

OFFICER DELEGATED DECISION REGISTER 2016

The following are decisions that have been taken by Chief Officers (which includes: the Chief Executive, Corporate Directors and Service Directors as detailed below) under the Officer Delegation Scheme as detailed in Part 3 - Responsibility for Functions - in the Constitution of the Council.

For further details, please contact the Committee Services Team (01924 305051) or the Contact Officer. Details on decisions taken in relation to issues containing exempt information* will not be available to members of the public.

*Exempt information falls into categories which are detailed in the Access to Information Rules in the Council's Constitution. The Constitution can be accessed via the Council's website

<http://www.wakefield.gov.uk/about-the-council/policies-and-procedures/constitution>

CX	Chief Executive				
CD-REG	Corporate Director	Regeneration and Economic Growth	CD-CYP	Corporate Director	Children & Young People
SDCS	Service Director	Culture and Sport	SDEI	Service Director	Education & Inclusion
SDEGH	Service Director	Economic Growth & Housing	SDSFS	Service Director	Safeguarding & Family Support
SDPHT	Service Director	Planning, Highways & Transportation	SDILW	Service Director	Integrated Locality Working
SDES	Service Director	Environment & Streetscene			
			ACX-RG	Assistant Chief Executive	Resources & Governance
CD-AHC	Corporate Director	Adults, Health & Communities	CS	City Solicitor	
SDC	Service Director	Communities			
DIC	Director of Integrated Care		ACX-OD	Assistant Chief Executive	Organisational Development
SDHC	Service Director	Health Commissioning			
DPH	Director of Public Health				

Reference Number	Decision Date	Decision Taker	Contact Officer	Details
173/2016	20 December 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	Private Hire Drivers Licence The decision was taken to allow a private hire drivers licence to continue as he was not considered a risk to public safety.
172/2016	16 December 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	Private Hire Drivers Licence The decision was taken to lift the suspension on a private hire driver licence as he was not considered a risk to public safety.
171/2016	16 December 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	Private Hire Drivers Licence The decision was taken to lift the suspension on a private hire driver licence as he was not considered a risk to public safety.
170/2016	16 December 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	Private Hire Drivers Licence The decision was taken to lift the suspension on a private hire driver licence as he was not considered a risk to public safety.
169/2016	13 December 2016	John Wilson Corporate Director Children and Young People	Michelle Parker – Commissioning and Business development Programme Manager – 01924 305734	TIIAG Connexions The decision was taken to extend the TIIAG Connexions contract with the current provider (Prospects) by a further 12 months until March 31 2018 at a reduced contract value for e enabled and data services.

168/2016	14 December 2016	Andrew Balchin, Corporate Director Adults, Health and Communities	Anthony Sadler, Service Director Adults, Health and Communities – 01924 305509	<p>Local Capital Grant Fund Applications The decision was taken to approve the following Local Capital Grant Fund Applications:</p> <p>Ward 14 South Elmsall Community Facilities – Computers and laptops South Kirkby and Moorthorpe Town Council – Lighting, kitchen, flooring South Kirkby and Moorthorpe Town Council – kitchen Beech Street Playing Fields – New gates</p>
167/2016	14 December 2016	Neil Rodgers – Service Director, Planning, Transportation and Highways	Robert Gillicker – Senior Project Lead, Transportation and Highways – 01924 303544	<p>No Waiting at Any Time (NWAT) order The decision was taken to implement a NWAT order on the full length of the Wakefield Eastern Relief Road.</p>
166/2016	12 December 2016	Bernadette Livesey – City Solicitor	Andrew Taylor – Committee Manager – 01924 305051	<p>Contract Procedure Rules The decision was taken to agree minor changes to the Contract Procedure Rules set out in the Council Constitution.</p>
165/2016	14 December 2016	Neil Rodgers – Service Director, Planning, Transportation and Highways	Robert Gillicker – Senior Project Lead, Transportation and Highways – 01924 303544	<p>Speed Limit Doncaster Road and Black Road The decision was taken to Reduce the speed limit from 40mph to 30mph on Doncaster Road and Black Road where the alignment of the new WERR (Wakefield Eastern Relief Road) meets Doncaster Road.</p>
164/2016	6 December 2016	Neil Rodgers – Service Director, Planning, Transportation and Highways	Andy Schoolar – Planning and Conservation Officer – 01924 306656	<p>The Thistled Wedge – Land off Queens Drive The decision was taken to authorise prosecution proceedings for non-compliance with the Planning Enforcement Notice.</p>

163/2016	7 December 2016	Andrew Balchin – Corporate Director Adults, Health and Communities.	Anthony Sadler – Service Director Adults, Health and Communities	<p>Local Capital Grant Fund Applications The decision was taken to approve the following Local Capital grant Fund Applications:</p> <p>Ward 5 Shay Lane, Walton – 2 safety signs</p> <p>Ward 8 Horbury Village Partnership – 2 safety signs Horbury – 2 benches and 2 wind vanes Carr Lodge Park – Restore planters and rebuild stone copings/wall</p> <p>Ward 9 Ferrybridge Community Centre – Upgraded boiler</p> <p>Ward 10 Normanton Knights ARLFC – 3 showers and fire door Bowls Pavilion – Upgrade guttering and anti-vandal protection The Well Project – Make a community storage area</p> <p>Ward 17 Walking area, shrubs and trees</p> <p>Ward 19 Standbridge Lane Community Centre – Exterior brick wall Agbrigg Park – Replace and install upgraded play equipment</p> <p>Ward 20 – Foljambe Play Area – Replace and install upgraded play equipment</p>
162/2016	21 November 2016	Kevin Fisher – Service Manager, Property & Facilities Services	Tim Frith – Property Surveyor – 01924 305692	<p>Bridge Homes The decision was taken to sell a site of land at Horbury Road, Wakefield to Bridge Homes (Yorkshire) LLP, for the development of residential properties.</p>
161/2016	29 November 2016	Neil Rodgers - Service Director, Planning, Transportation and Highways	Robert Gillicker, Senior Project Lead, Transportation and Highways – 01924 303544	<p>Queens Park Drive, Airedale The decision was taken to implement a no waiting and loading at any time order on Queens Park Drive, Airedale.</p>

160/2016	28 November 2016	Andrew Balchin – Corporate Director Adults, Health and Communities	Antony Sadler – Service Director Adults, Health and Communities – 01924 305509	<p>Local Capital Grant Fund Applications The decision was taken to approve the following Local Capital grant Fund Applications:</p> <p>Ward 4 Castleford Bus Station - 'The Core' interpretation plaque – The Glasshoughton Centre - Astroturf</p> <p>Ward 12 Pontefract in Bloom – 3 tier planters Ladybalk Fields – 1 set of goalposts Pontefract Town Centre – Directional signs</p>
159/2016	22 November 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	<p>Private Hire Drivers Licence The decision was taken to allow a private hire driver licence to continue as he was not considered a risk to public safety.</p>
158/2016	22 November 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	<p>Hackney Carriage Drivers Licence The decision was taken to refuse to renew a hackney carriage drivers licence as the applicant had not completed all the requirements of the application within 3 months.</p>
157/2016	14 November 2016	Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	<p>Determination of a Minor Variation The decision was taken to grant a minor variation to amend conditions at 10 Market Street, Wakefield, WF1 1DH.</p>
156/2016	14 November 2016	Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	<p>Determination of a Minor Variation The decision was taken to grant a minor variation to the layout at Asda, Glasshoughton, Castleford.</p>

155/2016	23 November 2016	Andrew Balchin – Corporate Director Adults, Health and Communities	Antony Sadler – Service Director Adults, Health and Communities – 01924 305509	<p>Local Capital Grant Fund Applications The decision was taken to approve the following Local Capital Grant Fund Applications:</p> <ul style="list-style-type: none"> Ackworth Parish Council – Move toilet at Carr Bridge Pavilion Dando Way – Street lighting Fryston Road – Removal of chicane and installation of crossing Altofts Community Sports Club – Ride on mower King George Playing Fields – Park sign Castleford Heritage Trust – Wooden floor Featherstone Community Centre – Kitchen facilities Wakefield Road Featherstone – Allotment fencing project Featherstone Community Centre – Automatic door and hatch Featherstone Community Centre – Remove raised beds Purston Park – Flooring to play area Horbury Village Partnership – CCTV Ferrybridge Community Centre – Kitchen units Ossett Town Centre – Christmas Lights Valley Gardens – Secret garden seating Prince of Wales Hospice – Syringe drivers Friends of Pontefract Park – Outside tap Lower York Street – Upgrade play area Queen Elizabeth Road – Upgrade play area Criggleshole St James Academy – Install crossing
154/2016	22 November 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	<p>Private Hire Drivers Licence The decision was taken to suspend a Private Hire Drivers Licence with immediate effect in the interests of public safety.</p>

153/2016	22 November 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	Private Hire Drivers Licence The decision was taken to suspend a Private Hire Drivers Licence with immediate effect in the interests of public safety.
152/2016	22 November 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	Private Hire Drivers Licence The decision was taken to suspend a Private Hire Drivers Licence with immediate effect as it was felt the driver was not a fit and proper person to be licensed.
151/2016	21 November 2016	Andrew Wallhead – Corporate Director Regeneration and Economic Growth	Ben Cook, Service Manager, Markets, Major Events and Tourism - 01924 305136	Site Currently Operating as Wakefield Market The decision was taken to support the regeneration of the site currently operating as Wakefield Market, finalising the terms for the sale of land and buildings and processing early surrender agreements.
150/2016	17 November 2016	Helen Grantham – Assistant Chief Executive, Organisational Development	David Wright, Team Manager HR Policy Development and Job Evaluation – 01924 306624	Revised DBS Policy and Procedure for Schools The decision was taken to amend and implement a revised DBS Policy and Procedure for schools to take into account the changes to the Rehabilitation of Offenders Act (Exceptions) Orders in 2013 and 2014.
149/2016	15 November 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	Private Hire and Hackney Carriage Drivers Licence The decision was taken to revoke a Private Hire Drivers Licence and Hackney Carriage Licence with immediate effect in the interest of public safety.

148/2016	4 November 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	Private Hire Drivers Licence The decision was taken to grant a Private Hire Drivers Licence as there was nothing to suggest the applicant was not a fit and proper person to be licensed.
147/2016	1 November 2016	Neil Rodgers Service Director Planning Transportation and Highways	Nigel Markwell, Planning Enforcement Officer – 01924 305939	Planning Contravention Notice The decision was taken to serve a Planning Contravention Notice on 2 West Drive. Chequerfield, Pontefract.
146/2016	1 November 2016	Neil Rodgers Service Director Planning Transportation and Highways	Nigel Markwell, Planning Enforcement Officer – 01924 305939	Planning Enforcement Notice The decision was taken to serve a Planning Enforcement Notice on 44 The Ridgeway, Knottingley, Pontefract.
145/2016	9 November 2016	Andrew Wallhead – Corporate Director Regeneration and Economic Growth	Julian Ellis – Development Manager – 01924 304956	South East Area Capital Schemes The decision was taken to agree a change to South East Area Project Capital Schemes 2015/16.
144/2016	8 November 2016	Andrew Wallhead – Corporate Director Regeneration and Economic Growth	Pam Taylor – Licensing Service Manager – 01924 302916	Site Management Agreement The decision was taken to adopt a voluntary Site Management Agreement for Wakefield City Centre to ensure face-to-face fundraisers in Wakefield City Centre are regulated.

143/2016	7 November 2016	Andrew Balchin – Corporate Director Adults, Health and Communities	Antony Sadler – Service Director Adults, Health and Communities – 01924 305509	<p>Local Capital Grant Fund Applications The decision was taken to approve the following Local Capital Grant Fund Applications:</p> <p>Ward 3 1. Contribution towards floodlighting for Castleford RUFC 2. Contribution towards remodelling the community room at Altofts Community and Sports Foundation 3. Fencing for Castleford Panthers ARLFC rugby pitch. 4. Benches for external play area and electronic devices for Cutsyke Community Group. 5. New fencing along boundary of Council Land on Leeds Road, Castleford. 6. Purchase and install a baby swing in the new play area at 3 Land Ends, Castleford. 7. Refurbishment works to the community library at Altofts Community and Sports Foundation.</p> <p>Ward 4 1. Signage in Castleford.</p>
142/2016	4 November 2016	Pam Taylor – Licensing Service Manager David Hollis – Senior Licensing Officer	Kevin Straw – Senior Licensing Officer – 01924 302919	<p>Suspension of a Private Hire Drivers Licence The decision was taken to suspend a Private Hire Drivers Licence in the interest of public safety.</p>
141/2016	1 November 2016	Neil Rodgers Service Director Planning, Transportation and Highways	Nigel Markwell – Planning Enforcement Officer – 01924 305939	<p>Planning Contravention Notice The decision was taken to serve a Planning Contravention Notice on Kirkgate Lane, South Hiendley, Barnsley.</p>
140/2016	1 November 2016	Neil Rodgers Service Director Planning, Transportation and Highways	Nigel Markwell – Planning Enforcement Officer – 01924 305939	<p>Planning Contravention Notice The decision was taken to serve a Planning Contravention Notice on 11 Pontefract Road, Knottingley, Pontefract.</p>

139/2016	1 November 2016	Neil Rodgers Service Director Planning, Transportation and Highways	Christopher Jackson – Planning Enforcement Officer – 01924 306559	Planning Contravention Notice The decision was taken to serve a Planning Contravention Notice on Land at heath belonging to Blacksmiths Cottage.
138/2016	4 October 2016	Neil Rodgers Service Director Planning, Transportation and Highways	Nigel Markwell – Planning Enforcement Officer – 01924 305939	Planning Enforcement Notice The decision was taken to serve a Planning Enforcement Notice on 14 Blossom Way, Castleford.
137/2016	18 July 2016	Bernadette Livesey City Solicitor	Pam Taylor – Licensing Services Manager – 01924 302916	Sharing of Licencing Enforcement Powers The decision was taken to share Licencing Enforcement powers with other Councils and therefore improve the safety of the travelling public and citizens of the District.
136/2016	2 November 2016	Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis Straw, Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to approve a minor variation application to the requirement for approved Contractor Status door staff at Fanny and Bacardi, White Horse Yard, Market Street, Wakefield, WF1 1BB.
135/2016	31 October 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	Renew a Private Hire Drivers Licence The decision was taken to refuse the renewal of a Private Hire Drivers Licence.
134/2016	28 October 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	Renewal of a Vehicle The decision was taken to allow renewal of a vehicle over the age of 5 years due to its exceptional standard.

133/2016	26 October 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	Renew a Private Hire Drivers Licence The decision was taken to refuse a renewal application for a Private Hire Drivers Licence as the applicant had not provided any exceptional circumstances for the Council to depart from its Policy.
132/2016	14 October 2016	Joanne Roney Chief Executive	Graham Saxton – Chief Finance Manager 01924 306433	Multi-year Finance Settlement The decision was taken to notify the Department of Communities and Local Government that the Council wishes to apply to take up the offer of a multi-year Finance Settlement.
131/2016	21 October 2016	Neil Rodgers Service Director Planning Transportation and Highways	Robert Giliker – Senior Project Lead Transportation and Highways 01924 303544	No Waiting Order The decision was taken to authorise a proposed ‘no waiting at any time’ order on Grovehall Lane, Knottingley.
130/2016	21 October 2016	Neil Rodgers Service Director Planning Transportation and Highways	Derrick Bragg - Project Engineer Transportation and Highways 01924 306028	Adoption of a Private Street The decision was made to authorise the proposal to adopt the street known as Stonegate Lane, Ackworth.
129/2016	18 October 2016	Neil Rodgers Service Director Planning Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Delegated Authority for the Service of a Planning Enforcement Notice The decision was taken to grant authority for no further action of 49 Curlew View, South Elmsall.
128/2016	18 October 2016	Neil Rodgers Service Director Planning Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Delegated Authority for the Service of a Planning Enforcement Notice The decision was taken to grant authority for the service of a Planning Enforcement Notice at 34 Maxwell Street, Featherstone, Pontefract, WF7 5BN.

127/2016	5 October 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	Licensing of a Private Hire vehicle The decision was taken to permit the re-licensing of a vehicle over 5 years old because of exceptional circumstances
126/2016	4 October 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Kevin Straw, Principal Licensing Officer – 01924 302919	Licensing of a Private Hire vehicle The decision was taken to permit the re-licensing of a vehicle over 5 years old because of exceptional circumstances.
125/2016	4 October 2016	Neil Rodgers Service Director Planning Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Delegated Authority for the Service of a Planning Enforcement Notice The decision was taken to grant authority for the service of a Planning Enforcement Notice at 376 Castleford Road, Normanton.
124/2016	4 October 2016	Neil Rodgers Service Director Planning Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Delegated Authority for the Service of a Planning Enforcement Notice The decision was taken to grant authority for the service of a Planning Enforcement Notice at 14 Blossom Way, Castleford.
123/2016	4 October 2016	Neil Rodgers Service Director Planning Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Delegated Authority for the Service of a Planning Enforcement Notice The decision was taken to grant authority for the service of a Planning Enforcement Notice at 62 Station Road, Hemsworth.

122/2016	11 October 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of A Minor Variation The decision was taken to grant an amendment to the layout on the premises licence plan at Pizza Express, Trinity Walk, Wakefield.
121/2016	7 October 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of A Minor Variation The decision was taken to grant an amendment to the layout on the premises licence plan at St Peters and St Pauls Catholic Church, St Georges Walk, Standbridge Lane, Wakefield.
120/2016	7 October 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Kevin Straw, Senior Licensing Officer – 01924 302919	Renewal of a Vehicle Licence The decision was taken to allow the renewal of a vehicle over the age of five years.
119/2016	6 October 2016	Andrew Wallhead – Corporate Director Regeneration and Economic Growth	David Fowles, Strategic Housing – 01924 306665	Extended Bond Guarantee Scheme The decision was taken to discontinue the Extended Bond Guarantee Scheme and allow the Wakefield Rent Deposit Scheme to retain the unused funding for cash bonds.
118/2016	27 September 2016	Neil Rodgers Service Director Planning Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Delegated Authority for the Service of a Planning Enforcement Notice The decision was taken to grant authority for the service of a Planning Enforcement Notice to address a breach of Planning Control at Rose Cottage, Long Dam Lane, Winterset.

117/2016	5 October 2016	Neil Rodgers Service Director Planning Transportation and Highways	Robert Giliker Senior Project Leader Regeneration and Economic Growth 01924 303544	Loading Bay Order The decision was taken to create a loading bay area on Sagar Street, Castleford as the Loading Area on Aire Street is required for planned bus access.
116/2016	17 August 2016	Neil Rodgers Service Director Planning Transportation and Highways	Robert Giliker Senior Project Leader Regeneration and Economic Growth 01924 303544	Adoption of Land The decision was taken to adopt a strip of land associated with proposed highway improvement works at Broomhill Avenue, Knottingley.
115/2016	30 September 2016	Andrew Balchin – Corporate Director Adults, Health and Communities	Antony Sadler – Service Director Adults, Health and Communities 01924 305509	Local Capital Grant Fund Applications The decision was taken to approve the following Local Capital Grant Fund Applications: Saville Park – Fencing and mobile nets Notton Play Area – Slack Lane J & I Carr Lodge Park – Fencing Vale Crescent Play Area – Play equipment and safety surfacing Acacia Walk Play area – Replace play equipment Stanley, Outwood and Lofthouse Gate – Road signage Kettlethorpe Allotments – create path Agbrigg and Belle Vue Community Centre – Community Defibrillator
114/2016	27 September 2016	Neil Rodgers Service Director Planning Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Service of a Planning Contravention Notice The decision was taken to serve a Planning Contravention Notice on 105 Howard Crescent, Durkar, Wakefield.
113/2016	21 September 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Kevin Straw, Senior Licensing Officer – 01924 302919	Application for a Private Hire Drivers Licence The decision was taken to refuse the application for a Private Hire Drivers Licence as the applicant had a conviction which falls within the Councils conviction Policy and had not provided any exceptional circumstances to enable the Council to depart from this.

112/2016	21 September 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of A Minor Variation The decision was taken to grant an amendment to the layout on the premises licence plan at The Gate, 60 Northgate, Wakefield.
111/2016	12 September 2016	Michael Clements – Assistant Chief Executive, Resources and Governance	Kevin Fisher, Service Manager, Property and Facilities Services – 01924 306490	Engie Services Contract The decision was taken to confirm and agree all aspects of Engie Services Limited's final tender and confirm commitments with Engie Services Limited, leading to the finalisation of the contractual documentation.
110/2016	9 September 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of A Minor Variation The decision was taken to refuse the application to amend a condition of the premises licence plan at Vegas, The Bull Ring, Wakefield.
109/2016	9 September 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Kevin Straw, Senior Licensing Officer – 01924 302919	Renewal of Vehicle Licences The decision was taken to permit the re-licensing of two vehicles over the age of 5 years.
108/2016	6 September 2016	Neil Rodgers Service Director Planning Transportation and Highways	Paul Stevenson, Transportation Planning Manager, Planning, Transportation and Highways – 01924 306006	Traffic Regulation Order The decision was taken to approve a Traffic Regulation Order for Kirkgate to support the scheme objectives.

107/2016	6 September 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Kevin Straw, Senior Licensing Officer – 01924 302919	Private Hire Driver Licence The decision was taken to allow a Private Hire Drivers Licence to continue as the driver was not considered a risk to public safety.
106/2016	5 September 2016	Andy Wallhead Corporate Director Regeneration and Economic Growth	Glynn Humphries – Service Director Environment and Streetscene – 01924 306518	Consultancy Agreement with Craven DC The decision was taken to provide assistance to Craven DC by way of a consultancy agreement to provide advice on the production of a report that will demonstrate compliance with the regulations.
105/2016	30 August 2016	Neil Rodgers Service Director Planning Transportation and Highways	Nigel Markwell – Enforcement Officer, Planning, Transportation and Highways – 01924 305939	Prosecution Proceedings The decision was taken to initiate prosecution proceedings for non-compliance with the Breach of Condition Notices for Enterprise Rent a Car, Francis street, Castleford.
104/2016	1 September 2016	Assistant Chief Executive Organisational Development	Tracey Thornton – School Support Team 01924 305086	Model Pay Policy The decision was taken to approve the Model Pay Policy for Pupil Referral Units and Centrally Employed Teachers 2015.
103/2016	24 August 2016	City Solicitor	Andrew Taylor – Committee Manager 01924 305051	Changes to the Scheme of Delegation The decision was taken to agree minor changes to the Scheme of Delegation.
102/2016	17 August 2016	Andrew Balchin – Corporate Director Adults, Health and Communities	Antony Sadler – Service Director Adults, Health and Communities 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund : Ward 4 – Castleford Roman Event

101/2016	16 August 2016	Andrew Balchin – Corporate Director Adults, Health and Communities	Antony Sadler – Service Director Adults, Health and Communities 01924 305509	Local Capital Grant Fund The decision was taken to approve the following Local Capital Grant Fund : Ward 11 – Festive lights Ward 19 – WREN third party contribution to a building project at Standbridge Community Centre .
100/2016	12 August 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Pam Taylor, Licensing service Manager – 01924 302919	Private Hire Driver Licence The decision was taken to grant a Private Hire Driver Licence.
99/2016	5 August 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Pam Taylor, Licensing service Manager – 01924 302919	Private Hire Drivers Licence The decision was taken to revoke a Private Hire Drivers Licence with immediate effect.
98/2016	2 August 2016	Andrew Wallhead Corporate Director Regeneration and Economic Growth	Mike Denby Skills and Business Service Manager 01924 306075	Grant discretionary relief The decision was taken to approve a discretionary £8,000 to assist a Hospitality Operator with fit out costs to bring back into use a derelict building in the heart of the city centre.
97/2016	4 August 2016	Helen Grantham Assistant Chief Executive, Organisational Development	David Wright, Team Manager HR Policy Development and Job Evaluation 01924 306624	Smoke-Free Policy The decision was taken to approve the Smoke-Free Policy to replace the current No Smoking Policy.

96/2016	28 July 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to approve a minor variation to amend the layout on the premises licence plan at The Walnut Tree, Barnsley Road, Wakefield.
95/2016	2 August 2016	Helen Grantham Assistant Chief Executive, Organisational Development	David Wright, Team Manager HR Policy Development and Job Evaluation 01924 306624	Policy Statement for the Recruitment of Ex-Offenders The decision was taken to approve the implementation of a Policy Statement for the Recruitment of Ex-Offenders.
94/2016	25 July 2016	Stuart Allsop – Transport Craftsperson, Regeneration and Economic Growth	Kevin Straw, Senior Licensing Officer – 01924 302919	Private Hire/ Hackney Vehicle Licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect in the interests of public safety.
93/2016	19 July 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Pam Taylor, Licensing service Manager – 01924 302919	Private Hire Drivers Licence The decision was taken to revoke a Private Hire Drivers Licence with immediate effect in the interests of public safety.
92/2016	19 July 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to approve a minor variation to amend a condition to the club premises certificate at Westgate Common Working Men's Club, 5 Park Grove Road, Wakefield.

91/2016	19 July 2016	Andrew Balchin – Corporate Director Adults, Health and Communities	Simon LeRoy, Public Health Coordinator – 01924 302511	Social Wellbeing Service The decision was taken to procure a Social Wellbeing Service in order to meet key deliverables and outcomes.
90/2016	18 July 2016	Andrew Wallhead – Corporate Director Regeneration and Economic Growth	David Fowles, Strategic Housing – 01924 306665	Variation to the Development Agreement with Strata Homes The decision was made to vary the Development Agreement with Strata Homes to transfer the areas of land identified for public open space in one transaction direct to Strata.
89/2016	11 July 2016	Andrew Wallhead – Corporate Director Regeneration and Economic Growth	Neville Ford, Service Manager Planning and Transportation Policy – 01924 306617	Leisure, Recreation and Open Space and The Retail and Town Centre Local Plans The decision was taken to publish, advertise and consult on modifications to the Leisure, Recreation and Open Space and the Retail and Town Centre Local Plans.
88/2016	8 July 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to approve a minor variation to the layout plan on the premises licence at Moto Ferrybridge, Junction 33 off M62.
87/2016	8 July 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to approve a minor variation to the layout plan on the premises licence at The Sun, 719 Leeds Road, Wakefield, WF3 3HF.
86/2016	6 July 2016	Helen Grantham – Assistant Chief Executive, Organisational Development	Jenny Sharp, HR Business Partner - 01924 305753	Wakefield Soulbury Pay Grades The decision was taken to approve an extension to the Wakefield Soulbury pay grades to encompass all of the national pay grade range.

85/2016	6 th July 2016	Glynn Humphries – Service Director environment and Street Scene	Julie Greenwood, Strategic Waste Policy Manager – 01977 722859	Variation of a Waste Management Contract The decision was taken to vary a waste management contract for Carnwood Road Depot Site.
84/2016	6 th July 2016	Glynn Humphries – Service Director environment and Street Scene	Julie Greenwood, Strategic Waste Policy Manager – 01977 722859	Shanks PFI Investments Limited The decision was taken to grant consent to Shanks PFI Investments Limited to transfer 49.999% of the share capital of Wakefield Waste Holdings Limited to Equifix Infrastructure 4 Limited.
83/2016	5 th July 2016	Neil Rogers – Service Director Planning, Transportation and Highways	Andy Schoolar, Planning Conservation Officer – 01924 306656	Planning Enforcement Notice The decision was taken to serve a planning enforcement notice on the owner of 'The Thistled Wedge', Land off Queens's drive, Ossett, WF5 0NR.
82/2016	28 June 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to approve a minor variation on the layout plan on the premises licence at Lidl Featherstone.
81/2016	27 June 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to approve a minor variation on the layout plan at Morrison's, Dewsbury Road, Wakefield.

80/2016	27 June 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to approve a minor variation to the layout plan on the premises licence at Morrison’s, Marine Villa Drive, Knottingley.
79/2016	27 June 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to approve an amendment to conditions on the licence at Montgomery’s, 19 Little Westgate, Wakefield.
78/2016	28 June 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to approve a minor variation on the premises licence at Castleford Tenpin, Unit 25 Colorado Way, Castleford.
77/2016	30 June 2016	Andrew Wallhead, Corporate Director, Regeneration and Economic Growth	Mark Hooton – Team Leader, Sustainability – 01924 305887	Termination of an Agreement with Keepmoat The decision was taken to approve termination of the ECO Energy Efficiency Scheme agreement with Keepmoat.
76/2016	21 June 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to approve a minor variation of a premises licence for Capri@Vine, 82 Leeds Road, Wakefield, WF1 2QF.

75/2016	17 June 2016	Ian Beddow – Transport Craftsperson, Regeneration and Economic Growth	Kevin Straw, Senior Licensing Officer – 01924 302919	Private Hire/Hackney Carriage Drivers Licence The decision was taken to suspend a private hire/hackney carriage vehicle licence with immediate effect so as not to compromise public safety.
74/2016	15 June 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	David Hollis, Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to approve a minor variation of a premises licence for the Prince William, Commerce Park, Pioneer Way, Castleford, WF10 5PE.
73/2016	15 June 2016	Neil Rodgers – Service Director, Planning, Transportation and Highways	Janet Ward, Senior Project Leader – 01924 306617	Traffic Regulation Order The decision was taken to approve a Traffic Regulation Order for Dewsbury Road to support the Dewsbury Road Transport Corridor Scheme.
72/2016	14 June 2016	Helen Grantham – Assistant Chief Executive, Organisational Development	David Wright, Team Manager HR Policy Development and Job Evaluation – 01924 306624	Driving at Work Policy The decision was taken to approve the Driving at Work Policy to replace the current Driving Competency Procedure.
71/2016	10 June 2016	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer David Hollis – Senior Licensing Officer	Kevin Straw, Senior Licensing Officer – 01924 302919	Private Hire Drivers Licence The decision was taken to refer a Private Hire Drivers Licence renewal to a Licensing Sub-Committee due to a caution being disclosed.

70/2016	09 June 2016	Andy Wallhead - Corporate Director Regeneration and Economic Growth	Julian Ellis, Development Manager – 01924 304956	<p>South East Area Capital Schemes The decision was taken to agree changes to the following projects following consultation and development of schemes by their project managers:</p> <p>Carr Bridge Playing Field, Ackworth Cemetery Paths, Ackworth Low Ackworth Play Area, Ackworth Allotment Fencing, Ackworth</p>
69/2016	10 June 2016	Helen Grantham Assistant Chief Executive Organisational Development	Anthony Rothwell HR Business Partner 01924 305581	<p>Pay Award for Employees The decision was taken to implement the 2015 Pay Award for employees on Agenda for Change Pay and Terms and conditions, including future pay awards. Also to align Wakefield Council's Sickness Management Policies and Procedures and Flexible Working arrangements.</p>
68/2016	7 June 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager Kevin Straw - Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	<p>Determination of a Minor Variation The decision was taken to grant a minor variation application to vary the layout plan on the premises licence at Co-Op Lateshop, Stanley.</p>
67/2016	7 June 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager Kevin Straw - Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	<p>Determination of a Minor Variation The decision was taken to grant a minor variation application to the layout plan on the premises licence at Morrison's, Marine Villa Road, Knottingley, WF11 8ER.</p>
66/2016	6 June 2016	John Wilson Corporate Director Children and Young People	Beki McAlister Project Lead 01924 306018	<p>Extension of a Contract between the Council and Kids The decision was taken to extend the contract between Council and Kids, underpinned by a revised Service Specification, for the provision of the WESAIL Service for a period of 18 months.</p>

65/2016	6 June 2016	Andy Wallhead – Corporate Director Regeneration and Economic Growth	Dave Fowles Team Leader Growth and Delivery 01924 306665	Hemsworth Town Council Deed of Charge The decision was made to release Hemsworth Town Council from a deed of charge in respect of 577m ² of land at Kirkby Road, Hemsworth.
64/2016	1 June 2016	Andy Wallhead – Corporate Director Regeneration and Economic Growth	Lucy Eyeington Lead Officer Housing Growth and Programmes 01924 306665	Lease Agreement between the Council and Kier Living The decision was taken to approve the terms of the Agreement to Lease and Lease Agreement between the Council and Kier Living for the Development of the Ferry Fryston site in Castleford and to approve completion upon these terms.
63/2016	26 May 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager Kevin Straw - Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to refuse an application to a minor variation to Capri@Vine, 82 Leeds Road, Wakefield, WF1 2QF.
62/2016	16 May 2016	Glynn Humphries Environment & Streetscene Service Director	Charlie Tindill, Street Scene Manager 01924 304929	Approval of an additional range of chargeable products The decision was taken to approve an additional range of chargeable products that the Countryside Service has to offer to the public over and above that approved in 2015.
61/2016	23 May 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to grant an application to vary the layout plan on the premises licence at Morrisons, Dewsbury Road, Wakefield
60/2016	10 May 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to grant an application for a minor variation to Morrison's, Stuart Road, Pontefract.

59/2016	10 May 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to grant an application for a minor variation to Morrison's, Albion Way, Castleford.
58/2016	10 May 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to grant an application for a minor variation to BowlPlex, Colorado Way, Glasshoughton, Castleford.
57/2016	18 April 2016	Andrew Balchin – Corporate Director, Adults, Health and Communities	Anthony Sadler Service Director 01924 305509	Approval of Funding to NOVA Wakefield District The decision was taken to provide financial support to NOVA Wakefield District along with a contribution from Wakefield CCG.
56/2016	10 May 2016	Neil Rogers – Service Director Planning, Transportation and Highways	Lisa Scott Senior enforcement Officer 01924 306589	Prosecution Proceedings The decision was taken to authorise prosecution proceedings under section 224 of the Town and Country Planning Act 1990 for 2 Glastonbury Avenue, Wakefield.
55/2016	10 May 2016	Neil Rogers – Service Director Planning, Transportation and Highways	Lisa Scott Senior enforcement Officer 01924 306589	Planning Enforcement Notice The decision was taken to grant the service of a Planning Enforcement Notice for 11 Lincoln Street, Wakefield.
54/2016	10 May 2016	Neil Rogers – Service Director Planning, Transportation and Highways	Lisa Scott Senior enforcement Officer 01924 306589	Planning Enforcement Notice The decision was taken to grant the service of a Planning Enforcement Notice for 31 Warwick Street, Wakefield.

53/2016	10 May 2016	Neil Rogers – Service Director Planning, Transportation and Highways	Lisa Scott Senior enforcement Officer 01924 306589	Authorisation for No Further Action The decision was taken to authorise no further action in respect of a fence marginally over the permitted height of one metre adjacent to the highway.
52/2016	10 May 2016	Neil Rogers – Service Director Planning, Transportation and Highways	Lisa Scott Senior enforcement Officer 01924 306589	Planning Contravention Notice The decision was taken to grant the service of a Planning Contravention Notice for 52 Stanley Road, Wakefield.
51/2016	10 May 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager	Kevin Straw Principal Licensing Officer 01924 302919	Renewal of a Vehicle Licence The decision was taken permit the re-licensing of a vehicle over 5 years old because of exceptional circumstances.
50/2016	3 May 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager Kevin Straw – Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 306906	Determination of a Minor Variation The decision was made to grant an application to vary a condition on the premises licence at Boom/Reflex 51 Westgate, Wakefield, WF1 1BW.
49/2016	27 April 2016	Pam Taylor – Licensing Manager Kevin Straw – Principal Licensing Officer	Kevin Straw – Senior Licensing Officer 01924 302919	Suspension of a Private Hire Driver The decision was taken to suspend a private hire driver in the interests of public safety.
48/2016	29 April 2016	Andrew Balchin – Corporate Director, Adults, Health and Communities	Anthony Sadler Service Director – Communities 01924 305509	Regional Syrian Resettlement Co-Ordination The decision was taken to deliver a number of functions as part of the programme which includes the identification of property and procurement of furnishings, housing support and provision of English classes.

47/2016	26 April 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager Kevin Straw – Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 306906	Determination of a Minor Variation The decision was taken to grant an application to vary the layout of The Red Lion, 2 Batley Road, Alverthorpe, Wakefield.
46/2016	12 April 2016	Neil Rogers – Service Director for Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Planning Enforcement Notice The decision was taken to serve a planning enforcement notice on Oriental Restaurant (former), Southgate, Pontefract.
45/2016	19 April 2016	Neil Rogers – Service Director for Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Planning Contravention Notice The decision was taken to grant the service of a planning contravention notice on Holywell, Valley Road, Darrington, Pontefract.
44/2016	19 April 2016	Helen Grantham – Assistant Chief Executive Organisational Development	David Wright Team Manager HR Policy Development and Job Evaluation 01924 306624	Revised Maternity, Adoption and Paternity and Nominated Carer Leave Procedures The decision was taken to amend and implement the revised maternity, adoption and paternity and nominated carer leave procedures.
43/2016	18 April 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager Kevin Straw – Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 306906	Determination of a Minor Variation The decision was taken to grant an application to vary the conditions on a premises licence at 98 High Street, South Elmsall, Pontefract, WF9 2BD.

42/2016	18 April 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager Kevin Straw – Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 306906	Determination of a Minor Variation The decision was taken to grant an application to vary the layout at B & M Stores, West Street, Normanton.
41/2016	18 April 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager Kevin Straw – Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 306906	Determination of a Minor Variation The decision was taken to grant an application to vary the layout at Shell Pontefract, Bondgate, WF8 2JP.
40/2016	14 April 2016	Bernadette Livesey City Solicitor	Kevin Straw – Senior Licensing Officer 01924 302919	Suspension of Private Hire Drivers Licence The decision was taken to suspend a private Hire drivers licence with immediate effect - exempt information.
39/2016	13 April 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager Kevin Straw – Principal Licensing Officer	Kevin Straw – Senior Licensing Officer 01924 302919	Late Renewal of a Private Hire Drivers Licence The decision was taken not to renew a private hire drivers licence after it had already expired.
38/2016	5 th April 2016	Neil Rogers – Service Director for Planning, Transportation and Highways	Andy Schoolar Planning Conservation Officer 01924 306656	Determination of Enforcement Action The decision was made not to take enforcement action against the owners of 2 Fellowsides Mews, Ossett.

37/2016	5 th April 2016	Neil Rogers – Service Director for Planning, Transportation and Highways	Andy Schoolar Planning Conservation Officer 01924 306656	Authorisation for the Service of a Planning Enforcement Notice The decision was made to authorise a planning enforcement notice for 'The Thistled Wedge' Land off Queens Drive, Ossett, WF5 0NR.
36/2016	5 April 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager Kevin Straw – Principal Licensing Officer	David Hollis Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to vary the layout at Qudos, Silver Street, Wakefield.
35/2016	8 March 2016	Neil Rogers – Service Director for Planning, Transportation and Highways	Nigel Markwell Planning Enforcement Officer 01924 305939	Delegated Authority Granted for Service of Planning Enforcement The decision was taken to grant delegated authority for the service of a planning enforcement notice for Wentvale Farm at Ackworth.
34/2016	30 March 2016	Neil Rodgers Service Director	Stephen Mills Public Rights of Way Officer 01924 306091	Diversion of Public Footpath (part) The decision was taken that an order be made and advertised under section 257 of the Town and Country Planning Act 1990 to divert part of public footpaths Castleford 20 and 21 and Pontefract 34.
33/2016	30 March 2016	Neil Rodgers Service Director	Stephen Mills Public Rights of Way Officer 01924 306091	Diversion of Public Footpath (part) The decision was taken that an order be made and advertised under section 119 of the Highways Act 1980 to divert part of public footpath Notton 13.
32/2016	31 March 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager	David Hollis – Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was to grant the minor variation to vary the layout at The St Leger, Leeds Road, Outwood, Wakefield.
31/2016	28 March 2016	Helen Grantham Assistance Chief Executive – Organisational Development	Craig Wood HR Business Development – 01924 306478	Extension of Contract with Matrix SCM The decision was taken to extend the contract with Matrix SCM for provision of agency workers, extending the contract for a further 3 months on a rolling basis.

30/2016	21 March 2016	Andy Wallhead, Corporate Director, Regeneration and Economic Growth	Julian Ellis Development Manager 01924 304956	Changes to the Delivery of South Hiendley Skate Park The decision was taken to agree the delivery of South Hiendley Skate Park by South Hiendley Improvement Group (SHIG) by way of a formally binding agreement.
29/2016	14 March 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager	David Hollis – Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to grant an application for varying the layout of the premises at HD Sports Bar, Westgate, Wakefield, WF1 1BW.
28/2016	14 March 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager	David Hollis – Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to grant an application for late night refreshment for Stuzzico Barristers, Wood Street, Wakefield, WF1 2ED.
27/2016	16 March 2016	Helen Grantham – Assistant Chief Executive, Organisational Development.	David Wright – Team Manager HR Policy Development and Job Evaluation – 01924 306624	Implementation of a Revised DBS Policy The decision was taken to amend and implement a revised DBS Policy and Procedure for the Council.
26/2016	15 March 2016	Joanne Roney, the Chief Executive of for the City of Wakefield	Andrew Taylor – Committee Manager – 01924 305051	Minor Amendments to the Constitution The decision was taken to make minor amendments to the constitution including the Financial Procedure Rules, Contract Procedure Rules and other consequential matters and Officer Scheme of Delegation in line with the revised Section 151 responsibilities.
25/2016	9 March 2016	Diane Widdowson – Service Manager Environmental Health and Bereavement	Roger Newman – Environmental Protection Officer – 07810 152574	Derogation from Mandatory Emission Limits The decision was taken to allow derogation from emission limits for the glassworks at Ardagh Glass Ltd and Allied Glass Ltd (sulphur oxides and nitrogen oxides) and Stolzle Flaconnage Ltd (sulphur oxides)
24/2016	23 February 2016	Neil Rodgers – Service Director Planning, Transportation and Highways	Andy Schoolar – Planning and Conservation Officer – 01924 306586	Authorisation to Implement an Enforcement Strategy The decision was taken to carry out enforcement action for breaches of advertisement which had been identified by Planning Officers.

23/2016	9 March 2016	Joanne Roney, the Chief Executive of for the City of Wakefield	James Stephenson – Senior Development management – Regeneration – Economic Growth and Strategic Housing	Loan of Caddies-Wainwright Mill The decision was taken to approve a short term concessionary lease for The Hepworth Trust to use Caddies wainwright Mill as a temporary exhibition space.
22/2016	4 March 2016	Dave Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager	Dave Hollis - Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was to grant the minor variation to vary the layout at Reflex, Westgate, Wakefield.
21/2016	1 March 2016	David Hollis – Principal Licensing Officer Pam Taylor – Licensing Manager	David Hollis – Principal Licensing Officer 01924 302906	Determination of a Minor Variation The decision was taken to remove a condition excluding children from the premises on any occasion.
20/2016	25 February 2016	Pam Taylor – Licensing Manager Kevin Straw – Principal Licensing Officer	Kevin Straw – Principal Licensing Officer – 01924 302919	Re-licensing of a vehicle The decision was taken not to permit the re-licensing of a vehicle over the age of 5 years as the circumstances were not exceptional.
19/2016	25 February 2016	Pam Taylor – Licensing Manager Kevin Straw – Principal Licensing Officer	Kevin Straw – Principal Licensing Officer – 01924 302919	Re-licensing of a vehicle The decision was taken not to permit the re-licensing of a vehicle over the age of 5 years as the circumstances were not exceptional.
18/2016	25 February 2016	David Hollis – Principal Licensing Officer Kevin Straw – Principal Licensing Officer	Kevin Straw – Principal Licensing Officer – 01924 302919	Private Hire Driver Licence Application The decision was taken to refuse a private hire drivers licence in the interests of public safety.

17/2016	23 February 2016	Neil Rodgers – Service Director, Planning, Transportation and Highways	David Holdsworth – Footpaths Officer, Planning, Transportation and Highways – 01924 306049	Service of Enforcement Notice The decision was taken to serve an enforcement notice further to illegal ploughing up of Public Footpath Rothwell No.29.
16/2016	16 February 2016	Helen Grantham, Assistant Chief Executive – Organisational Development	David Wright – HR Manager, Policy Development and Job Evaluation 01924 306624	Revised Parental Leave Policy The decision was taken to approve the implementation of the revised Parental Leave Policy.
15/2016	11 February 2016	Pam Taylor – Licensing Manager David Hollis – Principal Licensing Officer Kevin Straw – Principal Licensing Officer	David Hollis – Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to grant an application to amend the plan for the Elephant and Castle, 109 Westgate, Wakefield.
14/2016	1 February 2016	Andy Wallhead, Corporate Director, Regeneration and Economic Growth	Julian Ellis – Development Manager - 01924 304956	South East Area Capital Schemes The decision was taken to make changes to the original programme. Programme changes were agreed to Ward 1, Ward 5, Ward 7 and Ward 14.
13/2016	29 January 2016	Pam Taylor – Licensing Manager David Hollis – Principal Licensing Officer Kevin Straw – Principal Licensing Officer	David Hollis – Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to grant an application to alter the existing layout at Turnpike, A1 Business Park, Pontefract Road, Knottingley, W11 0BU.

12/2016	27 January 2016	Assistant Chief Executive, Organisational Development	David Wright – HR Business and Policy Development Manager – 01924 306624	Revised Model Whistleblowing Policy for Schools The decision was taken to implement a revised model whistleblowing policy for schools to comply with appropriate legislation.
11/2016	26 January 2016	John Wilson – Corporate Director for Children and Young People Services	Karen Oxe – Policy and Strategy Officer, School Admissions – 01924 305624	Local Authority’s School Admission Arrangements for 2017/2018 The decision was taken to determine the Councils admission arrangements for the 2017/18 academic year.
10/2016	26 January 2016	John Wilson – Corporate Director for Children and Young People Services	Sarah Morgan – Project Lead Children’s Strategy and Commissioning – 01924 303810	Review of After Adoption (Post Adoption Support Service) The decision was taken to extend the existing contract with the current provider for a further 12 months, identify potential savings and review the options for future delivery of the post adoption Support Service.
09/2016	26 January 2016	Pam Taylor – Licensing Service Manager David Hollis – Principal Licensing Officer Kevin Straw – Senior Licensing Officer	David Hollis – Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to alter the layout of the premises at Pizza Hut, Colinsway, Wakefield.
08/2016	26 January 2016	Pam Taylor – Licensing Service Manager David Hollis – Principal Licensing Officer Kevin Straw – Senior Licensing Officer	Kevin Straw – Senior Licensing Officer – 01924 302919	Allow a Private Hire Drivers Licence to Continue The decision was taken to allow a private hire drivers licence to continue as the driver was not considered to be a risk to public safety.

07/2016	22 January 2016	Pam Taylor – Licensing Service Manager David Hollis – Principal Licensing Officer Kevin Straw – Senior Licensing Officer	David Hollis – Principal Licensing Officer – 01924 302906	Determination of a Minor Variation The decision was taken to remove a condition from the premises Licence at Upton Post Office, 40 High Street, Upton.
06/2016	22 January 2016	Pam Taylor – Licensing Service Manager David Hollis – Principal Licensing Officer Kevin Straw – Senior Licensing Officer	Kevin Straw – Senior Licensing Officer – 01924 302919	Allow renewal of the Vehicle Licence The decision was taken to allow the relicensing of a vehicle over 5 years of age because of exceptional circumstances.
05/2016	12 January 2016	Pam Taylor – Licensing Service Manager David Hollis – Principal Licensing Officer Kevin Straw – Senior Licensing Officer	Kevin Straw – Senior Licensing Officer – 01924 302919	Suspend a Private Hire Drivers Licence The decision was taken to suspend a private hire driver’s licence in the interest of public safety.
04/2016	12 January 2016	Pam Taylor – Licensing Service Manager David Hollis – Principal Licensing Officer Kevin Straw – Senior Licensing Officer	Kevin Straw – Senior Licensing Officer – 01924 302919	Suspend a Private Hire Drivers Licence The decision was taken to suspend a private hire driver’s licence in the interest of public safety.

03/2016	12 January 2016	Pam Taylor – Licensing Service Manager David Hollis – Principal Licensing Officer Kevin Straw – Senior Licensing Officer	Kevin Straw – Senior Licensing Officer – 01924 302919	Delay Issue of a Private Hire Drivers Licence The decision was taken to delay issuing a private hire drivers licence in the interest of public safety.
02/2016	12 January 2016	Pam Taylor – Licensing Service Manager David Hollis – Principal Licensing Officer Kevin Straw – Senior Licensing Officer	Dave Hollis – Principal Licensing Officer 01924 302906	Determination of a Minor Variation application to amend the plan at Winter Seam, Xscape, Castleford The decision was taken to grant the Minor Variation in order to reflect changes to the internal layout.
01/2016	23 December 2015	Pam Taylor – Licensing Service Manager Kevin Straw – Senior Licensing Officer	Kevin Straw – Principal Licensing Officer – 01924 302919	Determination of Relicensing of a Vehicle The decision was taken to allow a vehicle to be relicensed following lapse of license, as vehicle beyond five years of age.