December 2017	Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Grandfather Rights for Private Hire and Hackney Carriage Vehicles The decision was taken to grant Grandfather rights to private hire and hackney carriage vehicles allowing them 5 years to comply with the Councils Vehicle Compliance Testing Standards by 2022.
160/2017	14December 2017	Andrew Wallhead Corporate Director Regeneration and Economic Growth	Karen Lythe Service Manager Strategic Housing 01924 305828	Affordable Housing Delivery The decision was taken to agree a programme of priority schemes and a programme of support measures to be developed and delivered and contained within a rolling programme.

159/2017	12 December 2017	Dave Hollis Senior Licensing Officer Kevin Straw Principal Licensing Officer	Dave Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to determine a minor variation application to remove conditions at Blakemore Foods, Unit 3, Premier Oak, Oulton.
158/2017	11 December 2017	Merran McRae Chief Executive	Neil Warren Chief Finance Officer 01924 306433	Council Tax Base The decision was taken to calculate the Council Tax Base for 2018/19.
	8 December 2017	Neil Rodgers Service Director Planning Transportation and Highways	Stephen Mills Public Rights of Way Officer 01924 306091	Diversion of Public Footpath The decision was taken to divert that part of public footpath Castleford 44.
157/2017	20 November 2017	Glynn Humphries Service Director Environment and Streetscene	Darren Pollington Enforcement Manager 01924 306013	Kennelling of Stray Dogs The decision was taken to appoint the following suppliers to a Framework Agreement for the kennelling of stray dogs during the hours of 8am – 6pm Monday to Friday for 2 years: a. Cliffe Kennels Ltd b. Flushdyke Kennels c. Mount Pleasant Kennels Ltd
156/2017	7 December 2017	Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Grandfather Rights for Private Hire and Hackney Carriage Vehicles The decision was taken to grant Grandfather rights to private hire and hackney carriage vehicles allowing them 5 years to comply with the Councils Vehicle Compliance Testing

				Standards by 2022.
155/2017	5 December 2017	Neil Rodgers Service Director Planning and Highways	Christopher Jackson Planning Enforcement Officer Regeneration and Economic Growth 01924 305999	Planning Contravention Notice The decision was taken to serve a Planning Contravention Notice on Taylor Wimpey for land off Benson Lane, Normanton.
154/2017	4 December 2017	Dave Hollis Senior Licensing Officer Kevin Straw Principal Licensing Officer	Dave Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was made to grant an application for a minor variation to amend the plan of the premises at Flavela, 2 Carter Street, Wakefield, WF1 1XJ.
153/2017	30 November 2017	Andrew Balchin Corporate Director Adults, Health and Communities	Antony Sadler Service Director Adults, Health and Communities 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund applications: Ward 1 Ackworth Parish Council – Purchase and install Fencing, benches and a notice board. Ward 4 Castleford Heritage Trust – Remove asbestos at The Mill Castleford Heritage Trust – Contribution towards the refurbishment of the Community Shop at The Mill Ward 8, 11, 15 and 21 Smiley Sids x 2 – Mobile

				<p>speed signs for Wakefield North West</p> <p>Ward 9 Knottingley Cemetry – Purchase benches</p> <p>Ward 12 Friends of Friarwood Valley Gardens – Purchase a variety of sound and lighting equipment</p> <p>Ward 20 Lupset Jubilee Hall – Fencing / new CCTV</p>
152/2017	28 November 2017	Neil Rodgers Service Director Planning and Highways	Christopher Jackson Planning Enforcement Officer Regeneration and Economic Growth 01924 305999	<p>Planning Contravention Notice</p> <p>The decision was taken to authorise that a Planning Contravention Notice be served on the developer of 6 Tanyard Fold, Chapelthorpe.</p>
151/2017	3 October 2017	Neil Rodgers Service Director Planning and Highways	Christopher Jackson Planning Enforcement Officer Regeneration and Economic Growth 01924 305999	<p>Planning Contravention Notice</p> <p>The decision was taken to authorise that a Planning Contravention Notice be served on the developer of 6 Tanyard Fold, Chapelthorpe.</p>
150/2017	5 September 2017	Neil Rodgers Service Director Planning and Highways	Christopher Jackson Planning Enforcement Officer Regeneration and Economic Growth 01924 305999	<p>Enforcement Action</p> <p>The decision was made to grant authority for enforcement action for the removal of a shed at Heath, Land registry title YY67286.</p>
149/2017	23 November 2017	Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	<p>Private Hire and Hackney Carriage Vehicles</p> <p>The grant Grandfather rights to Private Hire and Hackney</p>

				Carriage Vehicles allowing them five years to comply with the Councils Vehicle Compliance testing Standards by 2022.
148/2017	22 November 2017	Andrew Wallhead Corporate Director Regeneration and Economic Growth	Julian Ellis Development Manager 01924 304956	South East Area Capital Schemes The decision was taken to agree a change to South East Area Project Capital Schemes 2015/16 outlined in the Cabinet report of 17 March 2015 (South East Area Project Capital Schemes 2015/16) arising through consultation with Ward 5 Elected Members.
147/2017	17 November 2017	Dave Hollis Senior Licensing Officer Kevin Straw Principal Licensing Officer	Dave Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to add exhibition of a film to the premises licence at Grove Hall, Stockingate, South Kirkby.
146/2017	14 November 2017	Neil Rodgers Service Director Planning and Highways	Nigel Markwell Enforcement Officer Regeneration and Economic Growth 01924 305939	Planning Contravention Notice The decision was made to grant authority for the service of a Planning Contravention Notice on Land at Foundry Business Park, Lamb Inn Road, Knottingley, Pontefract.
145/2017	7 November 2017	Neil Rodgers Service Director Planning and Highways	Chris Jackson Planning Enforcement Officer 01924 306599	Enforcement Action The decision was taken to authorise enforcement action for Northfield Mills, Church Street, Ossett, WF5 9FA.
144/2017	15 November 2017	Jill Clayton	Stephen Houlahan / Tracey	Teachers Pay Table 2017

		Service Manager – HR Service Organisational Development and Performance	Thornton, School Support Team 01924 305086	The decision was taken to approve the Teachers Pay Table for 2017 as well as the Model Pay Policy (Schools) 2017 and Model Pay Policy (Pupil Referral Units (PRUs) and Centrally Employed Teachers (CETs) 2017.
143/2017	14 November 2017	Neil Rodgers Service Director Planning and Highways	Chris Jackson Planning Enforcement Officer 01924 306599	Enforcement Notice The decision was taken to give authority to take enforcement action by serving an Enforcement Notice on Mehmood's, 55 Larks Hill, Pontefract, WF8 4LR.
142/2017	14 November 2017	Neil Rodgers Service Director Planning and Highways	Chris Jackson Planning Enforcement Officer 01924 306599	Breach of Condition Notice The decision was made to serve a Breach of Condition Notice on Land off Benson Lane, Normanton.
141/2017	8 November 2017	Neil Rodgers Service Director Planning and Highways	Stephen Mills Public Rights of Way Officer 01924 306091	Stopping Up of Footpath The decision was made to make an order and advertise under Section 118 of the Highways Act 1980 to stop up public footpath Stanley 58.
140/2017	16 October 2017	Neil Rodgers Service Director Planning and Highways	James Long Planning Officer Spatial Policy 01924 306763	Community Infrastructure Surcharge Policy and Debt Recovery The decision was taken to agree when to apply discretionary surcharges and the actions to be taken to recover CIL monies owed by the Council.
139/2017	7 November 2017	Neil Rodgers Service Director Planning	Nigel Markwell Enforcement Officer	Display of Advertisements The decision was taken to

		and Highways	Regeneration and Economic Growth 01924 305939	grant authority for prosecution proceedings for the illegal display of advertisements through section 224/225 of the Town and Country Planning Act (1990) (as amended) for Ackworth Garden Centre, Barnsley Road, Ackworth.
138/2017	7 November 2017	Pam Taylor Licensing Service Manager Dave Hollis Senior Licensing Officer Kevin Straw	Kevin Straw Senior Licensing Officer 01924 302919	Private Hire Drivers Licence The decision was taken to allow a Private Hire Drivers Licence to continue as the licence holder provided exceptional circumstances for the Council to depart from its policy.
137/2017	7 November 2017	Pam Taylor Licensing Service Manager Dave Hollis Senior Licensing Officer Kevin Straw	Kevin Straw Senior Licensing Officer 01924 302919	Renewal of a Private Hire Driver Licence The decision was taken to refuse a late renewal of a Private Hire Drivers Licence after the licence had already expired as the circumstances were not thought to be exceptional.
136/2017	31 October 2017	Neil Rodgers Service Director Planning and Highways	Nigel Markwell Enforcement Officer Regeneration and Economic Growth 01924 305939	Breach of Condition Notice The decision was taken to grant authority for the service of a Breach of Condition Notice at Castleford Academy, Ferrybridge Road, Castleford, WF10 4JQ
135/2017	2 November 2017	Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer	Private Hire and Hackney Carriage Vehicles

			01924 305919	The decision was taken to grant grandfather rights to private hire and hackney carriage vehicles allowing them five years to comply with the Council's Vehicle Compliance Testing Standards by 2022.
134/2017	25 October	Andrew Wallhead Corporate Director Regeneration and Economic Growth	Neville Ford Service Manager Planning and Transportation 01924 306617	Wakefield District Local Plan Early Engagement The decision was taken to approve and publish the Wakefield District local Plan Early Engagement Document and the Sustainability Appraisal Scoping Report for early engagement consultation on the new local plan.
133/2017	24 October	Andrew Balchin Corporate Director Adults, Health and Communities	Ian Ellam Commissioning Officer Care and Support Commissioning Team Adults Health and Communities 01924 306854	De Lacy Gardens extra Care Scheme The decision was taken to vary three agreements made between the Council and Hanover Housing Association to include an additional apartment at De Lacy Gardens extra Care Scheme.
132/2017	24 October	Neil Rodgers Service Director for Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Planning Contravention Notices The decision was taken to grant the service of a Planning Contravention Notice for 62 Station Road, Hemsworth.
131/2017	19 October	David Hollis Principal Licensing Officer Kevin Straw Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to approve a minor variation to

				amend the plan of the premises at Co-Op, High Street, Horbury, Wakefield.
130/2017	3 October	Neil Rodgers Service Director for Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Planning Enforcement Notices The decision was taken to initiate proceedings for non-compliance with planning enforcement notices at 106b Priory Road, Featherstone, Pontefract.
129/2017	3 October	Neil Rodgers Service Director for Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Planning Enforcement Notices The decision was taken to initiate proceedings for non-compliance with planning enforcement notices at Bank Wood Stables, Bank Wood Road, Darrington .
128/2017	20 th October	Andrew Balchin Corporate Director Adults, Health and Communities	Antony Sadler Service Director Adults, Health and Communities	Local Capital Grant Fund Applications The decision was taken to approve the following Local Capital Grant Fund Applications: Ward 6 Purston Park – Fencing and Gates Ward 7 South Hiendley – Purchase new K Barrier, gate and fencing Ward 8 Horbury Churches Together – New IT and Office equipment

				<p>Horbury memorial Park – New stone memorial</p> <p>Horbury Carr Lodge Park – Fencing round a mulberry tree</p> <p>Ward 12 Pontefract in Bloom – Three tier planters</p> <p>Ward 19 Standbridge Community Arts – Double glazing</p>
127/2017	17 October 2017	Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 305919	<p>Private Hire and Hackney Carriage Vehicles</p> <p>The decision was taken to grant grandfather rights to private hire and hackney carriage vehicles allowing them five years to comply with the Council's Vehicle Compliance Testing Standards by 2022.</p>
126/2017	16 October 2017	Merran McRae Chief Executive	Jill Clayton Service Manager Human resources 01924 305854	<p>Corporate Director Children and Young People</p> <p>The decision was taken to recruit an interim to cover the Corporate Director Children and Young People role following the retirement of the substantive post holder.</p>
125/2017	16 October 2017	Merran McRae Chief Executive	Jill Clayton Service Manager Human resources 01924 305854	<p>Service Director Economic Growth and Strategic Housing</p> <p>The decision was taken to put in place interim acting up arrangements to cover the</p>

				Service Director Economic Growth & Strategic Housing role following the substantive post holders resignation.
124/2017	16 October 2017	Andy Wallhead Corporate Director Regeneration and Economic Growth	Dave Fowles Team Leader – Growth and Delivery 01924 306665	Funding Agreement WMDC and Keepmoat The decision was taken to amend the terms of the Funding Agreement between the Council of the City of Wakefield and Keepmoat Homes Ltd and Keepmoat Ltd in respect of RGF funding related to land at Fitzwilliam, Wakefield, West Yorkshire.
123/2017	16 October 2017	David Hollis Principal Licensing Officer Kevin Straw Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to approve a minor variation to the plan of premises at Asda, Asdale Road, Wakefield.
122/2017	3 October 2017	Merran McRae Chief Executive	Mark Tolson Governance Manager 01924 305014	Councils Data Protection Officer The decision was taken to appoint the City Solicitor as the Council's Data Protection Officer.
121/2017	26 September 2017	Neil Rodgers Service Director for Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Planning Enforcement Notice The decision was taken to serve a Planning Enforcement Notice on Land at Rose Estate Playing Field, Upton, Pontefract.
120/2017	3 October 2017	Neil Rodgers Service Director for	Nigel Markwell Planning Enforcement	No Further Action The decision was taken to

		Planning, Transportation and Highways	Officer 01924 305939	authorise no further action on land at 37 Savile Road, Castleford.
119/2017	3 October 2017	Neil Rodgers Service Director for Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Breach of Condition Notice The decision was taken to serve a Breach of Condition notice on Amberwood Avenue, Castleford.
118/2017	3 October 2017	Pam Taylor Licensing Manager David Hollis Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Licensing of a Hackney Carriage The decision was taken to approve the licensing of a hackney carriage as a sign had passed a number of depot tests and qualified for Grandfather rights.
116/2017	25 September 2017	Craig Powell Transport Craftsperson	Gary Chapman Workshop Manager Transport Services 01924 306311	Private Hire/Hackney Carriage Vehicle Licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect in the interests of public safety.
115/2017	22 September 2017	Pam Taylor Licensing Manager David Hollis Principal Licensing Officer Kevin Straw Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to refuse an application to extend the hours of use for external areas at Horbury WMC.
114/2017	21 September 2017	Merran McRae Chief Executive	Merran McRae Chief Executive	Service Manager HR Service The decision was taken to authorise Jill Clayton, Service Manager HR Service to undertake the functions of the Assistant Chief Executive,

				Organisational Development in relation to all existing HR functions until further notice.
113/2017	14 September 2017	Merran McRae Chief Executive	Mark Tolson Governance Manager 01924 305014	Council's Whistleblowing Policy The decision was taken to approve minor amendments to the Council's Whistleblowing Policy.
112/2017	13 September 2017	Kevin Straw, Principal Licensing Officer, David Hollis, Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to grant an amendment to Rodizio Bar and Grill, Burgage Square, Merchant Gate, Wakefield.
111/2017	8 September 2017	Kevin Straw, Principal Licensing Officer, David Hollis, Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to grant an amendment to door staff conditions at Thirteen Bar, 13-15 Silver Street, Wakefield.
110/2017	30 August 2017	Neil Rodgers Service Director for Planning, Transportation and Highways	Nigel Markwell Planning enforcement Officer Wakefield One 01924 305939	Planning Enforcement Notice The decision was taken to grant the service of a Planning Enforcement Notice on Wilspeen Cottage, The Square, Ferrybridge, Knottingley.
109/2017	30 August 2017	Neil Rodgers Service Director for Planning, Transportation and Highways	Nigel Markwell Planning enforcement Officer Wakefield One 01924 305939	Planning Contravention Notice The decision was taken to grant the service of a Planning Contravention Notice on Land at Thorpe Lane, Thorpe Audlin, Pontefract.
108/2017	14 September 2017	Craig Powell	Gary Chapman	Private Hire/Hackney

		Transport Craftperson	Workshop Manager Transport Services 01924 306311	Carriage Vehicle Licence The decision was taken to suspend a Private Hire/Hackney Carriage Vehicle with immediate effect in the interest of public safety.
107/2017	13 September 2017	Helen Grantham Assistant Chief Executive Organisational Development	Helen Grantham Assistant Chief Executive Organisational Development 01924 306700	Pay and Grading Structure The decision was taken to formalise the senior pay and grading structure above scp 49 up to and including service managers and implement a market rates policy.
106/2017	7 September 2017	Sarah Pearson Regeneration and economic Growth	Lucy Eyeington Lead Officer Housing Growth and Programmes 01924 306665	Local Government Housing Advisers Programme The decision was taken to submit an application for the Local Government Housing Advisers Programme.
105/2017	5 September 2017	Karen Collins Service Director Sport and Culture	Ben Cook Service Manager Culture 01924 305136	John Goodchild Collection The decision was taken to transfer the John Goodchild Collection to Wakefield Council.
104/2017	7 September 2017	Diane Widdowson Service manager Environmental Health and Bereavement	Neil Whitehouse Senior Environmental Health Officer 07810 152581	Pet Shop Conditions The decision was taken to introduce and implement new and updated standard licensing conditions for pet shops falling within the criteria defined in the Pet Animals Act 1951 (as amended).
103/2017	7 September 2017	Diane Widdowson Service manager Environmental Health and Bereavement	Neil Whitehouse Senior Environmental Health Officer 07810 152581	Cattery and Kennel Conditions The decision was taken to introduce and implement

				new and updated licensing conditions for commercially operated catteries and kennels falling within the criteria defined in the Animal Boarding establishments Act 1963.
102/2017	6 September 2017	Andrew Balchin Corporate Director Adults, Health and Communities	Antony Sadler Service Director Adults, Health and Communities 01924 305509	<p>Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund Application:</p> <p>Ward 4 Back Garden Street, Castleford – Highways resurfacing</p> <p>Ward 6 Wakefield Road, Featherstone – Allotment double gate</p> <p>Ward 8 Peel Street Car Park, Horbury - resurface</p> <p>Ward 21 Horticare – Commercial polytunnel and display stands for trainees with learning difficulties</p>
101/2017	6 September 2017	Craig Powell Transport Craftsperson	Gary Chapman Workshop Manager 01924 306311	<p>Private Hire/Hackney Carriage Vehicle Licence The decision was taken to suspend a Private Hire/Hackney Carriage Vehicle Licence with immediate effect in the interests of public safety.</p>
100/2017	4 September 2017	Pam Taylor Licensing Service Manager Kevin Straw	Kevin Straw Senior Licensing Officer 01924 302919	<p>Private Hire Drivers Licence The decision was taken to</p>

		Senior Licensing Officer		suspend a private hire driver's licence without immediate effect.
99/2017	1 September 2017	Mark Gascoigne	Gary Chapman Workshop Manager 01924 306311	Private Hire/Hackney Carriage Vehicle Licence The decision was taken to suspend a Private Hire/Hackney Carriage Vehicle Licence with immediate effect in the interests of public safety.
98/2017	11 August 2017	Bernadette Livesey City Solicitor	Mark Tolson Governance Manager 01924 305014	Amendments to the Council's Constitution The decision was taken to approve minor amendments to the Council's Constitution – Members Allowances Scheme and Responsibility for Council Functions (Non-Executive) 250817
97/2017	15 August 2017	Neil Rodgers Service Director for Planning, Transportation and Highways	Nigel Markwell Planning enforcement Officer Wakefield One 01924 305939	Planning Enforcement Notice The decision was taken to grant the service of a Planning Enforcement Notice on 62, Station Road, Hemsworth, Pontefract, WF9 4JW.
96/2017	15 August 2017	Pam Taylor Licensing Manager, Kevin Straw Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302919	Determination of a Minor Variation The decision was taken to refuse a minor variation to conditions of the premises licence for Thirteen Bar Club, 13-15 Silver Street, Wakefield.
95/2017	14 August 2017	Pam Taylor Licensing Manager, Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire Drivers Licence The decision was taken to

				revoke a Hackney Carriage Drivers Licence with immediate effect.
94/2017	11 August 2017	Andrew Balchin Corporate Director Adults, Health and Communities	Antony Sadler Service Director Adults, Health and Communities 01924 305509	Nova Wakefield District The decision was taken to approve funding to continue to provide support to Nova Wakefield District.
93/2017	9 August 2017	Neil Rodgers Service Director	Stephen Mills Public Rights of Way Officer 01924 306091	Diversion of an unrecorded footpath The decision was taken that an order be made and advertised under section 257 of the Town and Country Planning Act 1990 to divert an unrecorded footpath off Westfield Crescent.
92/2017	11 August 2017	Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire and Hackney Carriage Vehicles The decision was taken to grant grandfather rights to Private Hire and Hackney Carriage Vehicles allowing them five years to comply with the Council's Vehicle Compliance Testing Standards by 2022.
91/2017	7 August 2017	Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire and Hackney Carriage Vehicles The decision was taken to grant grandfather rights to Private Hire and Hackney Carriage Vehicles allowing them five years to comply with the Council's Vehicle Compliance Testing Standards by 2022.
90/2017	8 August 2017	Andrew Wallhead Corporate Director	Mike Denby Skills and Business Service	Castleford Heritage Trust Grant

		Regeneration and Economic Growth	Manager 07747 473019	The decision was taken to approve a grant to assist a destination visitor and retail attraction with fit out costs to bring back into use a semi derelict building on a major gateway site.
89/2017	1 August 2017	Pam Taylor, Licensing Manager, David Hollis, Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Private Hire drivers Licence The decision was taken to allow a Private Hire Drivers Licence to be renewed.
88/2017	3 August 2017	Andrew Balchin Corporate Director Adults, Health and Communities	Antony Sadler Service Director Adults, Health and Communities 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund Application: Ward 8 Purchase, install and engrave 8 additional waste bins around the Horbury area. Ward 12 Purchase a mini bus for Pontefract Family Centre for their clients with learning disabilities. Ward 16 Additional funding to replace and install play equipment and safety surfacing in Queen Elizabeth Road Play Area.
87/2017	1 August 2017	Neil Rodgers Service Director for Planning, Transportation and Highways	Nigel Markwell Planning enforcement Officer Wakefield One 01924 305939	Planning Enforcement Notice The decision was taken to grant the service of a Planning Enforcement Notice on 14 Leybrook Croft,

				Hemsworth, Ref 17/383.
86/2017	1 August 2017	Neil Rodgers Service Director for Planning, Transportation and Highways	Nigel Markwell Planning enforcement Officer Wakefield One 01924 305939	Authorisation for No Further Action The decision was taken to authorise no further action in respect of Land at 8 Kirkgate Lane, South Hiendley Ref 17/433
85/2017	28 July 2017	Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire and Hackney Carriage Vehicles The decision was taken to grant grandfather rights to Private Hire and Hackney Carriage Vehicles allowing them five years to comply with the Councils Vehicle Compliance Testing Standards by 2022.
84/2017	28 July 2017	Dean Grainger Transport Craftsperson	Gary Chapman Workshop Manager Transport Services 01924 306311	Private Hire/Hackney Carriage Vehicle Licence The decision was taken to suspend a Private Hire/Hackney Carriage Vehicle Licence with immediate effect in the interests of public safety.
83/2017	24 July 2017	Michael Clements Assistant Chief Executive	Melissa Mallaby Revenues and Benefits 01977 727002	Business Rates Discretionary Rate Relief The decision was taken to approve and adopt West Yorkshire Business Rates Discretionary Rate Relief Scheme.
82/2017	25 July 2017	Neil Rodgers Service Director for Planning, Transportation and Highways	Nigel Markwell Planning enforcement Officer Wakefield One 01924 305939	Planning Enforcement Notice The decision was taken to grant the service of a Planning Enforcement Notice on 2 Ambler Court, Normanton. .

81/2017	21 July 2017	David Hollis Principal Licensing Officer Kevin Straw Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to approve a minor variation to amend the plan of the premises at Asda, South Elmsall, WF9 2AD.
80/2017	18 July 2017	Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Determination of a Minor Variation The decision was taken to grant a minor variation application to add further conditions to the premises licence at Cedar Court Hotel, Denby Dale Road, Wakefield.
79/2017	14 July 2017	Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire and Hackney Carriage Vehicles The decision was taken to grant grandfather rights to private hire and hackney carriage vehicles allowing them five years to comply with the Councils Vehicle Compliance Testing Standards by 2022.
78/2017	14 July 2017	Andrew Wallhead Corporate Director Regeneration and Economic Growth	Mark Hooton Team Leader Housing Policy and Energy 01924 305887	House Proud Loan The decision was taken to approve the decision to temporarily remove the qualifying criteria for the House Proud Loan (Energy Savers Loan) for Castleford External Wall Insulation Scheme (CEWIS) applications.
77/2017	14 July 2017	Andrew Wallhead Corporate Director Regeneration and Economic Growth	Mark Hooton Team Leader Housing Policy and Energy 01924 305887	Better Homes Yorkshire Framework (BHY) The decision was taken to approve the Council call off

				the Better Homes Yorkshire (BHY) Framework to deliver Wakefield Fuel Poverty Fund and the Wakefield Hot Property (Castleford External Wall Insulation Scheme).
76/2017	12 July 2017	Andrew Balchin Corporate Director Adults, Health and Communities	Antony Sadler Service Director Adults, Health and Communities 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund Application: Ward 19 Sandal library – to purchase and install CCTV and external lighting for the Dementia friendly community garden.
75/2017	6 July 2017	Neil Rodgers Service Director	Stephen Mills Public Rights of Way Officer 01924 306091	Diversion of Public Footpath (part) The decision was taken that an order be made and advertised under section 257 of the Town and Country Planning Act 1990 to divert part of public footpath Stanley 36.
74/2017	6 July 2017	Neil Rodgers Service Director	Stephen Mills Public Rights of Way Officer 01924 306091	Diversion of Public Footpath (part) The decision was taken that an order be made and advertised under section 257 of the Town and Country Planning Act 1990 to divert part of public footpath Stanley 51.
73/2017	13 June 2017	Neil Rodgers Service Director	Stephen Mills Public Rights of Way Officer	Diversion of an unrecorded footpath (part)

			01924 306091	The decision was taken that an order be made and advertised under section 257 of the Town and Country Planning Act 1990 to divert part of an unrecorded footpath between Medlock Road and Westfield Road Horbury.
72/2017	4 July 2017	Pam Taylor Licensing Manager David Hollis Principal Licensing Officer Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire Drivers Licence The decision was taken to grant a Private Hire Drivers Licence as the applicant had provided exceptional reasons for the Council to depart from its Policy.
71/2017	4 July 2017	Pam Taylor Licensing Manager David Hollis Principal Licensing Officer Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire drivers Licence The decision was taken to allow a Private Hire Drivers Licence to continue as the driver was not considered a risk to public safety.
70/2017	27 June 2017	Neil Rodgers Service Director Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	No Further Action The decision was taken to authorise no further action for Land at 24 Water Lane, Pontefract.
69/2017	26 June 2017	Andrew Balchin Corporate Director Adults, Health and Communities	Antony Sadler Service Director Adults, Health and Communities 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund Application: Ward 5 Walton Project – VMS Sign
68/2017	26 June 2017	Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire Vehicle Licence The decision was taken to

				grant a Private Hire Vehicle with Grandfather Rights.
67/2017	23 June 2017	Kevin Straw Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire and Hackney Carriage Vehicles The decision was taken to grant grandfather rights to private hire and hackney carriage vehicles allowing them five years to comply with the Council's Vehicle Compliance Testing Standards by 2022.
66/2017	20 June 2017	Neil Rodgers Service Director Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	No Further Action The decision was taken to authorise no further action for Land at Limetrees, Pontefract.
65/2017	20 June 2017	David Hollis Principal Licensing Officer Kevin Straw Principal Licensing Officer Pam Taylor Licensing Manager	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire drivers Licence The decision was taken to suspend a Private Hire Drivers Licence without immediate effect in line with the Councils Conviction Policy.
64/2017	6 June 2017	David Hollis Principal Licensing Officer Kevin Straw Principal Licensing Officer Pam Taylor Licensing Manager	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to refuse a minor variation application to extend the operating time for Jalatos pizza, 50 White Apron Street, South Kirkby.
63/2017	13 June 2017	Neil Rodgers Service Director Planning, Transportation and Highways	Christopher Jackson Planning Enforcement Officer 01924 306599	Planning Contravention Notice The decision was taken to authorise a Planning Contravention Notice to be served on the owner of 57

				Mountbatten Avenue, Sandal, Wakefield.
62/2017	13 June 2017	Neil Rodgers Service Director Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Planning Enforcement Notice The decision was taken to grant the service of a Planning Enforcement Notice to 62 Station Road, Hemsworth.
61/2017	7 June 2017	David Hollis Principal Licensing Officer Kevin Straw Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to approve an application to vary the premises licence layout of the Electric Theatre, 62 Wakefield Road, Ackworth, Pontefract.
60/2017	5 June 2017	David Hollis Principal Licensing Officer Kevin Straw Principal Licensing Officer Pam Taylor Licensing Manager	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to approve the application to extend the opening time of Jalatos Pizza, 50 White Apron street, South Kirkby.
59/2017	5 June 2017	Neil Rodgers Service Director Planning, Transportation and Highways	Stephen Mills Public Rights of Way Officer 01924 306091	Stopping up of Footpath The decision was taken to stop up public footpath Hemsworth 27 under the provisions of Highways Act 1990 Section 118.
58/2017	6 March 2017	Neil Rodgers Service Director, Planning, Transportation and Highways	Virginia Moulton Public Rights of Way Manager 01924 306010	Fees for processing Highways Statement and Declarations The decision was taken to agree the revised fees charged for processing Highways Statements and

				Declarations made under the Highways Act s31(6) following the amendments of the regulations so that site notices are no longer required.
57/2017	23 May 2017	Neil Rodgers Service Director, Planning, Transportation and Highways	Christopher Jackson Planning Enforcement Officer 01924 306599	Planning Contravention Notices The decision was taken to serve Planning Contravention Notices on 57 Mountbatten Avenue, Sandal, Wakefield.
56/2017	23 May 2017	Neil Rodgers Service Director, Planning, Transportation and Highways	Christopher Jackson Planning Enforcement Officer 01924 306599	Planning Contravention Notices The decision was taken to serve Planning Contravention Notices on 6 Tanyard Fold, Chapelthorpe, Wakefield.
55/2017	23 May 2017	Neil Rodgers Service Director, Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Planning Contravention Notice The decision was taken to serve a Planning Contravention Notice for Mayfield Farm, Doncaster Road, East Hardwick, Pontefract.
54/2017	22 May 2017	Sarah Pearson Acting Corporate Director for Regeneration and Economic Growth	Mike Denby Skills and Business Service Manager 07747 473019	Resolving Investment Fund The decision was taken to approve amendments to the Resolving Investment Fund (RIF) investment criteria.
53/2017	19 May 2017	Neil Rodgers Service Director, Planning, Transportation and Highways	Robert Gillicker Senior Project Lead Transportation and Highways 01924303544	No Waiting at Any Time Restrictions (NWAT Restrictions) The decision was taken to implement further NWAT

				Restrictions to Market Street, Normanton as the existing restrictions were deemed insufficient.
52/2017	9 May 2017	Sarah Pearson Acting Corporate Director Regeneration and Economic Growth	Andy Bramall Performance and Development Team Leader Street Lighting PFI Highway Network Management 01924 306014	Street Lighting Contract The decision was taken to approve the terms to the Street Lighting Contract.
51/2017	4 May 2017	Kevin Straw Principal Licensing Officer 01924 302919	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire Vehicle Licence The decision was taken to refuse to renew a Private Hire Vehicle Licence due to modification to the vehicle.
50/2017	8 May 2017	Andrew Balchin Corporate Director Adults, Health and Communities	Anthony Sadler Service Director Adults Health and Communities 01924 305509	Local Capital Grant Fund The decision was taken to amend the Local Capital Grant Fund Applications: Ward 4 Castleford Heritage Trust – Wooden flooring works at Queens Mill, additional money Ward 17 Disability Sports Yorkshire – Refurbishment of Denhale Arc Centre, additional money.
49/2017	2 May 2017	Neil Rodgers, Service Director Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Illegal Display of Advertisements The decision was taken to grant authority for prosecution proceedings for

				the illegal display of advertisements at Moor Top Farm, Southmoor Road, Hemsworth.
48/2017	28 April 2017	Diane Widdowson - Service Manager Environmental Health	Jessica Langham Animal Health Officer 07769958250	Dangerous Wild Animal Licence The decision was taken not to grant a Dangerous Wild Animal Licence specifically for ostriches upon inspection of the premises and birds.
47/2017	25 April 2017	Pam Taylor – Licensing Manager Kevin Straw – Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire Vehicle Licence The decision was taken to grant a Private Hire Vehicle Licence ‘Grandfather Rights’ to comply with the Councils vehicle standards by 2022 in relation to light transmission in rear windows
46/2017	25 April 2017	Pam Taylor – Licensing Manager Kevin Straw – Principal Licensing Officer	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire Vehicle Licence The decision was taken to grant a Private Hire Vehicle Licence ‘Grandfather Rights’ to comply with the Councils vehicle standards by 2022 in relation to light transmission in rear windows
49/2017	18 April 2017	Neil Rodgers – Service Director for Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Authorisation for No Further Action The decision was taken to authorise no further enforcement action in respect of Peel Avenue, Durkar,
48/2017	12 April 2017	Kevin Straw – Principal Licensing Officer	Kevin Straw Principal Licensing Officer	Private Hire Vehicle Licence

		Pam Taylor – Licensing Manager	01924 302919	The decision was taken to grant a Private Hire Vehicle Licence ‘Grandfather Rights’ to comply with the Councils vehicle standards by 2022 in relation to light transmission in rear windows.
47/2017	12 April 2017	Kevin Straw – Principal Licensing Officer Pam Taylor – Licensing Manager	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire Vehicle Licence The decision was taken to grant a Private Hire Vehicle Licence ‘Grandfather Rights’ to comply with the Councils vehicle standards by 2022 in relation to light transmission in rear windows.
46/2017	7 April 2017	David Hollis – Principal Licensing Officer Kevin Straw – Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Minor Variation Application The decision was taken to grant an application for a minor variation to the premises layout at the Old Halfway House, 141 Westfield Road, Horbury, Wakefield.
45/2017	7 April 2017	David Hollis – Principal Licensing Officer Kevin Straw – Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Minor Variation Application The decision was taken to grant an application for a minor variation to the premises layout at the Co-Op, 1 Broadmeadows, Outwood, Wakefield, WF1 3TR,
44/2017	28 March 2017	Bernadette Livesey – City Solicitor	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire Vehicle Licence The decision was taken to grant a Private Hire Vehicle

				Licence 'Grandfather Rights' to comply with the Councils vehicle standards by 2022 in relation to interior spatial requirements.
43/2017	31 March 2017	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager	David Hollis Principal Licensing Officer 01924 302906	Minor Variation of a Premises Licence The decision was taken to grant the variation of a condition to a premises licence at the Malt Shovel, 1 Cornmarket, Pontefract.
42/2017	4 th April 2017	Neil Rodgers, Service Director Planning, Transportation and Highways	Andy Schoolar Planning Conservation Officer 01924 306656	Section 215 Amenity Notice The decision was taken to authorise the service of a Section 215 Amenity Notice on Carr Lodge, Sunroyd Hill, Horbury, Wakefield, WF4 6NG.
41/2017	29 March 2017	Andrew Balchin Corporate Director Adults, Health and Communities	Anthony Sadler Service Director Adults Health and Communities 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital grant Fund Applications: Ward 3 Low Ackworth Community Association – Roof upgrade, new ceiling and heating system at the Community Centre Upton Country Park – Relay carpark Ward 5 Ryhill Play area – New play equipment

				<p>Ward 7 Hemsworth Rugby Football Club – Upgrade floodlighting</p> <p>Ward 8 Carr Lodge Park – new bins</p> <p>Horbury Town Centre and Junction – Christmas and Festive lighting</p> <p>Ward 9 Pinewood Place – New litter bins</p> <p>Ward 10 Market Street, Normanton – Double Yellow lines</p> <p>Ward 12 Park Rd Roundabout, Pontefract – Decorative horses</p> <p>Ward 15 Lee Moor and Moorhouse Stanley – Christmas Trees</p> <p>Ward 21 Wrenthorpe Park – New litter bins</p> <p>Kirkhamgate – Contribution towards play area upgrade</p> <p>To approve in principle the following Local Capital Grant Fund applications subject to Cllr Martyn Johnson’s formal</p>
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				<p>endorsement:</p> <p>Ward 21 Alverthorpe – Boundary signs</p> <p>Outwood Park – Fencing and gates</p>
40/2017	28 March 2017	Neil Rodgers Service Director for Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	<p>Planning Contravention Notice</p> <p>The decision was taken to serve a Planning Contravention Notice on Holywell, Valley Road, Darrington, Pontefract.</p>
39/2017	16 March 2017	Neil Rodgers Service Director Planning Transportation and Highways	Janet Ward Senior Project Leader 01924 306062 Neville Ford Service Manager 01924 306617	<p>Traffic Regulation Order</p> <p>The decision was taken to approve the Traffic Regulation Order for Dewsbury Road, Wakefield Transport Corridor Scheme and consolidate the TRO introduced in 2016.</p>
38/2017	21 March 2017	Kevin Straw – Principal Licensing Officer David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager	David Hollis Principal Licensing Officer 01924 302906	<p>Determination of a Minor Variation</p> <p>The decision was taken to approve the application to vary the layout of the premises at Morrison's, Pontefract.</p>
37/2017	21 March 2017	Kevin Straw – Principal Licensing Officer David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager	David Hollis Principal Licensing Officer 01924 302906	<p>Determination of a Minor Variation</p> <p>The decision was taken to refuse the application to vary the layout of the premises at the New Inn, Walton.</p>
36/2017	13 March 2017	Andy Wallhead Corporate Director	Pete Smithson Building Control Service	Wakefield Building Control service

		Regeneration and Economic Growth	Leader 01924 306570	The decision was taken to approve provision of a professional consultancy and site surveying service for commercial fees.
35/2017	9 March 2017	Helen Grantham Assistant Chief Executive Organisational Development	Jill Clayton Services Manager HR 01924 305854	Driving at Work Policy The decision was taken to approve amendments to the Driving at Work Policy.
34/2017	9 March 2017	Bernadette Livesey City Solicitor	Chris Curzon Superintendent Registrar / Registration Service Manager	Tell us Once Service The decision was taken to remove the face to face enrichment of the Tell Us Once Service.
33/2017	9 March 2017	Helen Grantham Assistant Chief Executive Organisational Development	Jill Clayton Services Manager HR 01924 305854	Pay Protection Policy The decision was taken to revise the current Pay Protection Policy and associated documents.
32/2017	8 March 2017	Neil Rodgers Service Director, Planning, Transportation and Highways	Robert Gillicker Senior Project Lead Transportation and Highways 01924 303544	Prohibition of Driving Order The decision was taken to prohibit driving by motorised vehicles on Balk Lane and Park Lodge Lane Stanley.
31/2017	7 March 2017	Neil Rodgers Service Director, Planning, Transportation and Highways	Robert Gillicker Senior Project Lead Transportation and Highways 01924 303544	Bus Bays – No waiting and No Loading The decision was taken to implement three bus bays and no waiting and loading restrictions at Enterprise Way, Castleford.
30/2017	2 March 2017	Richard Sykes Transport Craftperson	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire/Hackney Carriage Vehicle The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect in the interests of public safety.

29/2017	20 June 2016	Neil Rodgers Service Director Planning, Transportation and Highways	Stephen Mills Public Rights of Way Officer 01924 306091	Cycleway and Walking Route The decision was taken that an Order be made and advertised under Section 26 of the Highways act in order to construct a cycleway and walking route linking Castleford, Normanton Europort and Wakefield.
28/2017	28 February 2017	Michael Clements Assistant Chief Executive Resources and Governance	Michael Clements Assistant Chief Executive Resources and Governance 01924 305388	Chief Financial Manager / Deputy Section 151 Officer The decision was taken to put in place acting up arrangements to cover the role of Chief Financial Manager / Deputy Section 151 Officer on an interim basis until the new post holder is in place.
27/2017	28 February 2017	Neil Rodgers – Service Director, Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Planning Enforcement Notice The decision was taken to serve a Planning Enforcement Notice on 106b Priory Road, Featherstone.
26/2017	28 February 2017	Kevin Straw – Principal Licensing Officer David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager	Kevin Straw Principal Licensing Officer 01924 302919	Private Hire Drivers Licence The decision was taken to refuse an application for the grant of a Private Hire Drivers Licence as the driver had failed to complete the application process within the 3 months, despite an extension.
25/2017	27 February 2017	Kevin Straw – Principal Licensing Officer David Hollis – Principal	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to

		Licensing Officer Pam Taylor – Licensing Manager		refuse the application to include boxing and wrestling on the premises licence at Chillys, 1 Finkle Street, Pontefract.
24/2017	27 February 2017	Neil Rodgers – Service Director, Planning, Transportation and Highways	Robert Gillicker Senior Project Lead Transportation and Highways 01924 303544	Church Lane and Mill Lane The decision was taken to make a Traffic Regulation Order prohibiting the use of Church Lane and Mill Lane, Old Snyderdale by heavy commercial vehicles (7.5t)
23/2017	23 February 2017	Andrew Balchin – Corporate Director Adults, Health and Communities	Anthony Sadler Service Director Adults Health and Communities 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital grant Fund Applications: Ward 3 Lock Lane Altofts – new bench Ward 6 Mill Pond Meadows, Featherstone – War Horse memorial Ward 9 Knottingley Town Hall Community Centre – Fire safety and emergency doors Ward 10 Kirkthorpe – match funding for play area Ward 17 Ward 3 Community

				Partnership Ltd – Gates and fencing Balne Lane Community Centre
22/2017	21 February 2017	Joanne Roney OBE – Chief Executive	Helen Grantham Assistant Chief Executive Organisational Development 01924 306700	Acting Up Arrangements The decision was taken to put in place acting up arrangements to cover the Corporate Director Regeneration & Economic Growth role following the substantive post holder covering the Chief Executive role on an interim basis.
21/2017	20 February 2017	Andy Wallhead – Corporate Director, Regeneration & Economic Growth	Julian Ellis Development Manager 01924 304956	South East Area Capital Schemes The decision was taken to agree a change to South East Area Project Capital Schemes 2015/16 outlined in the Cabinet Report of 17 th March 2015.
20/2017	15 February 2017	John Wilson – Corporate Director for Children and Young People	Karen Oxer Policy and Strategy Officer 01924 305624	School Admission Arrangements 2018/19 The decision was taken to approve the Local Authority's (LA) School Admission Arrangements for the 2018/19 academic year.
19/2017	10 February 2017	Kevin Straw – Principal Licensing Officer David Hollis – Senior Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to approve an application to alter the existing plan of the premises at The Railway, Hilltop, Knottingley.
18/2017	10 February 2017	Kevin Straw – Principal Licensing Officer	David Hollis Principal Licensing Officer	Determination of a Minor Variation

		David Hollis – Senior Licensing Officer	01924 302906	The decision was taken to approve an application to vary the premises licence for Unity Works, Westgate, Wakefield to include boxing and wrestling.
17/2017	2 February 2017	Kevin Straw – Principal Licensing Officer David Hollis – Senior Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to approve an application to vary deposited Plan at the Malt Shovel, Cornmarket, Pontefract,.
16/2017	31 January 2017	Neil Rodgers - Service Director Planning, Transportation and Highways	Stuart Galey Traffic Engineer 01924 306071	King Street Normanton The following decision was taken in respect of an objection to the proposed Limited Waiting Parking Restrictions Traffic Regulation Order <ol style="list-style-type: none"> 1) That the objection be overruled and the order be made 2) That the objector be advised accordingly.
15/2017	9 February 2017	Andrew Balchin – Corporate Director Adults, Health and Communities	Anthony Sadler Service Director Adults Health and Communities 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital grant Fund Applications: Ward 3 Martin Frobisher School – Permanent Christmas tree Ward 7 Kinsley Craft Workshop – Purchase loft insulation Kinsley and Fitzwilliam Learning and Community

				<p>Project – New nursery equipment and telephone system</p> <p>Ward 8 Carr Lodge Park – Welcome signs</p> <p>Ward 9 The Old Quarry Adventure Playground – CCTV system and playground structure</p> <p>Ward 10 Bronte Site – New rugby posts</p> <p>Ward 17 Disability Sports Yorkshire - Denhale Art Centre refurbishment</p> <p>Ward 19 Standbridge Lane Community Development Trust – New CCTV system</p> <p>Ward 20 Lupset and Thornleigh – New road signs</p>
14/2017	6 February 2017	Andrew Wallhead – Corporate Director Regeneration and Economic Growth	Pam Taylor Licensing Service Manager 01924 302916	<p>Site Management Agreement</p> <p>The decision was taken to adopt a revised voluntary Site Management Agreement incorporating additional site areas in Wakefield City Centre, together with sites in Castleford and Pontefract</p>

				Town Centres.
13/2017	2 February 2017	Andrew Balchin – Corporate Director Adults, Health and Communities	Andrew Balchin – Corporate Director Adults, Health and Communities 01924 306634	Castleford Community Learning Centre The decision was taken to provide a loan to Castleford Community Learning Centre to ensure the continuation of local learning.
12/2017	26 January 2017	Pam Taylor – Licensing Service Manager David Hollis Principal Licensing Officer Kevin Straw – Senior Licensing Officer	Kevin Straw Senior Licensing Officer 01924 302919	Private Hire Drivers Licence The decision was taken to refuse the late renewal of a Private Hire drivers Licence as the period since the last licence had expired was considered too long and there were no reasons.
11/2017	23 January 2017	Michael Clements – Assistant Chief Executive Resources and Governance	James Stephenson Senior development Manager 01924 306699	Free hold Disposal of derelict Listed Mill Buildings The decision was taken to agree the terms of the Freehold Disposal of Derelict Listed Mill Buildings (Rutland Mills) at Wakefield Waterfront.
10/2017	27 January 2017	Andrew Balchin – Corporate Director Adults, Health and Communities	Antony Sadler Service Director Adults, Health and Communities 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund applications: Ward 11 Green Park Ossett – Install Fencing, gates and trim trail Church Street Park, Ossett –

				<p>Install Fencing, gates and trim trail</p> <p>Ward 15 Lofthouse Colliery Nature Park – Resurface 4 public pathways Leeds Road, Outwood – Double yellow lines</p> <p>Ward 21 Outwood Park – Install fencing</p>
9/2017	18 January 2017	Kevin Straw – Principal Licensing Officer David Hollis – Senior Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	<p>Determination of a Minor Variation</p> <p>The decision was taken to approve an application to vary the premises licence for Qubana Restaurant and Grill, 1-3 Wood Street, Wakefield, WF1 2EA.</p>
8/2017	13 January 2017	Helen Grantham – Assistant Chief Executive, Organisational Development	Jill Clayton Service Manager HR 01924 305854	<p>Maternity and Adoption Procedures</p> <p>The decision was taken to revise procedures around Maternity and Adoption in respect of KIT days claims process.</p>
7/2017	10 January 2017	Neil Rogers – Service Director Planning, Transport and Highways	Robert Gillicker Senior Project Lead Transportation and Highways 01924 303544	<p>Enterprise Way Castleford</p> <p>The decision was taken to create a bus bay and implement a no waiting and no loading restriction.</p>
6/2017	12 January 2017	Andrew Balchin – Corporate Director Adults, Health and Communities	Anthony Sadler Service Director Adults, Health and Communities 01924 305509	<p>Local Capital Grant Fund</p> <p>The decision was taken to approve the following Local Capital grant Fund Applications:</p> <p>Ward 7</p>

				<p>Kinsley Boys Football Club – Replace damaged roof</p> <p>Ward 12 Horsefair Precinct – Remodel 4 tree bases</p> <p>Ward 15 Stanley Marsh Nature Reserve – Install welcome signs, gates and info panel</p> <p>Ward 19 Heath Common Site – Install Extractor Fans Standbridge Community Centre – Install suspended ceiling and lighting</p>
5/2017	4 January 2017	<p>Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer</p>	<p>Kevin Straw Senior Licensing Officer 01924 302919</p>	<p>Private Hire Drivers Licence The decision was taken to lift the suspension of a Private Hire Drivers Licence as the driver could not be considered a risk to public safety.</p>
4/2017	4 January 2017	<p>Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer</p>	<p>Dave Hollis Principal Licensing Officer 01924 302906</p>	<p>Determination of a Minor Variation The decision was taken to approve a small amendment to the layout of the premises at 54 Carlton Street, Castleford, WF10 1AH.</p>
3/2017	5 January 2017	<p>Helen Grantham – Assistant Chief Executive, Organisational Development</p>	<p>David Wright Team Manager HR Policy Development and Job Evaluation</p>	<p>Revised DBS Policy and Procedure for Schools The decision was taken to amend and implement a</p>

			01924 306624	revised DBS Policy and Procedure for schools ensuring reducing any safeguarding risks.
2/2017	5 January 2017	Andrew Balchin – Corporate Director Adults, Health and Communities	Antony Sadler Service Director Adults, Health and Communities 01924 305509	<p>Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund applications:</p> <p>Ward 7 Hemsworth Miners Welfare – All weather nets Hemsworth Miners Welfare – Upgrade kitchen and new goalposts Hemsworth Miners Welfare – CCTV</p> <p>Ward 10 Normanton and Kirkthorpe Open Space Improvements Haw Hill Park – Fencing Queen Street – Fencing Kirkthorpe Community Centre – Fencing Haw Hill Park – Tree Sculpture</p> <p>Ward 13 Pontefract Sports and Social – Defibrillator Pease Park – Entrance signs De Lacy Play Area – Climbing equipment</p> <p>Ward 15 Rooks Nest School – 20mph</p>

				<p>speed zone Lofthouse Gate Primary – 20mph speed zone Grey Street – double yellow lines</p> <p>Ward 17 Balne Lane Community Centre – CCTV ASB hotspots – CCTV Balne Lane Community Centre – IT equipment Balne Lane Community Centre – New floor covering</p> <p>Ward 19 Sandal library – accessible handrails and ramps for dementia garden</p> <p>Ward 20 Clarence Park – Vehicular and Pedestrian gates and A1 board.</p>
1/2017	12 December 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer	Dave Hollis Principal Licensing Officer 01924 302906	<p>Determination of a Minor Variation</p> <p>The decision was taken to approve a minor variation application to alter the existing plan of the premises at British Oak, Calder Grove, Wakefield.</p>